

U.S. Department of Justice
Office on Violence Against Women



OVW Fiscal Year 2023 Strengthening Culturally Specific Campus' Approaches to Address Domestic Violence, Dating Violence, Sexual Assault, and Stalking Initiative - Solicitation

Assistance Listing Number # 16.525

Grants.gov Opportunity Number: O-OVW-2023-171492

Solicitation Release Date: March 10, 2023 11:00 AM ET

Application Grants.gov Deadline: April 27, 2023 11:59 PM ET

Application JustGrants Deadline: May 02, 2023 9:00 PM ET

Overview

Eligible Applicants:

Other

Other

Eligible applicants are limited to: Hispanic Serving Institutions (HSI), Historically Black Colleges and Universities (HBCU), and Tribal Colleges and Universities (TCU) in the United States or U.S. territories. For more information, see the Eligibility Information section of this solicitation.

Letter of Intent

Applicants are strongly encouraged to submit a non-binding Letter of Intent to OVW.CulturallySpecificCampus@usdoj.gov by April 3, 2023. Interested applicants who do not submit a Letter of Intent are still eligible to apply. For more information, see the Application and Submission Information section of this solicitation.

Pre-Application Information Session(s)

OVW will conduct two optional web-based Pre-Application Information Sessions. For more information, see the Application and Submission Information section of this solicitation.

Contact Information

For assistance with the requirements of this solicitation, email OVW at OVW.CulturallySpecificCampus@usdoj.gov. Alternatively, interested parties may call OVW at 202-307-6026.

Submission Information

Registration: OVW encourages first time applicants to apply for funding.

Organizations applying for the first time for federal funding must complete a multi-step registration process with the following systems: System for Award Management (SAM), Grants.gov, and JustGrants (after successful SAM and Grants.gov registrations).

Organizations that have applied for funding previously must ensure their accounts with SAM, Grants.gov, and JustGrants are active and up to date.

Applicants experiencing technical difficulties with SAM should go to

https://www.fsd.gov/gsafsd_sp.

Applicants experiencing technical difficulties with Grants.gov should contact

support@grants.gov.

Applicants experiencing technical difficulties with JustGrants should contact

OVW.JustGrantsSupport@usdoj.gov.

Applicants are strongly encouraged to begin the registration process or ensure that all accounts are active and up to date by April 3, 2023.

Submission:

Applications will be submitted to OVW in two steps:

Step 1: The applicant must submit by the Grants.gov deadline the required Application for Federal Assistance standard form (SF-424) and the Disclosure of Lobbying Activities form (SF-LLL) in Grants.gov - <https://www.grants.gov/web/grants/forms/sf-424-family.html>.

Step 2: The applicant must then submit the full application, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov). To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline. OVW encourages applicants to review the [Solicitation Companion Guide](#) and the JustGrants website for more information, resources, and training.

For more information about registration and submission, see the Prior to Application Submission and How to Apply sections of this solicitation.

Notification

OVW anticipates notifying applicants of funding decisions by October 1, 2023.

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Program Description

Overview of OVW

OVW is a component of the United States Department of Justice (DOJ). Created in 1995, OVW administers grant programs authorized by the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of domestic violence, dating violence, sexual assault, and stalking. OVW grants support coordinated community responses to hold offenders accountable and serve victims.

Statutory Authority

34 U.S.C. 20125

About this OVW program

This program is authorized by 34 U.S.C. § 20125. The Grants to Reduce Domestic Violence, Dating Violence, Sexual Assault, and Stalking on Campus Program (Campus Program) (CFDA# 16.525) encourages institutions of higher education to develop and strengthen effective security and investigation strategies to combat domestic violence, dating violence, sexual assault, and stalking on campus, develop and strengthen victim services in cases involving such crimes on campus, and develop and strengthen prevention education and awareness programs.

By statute (34 U.S.C. 20125(a)(2)(C)), the Campus Program must ensure the equitable distribution of grants to TCUs and HBCUs; and, as a result of the 2022 VAWA reauthorization, a new set aside of 10% is designated for HBCUs. In addition, the FY 2022 and 2023 Consolidated Appropriations Acts created a 50% set aside for HBCUs, TCUs, and HSIs. To support HBCUs, HSIs, and TCUs in strengthening their institutional response to domestic violence, dating violence, sexual assault, and stalking, OVW is launching the Strengthening Culturally Specific Campus' Approaches to Address Domestic Violence, Dating Violence, Sexual Assault, and Stalking Initiative (hereinafter referred to as the CSC Initiative). The project activities will focus on building the capacity of institutions that have never received a Campus Program grant award or whose most recent award was from FY 2017 or earlier to establish culturally relevant strategies in addressing domestic violence, dating violence, sexual assault, and stalking, including the development of effective response protocols and prevention programming. HBCUs, HSIs, and TCUs, whether eligible under this initiative or not, may apply under the regular FY 2023 Campus Program solicitation for the set-aside funds described above. (See Types of Applications for more information.)

For additional information about this program and related performance measures, including how awards contribute to the achievement of program goals and objectives, see:

- OVW grant program information: [OVW Grants and Programs Webpage](#).
- Program performance measures under the Measuring Effectiveness Initiative: [VAWA Measuring Effectiveness Initiative webpage](#).
- Program-specific sections in OVW's [most recent report to Congress](#) on the effectiveness of VAWA grant programs.

Program Scope

Activities supported by this program are determined by statute, federal regulations, and OVW policies. If an applicant receives an award, the funded project is bound by this solicitation, the [DOJ Financial Guide](#), including updates to the financial guide after an award is made, the [Solicitation Companion Guide](#), and the conditions of the award.

Purpose Areas

Pursuant to 34 U.S.C. § 20125(b), funds under this program must be used for one or more of the following purposes:

1. To provide personnel, training, technical assistance, data collection, and other equipment with respect to the increased apprehension, investigation, and adjudication of persons committing domestic violence, dating violence, sexual assault, and stalking on campus.
2. To develop, strengthen, and implement campus policies, protocols, and services that more effectively identify and respond to the crimes of domestic violence, dating violence, sexual assault, and stalking, including the use of technology to commit these crimes, and to train campus administrators, campus security personnel, and all participants in the resolution process, including personnel from the Title IX coordinator's office, student conduct office, and campus disciplinary or judicial boards on such policies, protocols, and services that promote a prompt, fair, and impartial investigation.
3. To provide prevention and education programming about domestic violence, dating violence, sexual assault, and stalking, including technological abuse and reproductive and sexual coercion, that is age-appropriate, culturally relevant, ongoing, delivered in multiple venues on campus, accessible, promotes respectful nonviolent behavior as a social norm, and engages men and boys. Such programming should be developed in partnership or collaboratively with experts in intimate partner and sexual violence prevention and intervention.
4. To develop, enlarge, or strengthen victim services programs and population specific services on the campuses of the institutions involved, including programs providing legal, medical, or psychological counseling, for victims of domestic violence, dating violence, sexual assault, and stalking, and to improve delivery of victim assistance on campus. To the extent practicable, such an institution shall collaborate with any victim service providers in the community in which the institution is located. If appropriate victim services programs are not available in the community or are not accessible to students, the institution shall, to the extent

practicable, provide a victim services program on campus or create a victim services program in collaboration with a community-based organization. The institution shall use not less than 20 percent of the funds made available through the grant for a victim services program provided in accordance with this paragraph, regardless of whether the services are provided by the institution or in coordination with community victim service providers.

5. To create, disseminate, or otherwise provide assistance and information about victims' options on and off campus to bring disciplinary or other legal action, including assistance to victims in immigration matters.

6. To develop, install, or expand data collection and communication systems, including computerized systems, linking campus security to the local law enforcement for the purpose of identifying and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions with respect to the crimes of domestic violence, dating violence, sexual assault, and stalking on campus.

7. To provide capital improvements (including improved lighting and communications facilities but not including the construction of buildings) on campuses to address the crimes of domestic violence, dating violence, sexual assault, and stalking.

8. To support improved coordination among campus administrators, campus security personnel, and local law enforcement to reduce domestic violence, dating violence, sexual assault, and stalking on campus.

9. To develop or adapt, provide, and disseminate developmental, culturally appropriate, and linguistically accessible print or electronic materials to address both prevention and intervention in domestic violence, dating violence, sexual violence, and stalking.

10. To develop or adapt, and disseminate population-specific strategies and projects for victims of domestic violence, dating violence, sexual assault, and stalking from underserved populations on campus.

11. To train campus health centers and appropriate campus faculty, such as academic advisors or professionals who deal with students on a daily basis, on how to recognize and respond to domestic violence, dating violence, sexual assault, and stalking, including training health providers on how to provide universal education to all members of the campus community on the impacts of violence on health and unhealthy relationships and how providers can support ongoing outreach efforts.

12. To train campus personnel in how to use a victim-centered, trauma-informed interview technique, which means asking questions of a student or a campus employee who is reported to be a victim of sexual assault, domestic violence, dating violence, or stalking, in a manner that is focused on the experience of the reported victim, that does not judge or blame the reported victim for the alleged crime, and that is informed by evidence-based research on trauma response. To the extent practicable, campus personnel shall allow the reported victim to participate in a recorded interview and to receive a copy of the recorded interview.

13. To develop and implement restorative practices (as defined in section 40002(a)

of the Violence Against Women Act of 1994 (34 U.S.C. 12291(a)).

Applicants proposing to use grant funds under purpose areas 6 and/or 7 must ensure that these grant-funded activities are part of an overall comprehensive coordinated campus and community response that includes proposed activities under other purpose areas.

OVW Priority Areas

In FY 2023, OVW has five programmatic priorities, of which the priority area(s) identified below are applicable to this program. Applicants are strongly encouraged, but not required, to address a priority area. Applications proposing activities in the following area will be given special consideration.

1. Improve outreach, services, civil and criminal justice responses, prevention, and support for survivors of sexual assault, domestic violence, dating violence, and stalking from underserved communities, particularly LGBTQ and immigrant communities. Applicants seeking to address this priority must develop or enhance prevention and intervention strategies targeting underserved populations i.e., populations who face barriers to accessing services on the applicant's campus. Examples of underserved populations in a campus community can include LGBTQ students or two-spirited students, immigrant communities, students with disabilities, Limited English Proficiency students, international students, first-generation students, military-connected students, neurodiverse students, and students who are underserved because of religion, among others. To qualify for this priority area, applicants must include in their proposal narrative, the identified underserved population(s); and relevant partnerships with expertise in working with the identified underserved population(s).

Activities that Compromise Victim Safety and Recovery or Undermine Offender Accountability

OVW does not fund activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions. Applications that propose any such activities may receive a deduction in points during the review process or may be eliminated from consideration. Please note that OVW will support survivor-centered alternative pathways to justice and non-criminal approaches to accountability that fall within the statutory scope of this program. Information on activities that compromise victim safety and recovery or undermine offender accountability may be found in the [Solicitation Companion Guide](#).

Out-of-Scope Activities

The activities listed below are out of the program scope and will not be supported by this

program's funding. See also the list of unallowable costs in the Funding Restrictions section of this solicitation.

1. Research projects. Funds under this program may not be used to conduct research, defined in 28 C.F.R. § 46.102 as a systematic investigation designed to develop or contribute to generalizable knowledge. Surveys and focus groups, depending on their design and purpose, may constitute research and therefore be out-of-scope. Prohibited research does not include assessments conducted for internal improvement purposes only (see Limited Use of Funds below). For information on distinguishing between research and assessments, see the Solicitation Companion Guide.
2. Projects that focus primarily on alcohol and substance abuse.
3. Activities that focus on sexual harassment issues that do not involve domestic violence, dating violence, sexual assault, or stalking.
4. Education or prevention programs for elementary and secondary students on domestic violence, dating violence, sexual assault, and stalking.
5. Mandatory self-defense classes or self-defense classes as the only means of providing prevention education programs to students.
6. Theater performances that do not specifically address domestic violence, dating violence, sexual assault, or stalking.
7. Products and/or materials that are not specifically focused on the dynamics of domestic violence, dating violence, sexual assault, and stalking and campus responses to these crimes.
8. Victim assistance not directly related to the victimization.
9. Purchase of anonymous web-based reporting systems (excludes law enforcement incident/report databases) or apps for students.
10. Incentives for students to participate in mandatory trainings and climate surveys. (Note: OVW does not discourage incentives for such activities; however, grant funds may not be used for such purposes.)
11. Support for Title IX Investigator or Coordinator positions and trainings, conferences, activities, or materials focused primarily on Title IX. (Note: CSC Initiative recipients should nonetheless ensure that they are familiar with and comply with current regulations from the Department of Education on Title IX compliance, available at <https://www2.ed.gov/policy/rights/guid/ocr/sex.html>).
12. "Do-It-Yourself" sexual assault evidence collection kits.
13. For projects proposing legal assistance, criminal defense of victims charged with crimes, except for representation in post-conviction relief proceedings with respect to the conviction of a victim relating to or arising from domestic violence, dating violence, sexual assault, or stalking of the victim.
14. For projects proposing legal assistance, representation in tort cases.

Applications that propose activities deemed to be substantially out-of-scope may receive a deduction in points during the review process or may be eliminated from consideration.

Limited Use of Funds

Grantees may use up to three percent of grant award funds to assess their work for internal improvement purposes only, such as by convening a listening session to identify service gaps in the community or surveying training participants about the quality of training content and delivery. Applicants considering such assessments must refer to the OVW research decision tree in the [Solicitation Companion Guide](#) to ensure that the activity does not qualify as human subjects research. The Solicitation Companion Guide also provides additional information on federal requirements related to research, assessments, and surveys.

Activities Requiring Prior Approval

Activities listed below will require prior approval in order to be supported by grant funds (see the [Solicitation Companion Guide](#) for more information on relevant requirements).

1. Surveys, whether conducted as part of a program or needs assessment, or for any other purpose. Prior approval is necessary to determine whether the activity is within the scope of the award and meets the requirements of the Paperwork Reduction Act.
2. Renovations, including such minor things as painting, carpeting, or installing lighting. In addition to obtaining prior approval, recipients must follow all necessary steps to ensure that funded renovations are in compliance with the National Environmental Policy Act (NEPA) and related laws, which may be time consuming and may include public notice and consultation.

Federal Award Information

Awards, Amounts and Durations

Anticipated Number of Awards

20

Anticipated Maximum Dollar Amount of Awards

\$500,000

Period of Performance Start Date

10/1/23

Period of Performance Duration (Months)

48

Anticipated Total Amount to be Awarded Under Solicitation

\$10,000,000

Availability of Funds

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. There is no guarantee that funds will be available in the future. OVW may elect to make awards in a future fiscal year for applications submitted under this solicitation but not selected for FY 2023 funding, depending on the merits of the applications and the availability of funding.

Type of Award

Awards will be made as grants.

Award Period(s) and Amount(s)

The award period is 48 months. Budgets must reflect 48 months of project activity, and the total “estimated funding” on the SF-424 must reflect 48 months. OVW anticipates that the award period will start on October 1, 2023.

Awards under this program for FY 2023 will be made for up to \$500,000 for the entire 48 months. OVW estimates that it will make up to 20 awards for an estimated \$10,000,000.

OVW has the discretion to make awards for greater or lesser amounts than requested and to negotiate the scope of work and budget with applicants prior to making an award.

Types of Applications

In FY 2023, OVW will accept applications for this program from the following:

New: Applicants that have never received a grant award under the Grants to Reduce Domestic Violence, Dating Violence, Sexual Assault, and Stalking on Campus Program (Campus Program) or whose most recent Campus Program award was from FY2017 or earlier.

In addition, recipients of a Campus Program award in FY2018 or later are NOT eligible to apply as the lead applicant or as a partner/subrecipient on an FY 2023 proposal.

Likewise, a partner/subrecipient on an FY2018 or later award is NOT eligible to apply as the lead applicant or as a partner/subrecipient on an FY 2023 proposal.

Note: Applicants may apply for the regular FY 2023 Campus Program and the CSC Initiative but will not receive an award for both.

Mandatory Program Requirements

Applicants that receive funding under the CSC Initiative are required to comply with ALL statutory minimum requirements (34 U.S.C. § 20125(d)(3)(A)-(D)) of the Campus Program and additional mandatory initiative requirements as described below.

After receiving an award, grantees under the CSC Initiative will be required to engage in an intensive, structured process with OVW-funded technical assistance (TA) provider (s) to build the infrastructure to create a comprehensive program to address domestic violence, dating violence, sexual assault, and stalking on campus that is grounded in culturally specific strategies. By the end of the project, grantees will develop the following requirements required elements:

Statutory Minimum Requirements

- 1. Create a Coordinated Community Response (CCR) approach to address domestic violence, dating violence, sexual assault, and stalking on campus, which includes at a minimum a CCR Team.** A CCR Team is a multidisciplinary team of campus and community partners who meet regularly to assess, plan, and monitor campus prevention and response efforts. The purpose of the CCR Team is to engage key stakeholders to cultivate a collective leadership approach to developing trauma-informed, culturally relevant, multidisciplinary, and coordinated efforts to prevent and respond to domestic violence, dating violence, sexual assault, and stalking.

With the support of OVW and the Technical Assistance provider, will:

- (1) Identify and invite participation in the CCR Team from a broad base of campus and community stakeholders whose perspective, knowledge, and skills are needed to advance the CCR, including representatives experienced in working with the culturally specific populations on campus, as well as the underserved applications identified in the application.
- (2) Develop applicable memoranda of understanding (MOUs) among CCR partners, select CCR Team leadership, and identify the leadership structure.
- (3) Define the mission including the development of a mission statement and determine the shared values of the CCR Team.
- (4) Prioritize efforts to address cultural responsiveness as part of their core initiatives.
- (5) Complete a scan of resources to address domestic violence dating violence, sexual assault, and stalking, on and off campus.
- (6) Assess and examine strengths and gaps in culturally specific responses to survivors of domestic violence, dating violence, sexual assault, and stalking by using diverse strategies such as focus groups, listening sessions, stakeholder interviews, and observational activities, among others.
- (7) Assess training needs for the CCR Team and arrange cross-training sessions to ensure all CCR Team members are well-informed of campus and community partners' services, perspectives, and challenges in preventing and responding to domestic violence, sexual assault, dating violence, and stalking.

2. Establish a mandatory prevention/education program about domestic violence, dating violence, sexual assault, and stalking for all students. The program must focus on domestic violence, dating violence, sexual assault, and stalking and be inclusive and tailored to address the diverse needs of the campus's culturally specific student populations.

Grantees will work in collaboration with OVW TA providers and campus and community-based victim service providers to develop this program and pilot it during the award period. For purposes of this solicitation, a victim service provider is a nonprofit, nongovernmental or tribal organization or rape crisis center, including a state or tribal domestic violence and/or sexual assault coalition, that assists or advocates for domestic violence, dating violence, sexual assault, or stalking victims, including a domestic violence shelter, faith-based organization or other organization, with a documented history of effective work concerning domestic violence, dating violence, sexual assault, or stalking. 34 U.S.C. § 12291(a)(50). Victim service providers must provide direct services to victims of domestic violence, dating violence, sexual assault, or stalking as one of their primary purposes and have a demonstrated history of effective work in this field. Culturally specific organizations, Tribal organizations, and population specific organizations serving underserved communities that meet the definition of “victim service provider” are eligible partners.

3. Train all campus law enforcement to respond effectively to domestic violence, dating violence, sexual assault, and stalking. Grantees will work with OVW TA providers to:

- a. Assess current training provided to campus law enforcement to identify training needs related to domestic violence, dating violence, sexual assault, and stalking.
- b. Identify local or community first responders, including officers from specialized law enforcement units dedicated to responding to reports of campus domestic violence, dating violence, sexual assault, and stalking to include as CCR partners and assist with training development.
- c. Identify on and off-campus resources, including culturally specific and/or community-based organizations that the institution can partner with to develop training content and facilitate the training.
- d. Develop foundational training on domestic violence, dating violence, sexual assault, and stalking, with particular attention to the culturally specific needs of their campus and underserved populations identified in the application.

4. Train all participants in the resolution process, including the campus disciplinary board, the Title IX Coordinator’s office, and the student conduct office, to respond effectively to situations involving domestic violence, dating

violence, sexual assault, or stalking. Grantees will work with OVW TA providers to assess training needs, develop the infrastructure to provide ongoing training to all participants in the resolution process; and if possible, begin the ongoing training program for all participants in the resolution process.

This ongoing training program must be developed in collaboration with campus resources, as well as culturally specific and/or community-based victim service providers and must address culturally and population-specific responses relevant to the communities on campus.

Additional mandatory initiative requirements

1. By the end of the project, provide comprehensive, confidential victim services and advocacy, either through an off-campus victim service provider that is part of the CCR Team or through the development of a campus-based victim services program. If applicable and available within the campus geographic location, the victim service provider will be a culturally specific organization. If the applicant anticipates developing a campus-based victim services program, then it should allocate 20% or more of the grant funding to develop these services. On-campus counseling services alone do not meet the requirement to provide comprehensive victim services either on or off campus.

Note: Applicants must acknowledge that they are aware of the statutory requirements regarding compliance with the confidentiality and privacy provisions of VAWA, 34 U.S.C. § 12291(b)(2) (see the confidentiality notice form.)

Note: Training provided by a victim service provider and/or their participation in the CCR does not meet this requirement.

2. Attend all OVW-sponsored training and TA. The grantee must send key staff to the New Grantee Orientation. The grantee must plan to attend four OVW Sponsored TA sessions throughout the grant cycle and send at least three staff to each of these sessions.

3. Collection and reporting of performance indicators. Forms, instructions, training, and related tools for each OVW program are available on the [VAWA Measuring Effectiveness Initiative webpage](#).

4. Work closely with OVW TA providers throughout the entire project period. The grantee must participate in all TA events supported by OVW related to the CSC Initiative. This will include, but not be limited to, frequent, regular contact with the TA provider, TA and/or OVW on-site visits, telephone/video conference calls, grantee meetings, group calls, and web-based trainings throughout the project period.

5. Support a Project Director who is at least 75% of a full-time position. A Project Director's primary role is to oversee the project coordinate, coordinate the work of the CCR team, and ensure the project achieves its stated goals. Considering the scope of work needed for effective implementation and to avoid potential conflicts of interest, the Project Director must not be a Title IX Coordinator, victim advocate, or confidential advisor and must not be in or supervised by the Title IX office or any Title IX position. Failure to establish this separation will result in a loss of points.

6. Develop an action plan that provides concrete activities to:

- a. Build the grantee's infrastructure to establish a culturally comprehensive program to address domestic violence, dating violence, sexual assault, and stalking.
- b. Describe concrete strategies that will be used to work with the OVW-designated Technical Assistance provider to support the capacity-building process during the award.
- c. Outline how proposed activities will be grounded in culturally relevant strategies.
- d. Provide comprehensive, culturally responsive, and confidential victim services on or off campus to victims of domestic violence, dating violence, sexual assault, and stalking.
- e. Include key partners and responsible staff for the completion of the activities outlined in the action plan.

7. The institution's designated financial point of contact must complete the DOJ Grants Financial Management Online Training, if not completed in the last two years, and submit the corresponding evidence in Just Grants.

Eligibility Information

Eligible Applicants

Pursuant to 34 U.S.C. § 20125, the following entities are eligible to apply for this initiative: Institutions of higher education that are Hispanic Serving Institutions, Historically Black Colleges and Universities, and Tribal Colleges and Universities.

An institution of higher education is an educational institution in any state that: (1) admits as regular students only persons having a certificate of graduation from a school providing secondary education, or the recognized equivalent of such a certificate; or students who have completed a secondary school education in a home school setting that is treated as a home school or private school under state law; (2) is legally

authorized within such state to provide a program of education beyond secondary education; (3) provides an educational program for which the institution awards a bachelor's degree or provides not less than a 2-year program that is acceptable for full credit toward such a degree, or awards a degree that is acceptable for admission to a graduate or professional degree program; (4) is a public or other nonprofit institution; and (5) is accredited by a nationally recognized accrediting agency or association, or if not so accredited, is an institution that has been granted pre-accreditation status by such an agency or association that has been recognized by the Secretary of Education for the granting of pre-accreditation status, and the Secretary of Education has determined that there is satisfactory assurance that the institution will meet the accreditation standards of such an agency or association within a reasonable time.

The term "state" means any of the several states and the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the U.S. Virgin Islands, and the Northern Mariana Islands. 34 U.S.C. § 12291(a)(37).

Ineligible Entities and Disqualifying Factors

Applications submitted by ineligible entities or that do not meet all initiative eligibility requirements will not be considered for funding. In addition, an application deemed deficient in one or more of the following categories may not be considered for funding: 1. activities that compromise victim safety, 2. out-of-scope activities, 3. unallowable costs, 4. pre-award risk assessment, 5. completeness of application contents, and 6. timeliness. Failure to comply fully with all applicable unique entity identifier and SAM requirements (see Application and Submission section for more information on these requirements) will result in removal from consideration. An applicant with past performance issues, long-standing open audits, or an open criminal investigation also may not be considered for funding.

Note: Any nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code is not eligible for a grant from this program. See 34 U.S.C. § 12291(b)(15)(B)(ii).

Cost Sharing or Matching

This initiative has no matching or cost-sharing requirement.

Other Program Eligibility Requirements

In addition to meeting the eligible entity requirements outlined above, applicants for this program must also meet the requirements below. All certification and other eligibility related documents must be current and developed in accordance with the FY 2023 solicitation.

Certifications must take the form of a letter, on letterhead, signed, and dated by the authorized representative (e.g. the president, chancellor, provost, or designee with similar authority). Failure to provide the required certifications will disqualify an application from further consideration. At a minimum, an application missing the required certification letter will be required to submit a certification letter prior to receiving an award. The signed certification letters must be uploaded as separate attachments in JustGrants. Sample certification letters can be found on the [OVW website](#).

All applicants under the CSC Initiative must submit **two certification letters**. If an applicant is proposing to provide legal assistance, then a third certification is required at the time of submission.

Certification of Eligibility

Pursuant to 34 U.S.C. § 20125(c)(3), all applicants must certify that they are in compliance with section 485(f) of the Higher Education Act of 1965, as amended, which requires institutions of higher education to collect and report certain types of information about campus crime statistics and campus security policies for their respective campuses. See 20 U.S.C. § 1092(f).

Certification of Statutory Minimum Requirements

All applicants must certify that they have knowledge of and are committed to the full implementation of the statutory minimum requirements of the Campus Program. See 34 U.S.C. § 20125(d)(3)(A)-(D).

Applicants that fail to submit the required certifications or do not include the appropriate signatory will not be considered for funding.

Delivery of Legal Assistance Certification

Pursuant to 34 U.S.C. § 12291(b)(12), to be eligible for an award, any recipient or subrecipient providing legal assistance with funds awarded under this program must certify in writing that:

1. any person providing legal assistance with funds through this program – (A)(i) is a licensed attorney or is working under the direct supervision of a licensed attorney; (ii) in immigration proceedings, is a Board of Immigration Appeals accredited representative; (iii) in Veterans' Administration claims, is an accredited representative; or (iv) is any person who functions as an attorney or lay advocate in Tribal court; and (B)(i) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or (ii)(I) is partnered with an entity or person that has demonstrated expertise described in clause (i); and (II) has completed, or will

- complete, training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;
2. any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a tribal, state, territorial, local, or culturally specific domestic violence, dating violence, sexual assault or stalking victim service provider or coalition, as well as appropriate tribal, state, territorial, and local law enforcement officials;
 3. any person or organization providing legal assistance with funds through this program has informed and will continue to inform state, local, or tribal domestic violence, dating violence, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and
 4. the grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, stalking, or child sexual abuse is an issue.

At a minimum, an application missing the Delivery of Legal Assistance certification letter will be required to submit a certification letter prior to receiving an award. The signed certification letter must be uploaded as a separate attachment in JustGrants. Sample certification letters can be found on the [OVW website](#).

Required Partnerships: IMOU

All applicants are required to partner with a wide variety of departments, offices, and organizations within the institution of higher education and submit the IMOU as part of the application. At a minimum these partners must include:

- 1) The institution of higher education's president or designee,
- 2) Student affairs administrators,
- 3) Clery Act compliance officers and campus security authorities,
- 4) Campus-based victim service providers, if applicable,
- 5) Campus law enforcement or public safety personnel,
- 6) Campus housing authorities, if applicable,
- 7) Campus disciplinary board members, disciplinary process investigators and adjudicators, and/or hearing officers.

Limit on Number of Applications

OVW will consider only one application per organization for the same service area. In addition, if an applicant submits multiple versions of the same application, OVW will review only the most recent system-validated version submitted before the deadline.

Application and Submission Information

Content of Application Submission

Address to Request Application Package

The complete application package (this solicitation, including links to required forms) is available on Grants.gov and on the [OVW website](#). Applicants wishing to request a paper copy of these materials should contact 202-856-2188 or OVW.CulturallySpecificCampus@usdoj.gov

Pre-Application Information Session(s)

OVW will conduct two web-based pre-application information session(s). During these sessions, OVW staff will review this program's requirements, review the solicitation, and allow for a brief question and answer period. These sessions are tentatively scheduled for:

1. March 22, 2023, at 2:00pmET.
2. April 13, 2023, at 2:00pmET.

Participation in a pre-application information session is optional and not a requirement to be eligible to apply.

To register, contact the Campus Unit at OVW.CulturallySpecificCampus@usdoj.gov or at 202-856-2188. Registration must be received at least three days prior to the start of the session. Participants are not registered until they receive a confirmation email. Webinars will be captioned in English and Spanish. Interested applicants needing additional language assistance should contact this program at OVW.CulturallySpecificCampus@usdoj.gov or at 202-856-2188 as soon as possible, but no later than two weeks prior to the webinar.

Content and Form of Application Submission

The information below (“**Letter of Intent**” through “**How to Apply**”) describes the full content and form of application submission.

Letter of Intent

Applicants intending to apply for FY 2023 funding under this program are strongly encouraged to submit a Letter of Intent. The letter should state that the applicant is registered and current with SAM and with Grants.gov. The letter should be submitted to OVW at OVW.CulturallySpecificCampus@usdoj.gov by April 3, 2023. This letter will not obligate the applicant to submit an application. See the OVW website for a sample Letter of Intent.

Formatting and Technical Requirements

Applications must follow the requirements below for all documents attached to the application, unless otherwise noted. Points may be deducted for applications that do not adhere to the following requirements:

1. Double-spaced (charts may be single-spaced)
2. 8½ x 11 inch pages

3. One-inch margins
4. Type no smaller than 12 point, Times New Roman (TNR) or Arial font, except for footnotes, which may be in 10-point font
5. Page numbers
6. No more than 15 pages for the Proposal Narrative
7. Documents in the following formats: Microsoft Word (.doc), PDF files (.pdf), or Text Documents (.txt)
8. Headings and sub-headings that correspond to the sections identified in this section of the solicitation

Application Contents

Applications must include the required documents and demonstrate that the program eligibility requirements have been met. For a complete checklist of the application contents, see the Application Checklist in the Other Information section of this solicitation.

OVW will not contact applicants for missing items on the list below. **Applicants that do not include all the following documents will be considered substantially incomplete and will not be considered for funding:**

1. Proposal Narrative
2. Budget Detail Worksheet and Narrative
3. Signed Internal Memorandum of Understanding (IMOU)
4. Certification of Eligibility Letter
5. Certification of Statutory Minimum Requirements Letter
6. Delivery of Legal Assistance Certification, if applicable
7. Letter of Nonsupplanting

Information to Complete the Application for Federal Assistance (SF-424)

Application for Federal Assistance (SF-424)

Applicants must complete the SF-424 in Grants.gov. The SF-424 is generated when the applicant begins the submission process in Grants.gov. For Type of Applicant (box 9), do not select "Other". The amount of federal funding requested in the "Estimated Funding" section of this form (box 18a) must match the amount of federal funding requested in the budget of the application. This program does not require a match; therefore, the value for the Applicant line (box 18b) should be zero. The individual who is listed as "**Authorized Representative**" (box 21) must be an individual who has the authority to apply for and accept grant awards on behalf of the organization or jurisdiction.

Intergovernmental Review (SF-424 Question 19): This solicitation ("funding opportunity") is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs. Applicants must check the Office of Management and Budget's website for the names and addresses of state [Single Points of Contact](#) (SPOC) under

Intergovernmental Review. If the applicant's state appears on the SPOC list, the applicant must contact the state SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, such an applicant is to make the appropriate selection in response to question 19 once the applicant has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: "Program is subject to E.O. 12372 but has not been selected by the state for review."

Disclosure of Lobbying Activities (SF-LLL)

All applicants must complete and submit the Disclosure of Lobbying Activities (SF-LLL) form in Grants.gov. Applicants that expend any funds for lobbying activities must provide the information requested on the SF-LLL. **Applicants that do not expend any funds for lobbying activities should enter "N/A" in the required highlighted fields.**

Standard Applicant Information (JustGrants 424 and General Agency Information)

This section in the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to review the Standard Applicant Information and make edits as needed, confirm the Authorized Representative, verify the legal name and address, and enter the ZIP code(s) for the areas affected by the project.

Data Requested with Application

All applicants must complete and submit, as an attachment, the Pre-Award Risk Assessment and the Summary Data Sheet in JustGrants. These documents are not scored.

Pre-Award Risk Assessment

Each applicant must respond to each question. Do not submit responses from a prior fiscal year without updating them to be responsive to all questions listed in the questionnaire. This information will be used for a mandatory pre-award risk assessment. Failure to provide this information or to respond to questions from OVW regarding this information in a timely manner could result in the application being removed from consideration or a delay in access to funds. Provide complete responses that address all questions included for each numbered item.

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.
2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in

- the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.
3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.
 4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities? Provide a short summary of the applicant's policy for requesting payments for grant awards.
 5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.
 6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations. Information on Record Retention and Access can be found at 2 C.F.R. 200.334-200.338.
 7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Financial Guide for additional information.
 8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.
 9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.
 10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established timekeeping policies and procedures.

11. Is the applicant designated as high risk by a federal agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high risk designation, contact information for the high risk point of contact at the federal agency, and the reason for the high risk status, as set out by the federal agency.

Summary Data Sheet

The Summary Data Sheet must be uploaded as an attachment in JustGrants and should be one to four pages in length single or double spaced. The Summary Data Sheet does not count toward the 15-page limit for the Proposal Narrative. Several of the items below are required for every applicant for OVW funding and therefore may not be obviously relevant or specifically drafted for this program. Applicants should provide the most accurate answers. Responses to these items alone will not result in removal from consideration or determine eligibility for any funding priorities described in the solicitation for this program. Provide the following information:

1. Name, title, address, telephone number, and email address for the grant point of contact. This person must be an employee of the applicant.
2. Statement as to whether the applicant (the organization whose unique entity identifier/DUNS number is being used for the application) will serve as a fiscal agent. A fiscal agent is an entity that does not participate in implementation of the project and passes all funds through to subrecipients, conducting only administrative activities. If this is the case, the applicant must include a statement acknowledging that, should an award be made, the applicant will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 CFR Part 200, as well as all project deliverables. The applicant must also list all of the entities with which it will enter into subaward agreements to implement the project. Note: The fiscal agent must be an eligible applicant for this program.
3. Statement as to whether the applicant has expended \$750,000 or more in federal funds in the applicant's past fiscal year. If so, specify the end date of the applicant's fiscal year. (Note: Exclude federal financial aid.)
4. Statement as to whether the applicant is a nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code.
5. Statement as to whether the applicant is a nonprofit organization that uses the Internal Revenue Service's three-step safe-harbor procedure to establish a rebuttable presumption that its executives' compensation is reasonable. For additional information about the safe-harbor procedure, see Disclosure of Process Related to Executive Compensation in the Budget and Associated Documentation

section of this solicitation. Note: Applicants that use the safe-harbor procedure must upload the required Disclosure of Process Related to Executive Compensation in the Budget/Financial Attachments section of JustGrants.

6. Statement as to whether the applicant is a faith-based organization.
7. Statement as to whether the application proposes to focus on a rural community or area (as defined by 34 U.S.C. 12291(a)(32)).
8. Statement as to whether the applicant is a federally recognized tribe.
9. Statement as to whether the applicant is a tribal organization as defined by 34 U.S.C. 12291(a)(45).
10. Statement as to whether the applicant is a partner/subrecipient on a current grant or pending application for this grant program. If a partner/subrecipient on a current award, provide the year of the award and the role of the applicant on the award. If a partner/subrecipient on another pending application, provide the name of the applicant organization.
11. Statement as to whether any proposed project partner(s)/subrecipient(s) on this application is also a recipient, or partner/subrecipient, on a current grant or another pending application for this grant program. If so, the applicant is required to provide the following information on the relevant project partner(s)/subrecipient(s):
 - Partner/subrecipient name
 - Year of award or pending application
 - Role of partner/subrecipient
12. Statement as to whether the application proposes to address the following OVW Priority Area: Improve outreach, services, civil and criminal justice responses, prevention, and support for survivors of sexual assault, domestic violence, dating violence, and stalking from underserved communities, particularly LGBTQ and immigrant communities.
13. Identify the percentage of grant activities, should the application be funded, that will address each of the following issues (the total percentages should not exceed 100).
 - Domestic Violence
 - Dating Violence
 - Sexual Assault
 - Stalking

Proposal Narrative

The Proposal Narrative may not exceed 15 pages, double-spaced, and reviewers will not read beyond this page limit. The Proposal Narrative must include the two sections below. The total point value for the proposal narrative section is **(55 points)**. Applicants must upload the Proposal Narrative as an attachment in JustGrants.

Purpose of the Proposal (15 points)

This section must:

1. Describe the campus community at large including details on the main culturally specific population the applicant serves, based on the institution's designation (HBCU, HSI, or TCU).
2. If addressing the priority area, identify the underserved populations who face barriers to accessing services on campus. Examples of underserved populations in a campus community may include LGBTQ students or two-spirited students, immigrant communities, students with disabilities, Limited English Proficiency students, international students, first-generation students, military-connected students, neurodiverse students, and students who are underserved because of religion, among others.
3. Describe the scope of the problem with regards to domestic violence, dating violence, sexual assault, and stalking for the culturally specific population the applicant serves, based on the institution's designation (HBCU, HSI, or TCU).
4. Identify the available services for survivors of domestic violence, dating violence, sexual assault, and stalking, and describe the degree to which the services are culturally relevant.

Who Will Implement the Proposal (40 points)

This section must:

1. Describe where the initiative will be housed on campus and how that office and/or department will support project activities.
2. Identify the Project Supervisor and describe their commitment and dedicated time for supervision of project activities, including the proposed supervision structure.
3. Describe how the Project Supervisor will use their position within their institution to seek leadership buy-in and promote CCRT development and project activities.
4. Identify and detail the experience and expertise of the Project Director in addressing domestic violence, dating violence, sexual assault, and stalking issues.
5. Detail the roles and responsibilities of all key personnel and outline the percentage of time dedicated to the project.
6. Identify the key individuals and/or departments on campus, including executive leadership (president and/or governing board members), who will be used to elevate the importance of addressing these crimes, enhance awareness of these crimes, and commit to sustaining these efforts, including how they will do so.
7. Identify the departments and/or community partners that will support project activities to ensure efforts are accessible to individuals with disabilities, individuals who are Deaf or hard of hearing, and persons with Limited English Proficiency.
8. If addressing the priority area, describe who will serve the unique needs of the selected underserved populations such as LGBTQ students or two-spirited students, immigrant communities, students with disabilities, Limited English Proficiency students, international students, first-generation students, military-connected students, neurodiverse students, and students who are underserved because of religion, among others,

Note: The Proposal Narrative does not include a section describing proposed activities because grantees will spend the project period carrying out the intensive, structured process to build the infrastructure for a comprehensive program to address domestic violence, dating violence, sexual assault, and stalking on campus, as described in the Mandatory Program Requirements section of this solicitation, including developing the required action plan.

Budget and Associated Documentation

Applicants must submit a detailed budget and budget narrative and must upload the applicable associated documentation as described below under each heading. OVW strongly encourages the use of a spreadsheet (e.g., excel, numbers, etc.) for the budget attachments. The budget worksheet and budget narrative are worth a total of **20 points** and will be reviewed separately from the proposal narrative. The associated documentation will not be scored, but failure to include it may result in removal from consideration or a delay in access to funding.

Budget Worksheet and Budget Narrative (attachment)

Attach in JustGrants a detailed budget and budget narrative for all applicable cost categories. The budget narrative must describe each line item requested in the budget and explain all costs included in the budget, including how the costs of goods and services are determined and how they will fulfill the objectives of the project. See the sample budget and the Creating a Budget webinar available on the [OVW website](#). Keep in mind that budgetary requirements vary among programs. Applicants must submit reasonable budgets based on the resources needed to implement their projects in their specific geographic location.

Award Period and Amount

Award will be made for up to \$500,000 for the entire 48 months.

The budget must:

1. Display a clear link between the specific project activities and the proposed budget items. The budget should not contain items that are not supported by the proposal narrative.
2. Include funds to attend OVW-sponsored TTA in the amount of **\$30,000** for applicants located in the 48 contiguous states and **\$40,000** for applicants located in the territories, Hawaii, and Alaska. This amount is for the entire 48 months and NOT per year. Applicants also may budget expenses in excess of the required amount if they are aware of relevant non-OVW sponsored conferences or training for which they would like permission to use grant funds to support staff/project

- partner attendance.
3. Support at least a .75 full-time equivalent (FTE) position for the Project Director.
 4. Include a set aside of **\$40,000** to compensate at least one domestic violence, dating violence, sexual assault, or stalking victim service provider within the community or tribe where the institution is located. This victim service provider will be included in the external MOU to be developed during the grant cycle. All project partners need to be compensated for their full level of effort unless otherwise stated in this MOU. For more information on compensating project partners, see the sample Budget Detail Worksheet on the OVW website.
 5. If the applicant anticipates developing a campus-based victim services program, then it should **allocate 20% or more of grant funds** to support the provision of direct victim services.
 6. Include indirect costs that are limited to **no more than 20% of Modified Total Direct Costs (MTDC)**. This limit applies to both direct recipients and subrecipients of CSC Initiative funds. The amount of indirect costs charged cannot exceed the amount an institution or subrecipient would charge using their federally approved indirect cost rate.
 7. If the applicant intends to address priority area 1, Improve outreach, services, civil and criminal justice responses, prevention, and support for survivors of sexual assault, domestic violence, dating violence, and stalking from underserved communities, particularly LGBTQ and immigrant communities, then it should include sufficient funds to do so. Applicants seeking to address this priority must develop or enhance prevention and intervention strategies targeting underserved populations, i.e., populations who face barriers to accessing services on the applicant's campus. Examples of underserved populations in a campus community include LGBTQ students or two-spirited students, immigrant communities, students with disabilities, Limited English Proficiency students, international students, first-generation students, military-connected students, neurodiverse students, and students who are underserved because of religion, among others. To qualify for this priority area, applicants must include in their proposal narrative, the identified underserved population(s); and relevant partnerships with expertise in working with the identified underserved population(s).
 8. Include sufficient funds to fully provide language access or describe other resources available to the applicant to ensure meaningful access for persons who are limited in their English proficiency because of their national origin. See Accessibility under the Federal Award Administration Information section of this solicitation for more information.
 9. Include sufficient funds to fully provide access for individuals with disabilities or who are Deaf/hard of hearing or describe other resources available to the applicant to ensure meaningful access for such individuals. See Accessibility under the Federal Award Administration Information section of this solicitation for more information.
 10. Distinguish clearly between subawards and contracts in allocating any grant funds to other entities. Pursuant to 2 C.F.R. § 200.331, a subaward is for the purpose of carrying out a portion of the federal award, such as compensating an MOU partner,

and a contract is for the purpose of obtaining goods and services for the grantee's own use. The substance of the relationship is more important than the form of the agreement in determining whether the recipient of the pass-through funds is a subrecipient or a contractor. The awarding and monitoring of contracts must follow the recipient's documented procurement procedures, including full and open competition, pursuant to the procurement standards and monitoring requirements in 2 C.F.R. §§ 200.317-200.327 & 200.329. The issuance and monitoring of subawards must meet the requirements of 2 C.F.R. § 200.332, which includes oversight of subrecipient/partner spending and monitoring performance measures and outcomes attributable to grant funds. For more information, see the sample Budget Detail Worksheet and the Solicitation Companion Guide on the [OVW website](#).

OVW awards are governed by the provisions of 2 C.F.R. Part 200 and the [DOJ Financial Guide](#), which include information on allowable costs, methods of payment, audit requirements, accounting systems, and financial records. For additional information on allowable and unallowable costs, see the Funding Restrictions section below and the sample budget on the [OVW website](#).

Funding Restrictions

The following information is provided to allow applicants to develop an application and budget consistent with program requirements.

Unallowable Costs

The costs associated with the activities listed below are unallowable and must not be included in applicants' budgets.

1. Lobbying.
2. Fundraising.
3. Purchase of real property.
4. Physical modifications to buildings, including minor renovations (such as painting or carpeting).
5. Construction.
6. Tuition reimbursement in lieu of salary for project staff.

Food and Beverage/Costs for Refreshments and Meals

Food and beverages are generally considered personal expenses for which government funds should not be used. Exceptions may be made for working meals that are necessary to accomplish official business and enhance the cost effectiveness of the conference.

Recipients must receive prior approval before using grant funds to provide a working meal and/or refreshments at a meeting, conference, training, or other event. Examples of when OVW might grant such approval include, but are not limited to:

1. The location of the event is not in close proximity to food establishments, despite

efforts to secure a location near reasonably priced and accessible commercial food establishments.

2. Not serving food will significantly lengthen the day or necessitate extending the meeting to achieve meeting outcomes.
3. A special presentation at a conference requires a plenary address where there is no other time for food to be obtained.
4. Other extenuating circumstances necessitate the provision of food.

Justification for an exception listed above must be included in the applicant's budget narrative. For additional information on restrictions on food and beverage expenditures, see [OVW conference cost planning](#).

Conference Planning and Expenditure Limitations

Applicants' budgets must be consistent with all requirements (including specific cost limits and prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, training, and other similar events), and costs of attendance at such events. Information on conference planning, minimization of costs, and conference reporting is available at [OVW conference cost planning](#).

Pre-Award Costs

OVW generally does not allow pre-award costs. Costs incurred prior to the start date of the award may not be charged to the project unless the recipient receives prior approval from OVW. See the [DOJ Financial Guide](#) for more information on pre-award costs.

Indirect Cost Rate Agreement (if applicable)

Applicants that intend to charge indirect costs through the use of a negotiated indirect cost rate must have a current, signed, federally approved indirect cost rate agreement; however, **indirect costs under the CSC Initiative are limited to no more than 20% of the Modified Total Direct Costs (MTDC)**. Applicants that have an indirect cost rate agreement must upload and attach a copy of the agreement to their application in JustGrants. Applicants (other than state, local, and tribal governments that receive more than \$35 million in direct federal funding per year) that do not have a current negotiated (including provisional) rate may elect to charge a de minimis rate of 10% of modified total direct costs, which may be used indefinitely.

Applicant Financial Capability Questionnaire (if applicable)

All nonprofit, nongovernmental organizations that apply for funding from OVW and have not previously (or within the last three years) received funding from OVW must complete an [Applicant Financial Capability Questionnaire](#) and attach it to their application in

JustGrants. In addition, applicants may be required to submit their current year's audit report at a later time.

Disclosure of Process Related to Executive Compensation

An applicant that is a nonprofit organization may be required to make certain disclosures relating to the processes it uses to determine the compensation of its officers, directors, trustees, and key employees and must upload and attach a document with these disclosures to its application in JustGrants.

Under certain circumstances, a nonprofit organization that provides unreasonably high compensation to certain persons may subject both the organization's managers and those who receive the compensation to additional federal taxes. A rebuttable presumption of the reasonableness of a nonprofit organization's compensation arrangements, however, may be available if the nonprofit organization satisfies certain rules set out in Internal Revenue Service regulations with regard to its compensation decisions.

Each applicant must state at the time of its application (in the Data Requested with Application section) whether the applicant is a nonprofit organization that uses the Internal Revenue Service's three-step safe-harbor procedure to establish a rebuttable presumption that its executives' compensation is reasonable. If the applicant states that it uses the safe-harbor procedure, then it must disclose, in an attachment to its application (to be titled "Disclosure of Process Related to Executive Compensation"), the process it uses to determine the compensation of its officers, directors, trustees, and key employees (together, "covered persons"). See 34 U.S.C. § 12291(b)(15)(B)(iii).

At a minimum, the disclosure must describe in pertinent detail: (1) the composition of the body that reviews and approves compensation arrangements for covered persons; (2) the methods and practices used by the applicant nonprofit organization to ensure that no individual with a conflict of interest participates as a member of the body that reviews and approves a compensation arrangement for a covered person; (3) the appropriate data as to comparability of compensation that is obtained in advance and relied upon by the body that reviews and approves compensation arrangements for covered persons; and (4) the written or electronic records that the applicant maintains as concurrent documentation of the decisions with respect to compensation of covered persons made by the body that reviews and approves such compensation arrangements, including records of deliberations and of the basis for decisions. For a sample letter, see the OVW website.

For purposes of the required disclosure, the following terms and phrases have the meanings set out by the Internal Revenue Service for use in connection with 26 C.F.R. § 53.4958-6: officers, directors, trustees, key employees, compensation, conflict of interest, appropriate data as to comparability, adequate documentation, and concurrent documentation.

Following receipt of an appropriate request, OVW may be authorized or required by law to make information submitted to satisfy this requirement available for public inspection. Also, a recipient may be required to make a prompt supplemental disclosure after the award in certain circumstances (e.g., changes in the way the organization determines compensation).

Supporting Documents

Internal Memorandum of Understanding (IMOU) (25 points)

For purposes of this solicitation, the IMOU is a document which represents a partnership with different departments, offices, and entities within the institution of higher education (see the Required Partnerships section of this solicitation). The applicant must provide an IMOU that is current (dated during the development of the proposal) and includes signatures, titles, and dates from all partners.

The IMOU **must** be a single document and **must** be signed and dated by the Authorized Representative of higher education (e.g. the president, provost, and/or chancellor) and the chief executive officers and/or directors of all participating partner entities within the institution. OVW will accept electronic signatures. IMOUs missing signatures may result in a point deduction or removal from consideration. If necessary, an IMOU can include multiple signature pages so long as each page includes the names and titles of all signatories to the IMOU. A sample MOU is available on the [OVW website](#).

The IMOU must clearly:

1. Identify the departments, offices, or entities designated to receive and administer grant funds and to manage and coordinate project activities within the institution of higher education.
2. Describe the roles, responsibilities and resources each partner would contribute to the project, either through time, in-kind contributions, or other resources (e.g. office space, project staff, or training).
3. Demonstrate how the proposed partnership can address the needs of the underserved population(s) identified in the Purpose of the Proposal section (if applicable).
4. Provide a brief description of any limitation on information sharing as well as confidentiality and privilege restrictions for each partner and state that each partner understands the limits on disclosure of personally identifying information under VAWA (see the confidentiality notice form).
5. Address how privacy and informed consent will be used to ensure that victim confidentiality is maintained to the extent legally possible.

Additional Application Components

The following components will not be scored but must be included with the application. Failure to supply this information will result in the application being removed from consideration. Some components will be generated during the application submission process while others will be uploaded and attached to the application in JustGrants.

Certification of Eligibility and Statutory Minimum Requirements

Applicants must upload and attach in JustGrants the required two certification letters, the Certification of Eligibility and the Certification of Statutory Minimum Requirements signed by the highest authorizing official. For more information on the required certifications, see the Eligibility Information Section of this solicitation.

Letters of Nonsupplanting

Applicants must attach a letter to OVW's Director, signed by the Authorized Representative, certifying that federal funds will not be used to supplant non-federal funds should a grant award be made. A sample letter is available on the [OVW website](#).

Confidentiality Notice Form

All applicants are required to acknowledge that they have received notice that grantees and subgrantees must comply with the confidentiality and privacy requirements of VAWA, as amended. Applicants must upload and attach, under Additional Attachments in JustGrants, the completed acknowledgement form available on the [OVW website](#). This form must be signed by the Authorized Representative.

Disclosure and Assurances

Review, complete, and submit all disclosures, assurances, and certifications as described below.

Disclosure of Lobbying Activities

Review, complete, and submit all disclosures, assurances, and certifications as described below.

DOJ Certified Standard Assurances

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants.

DOJ Certified Standard Assurances DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants must read and acknowledge these DOJ certifications in JustGrants.

Summary of Other Federal Funding

Applicants must disclose all current and recent OVW awards (if applicable). If the applicant has a current grant or cooperative agreement under any OVW grant program or an award that closed within the 12 months before the date this solicitation closes, the information must be provided in a table using the sample format found on the OVW website. The applicant must also provide the same information regarding any current OVW awards, as well as any pending applications, on which the applicant is a subrecipient. Applicants also must disclose all other federal grant programs from which the applicant currently receives funding or for which it has applied for funding in FY 2023 to do similar work. Provide this information in a table using the sample format found on the OVW website. Both tables, if applicable, should be uploaded as attachments in JustGrants.

Prior to Application Submission

Unique Entity Identifier (UEI) and System for Award Management (SAM)

Entities applying for the first time for federal funding must complete a multi-step registration process. Applicants must register with the systems listed below to successfully submit an application.

1. SAM. Registration with SAM includes receiving a UEI. (**Average registration completion time – 2-3 weeks**)
2. Grants.gov (**Average registration completion time – 1 week**)
3. JustGrants. Registration with SAM and Grants.gov must be completed before an applicant can register with JustGrants. (**Average registration completion time – 3 days**)

Note: registration time frames are estimates. Applicants experiencing registration challenges (including lengthy registration wait times) should refer to the “OVW Policy for Applicants Experiencing Technical Difficulties During the Registration and Submission Processes section of this solicitation for guidance on how to proceed.”

Please see the [Solicitation Companion Guide](#) for additional details regarding SAM, Grants.gov, and JustGrants registration.

Entities that have previously applied for funding from DOJ must ensure their accounts with SAM, Grants.gov, and JustGrants are active and up to date.

It is the responsibility of the applicant to ensure that they are properly registered with SAM, Grants.gov, and JustGrants. OVW strongly encourages all applicants to begin the registration process, or ensure that all accounts are active and up to date, by April 3, 2023. Failure to do so may result in the application being removed from consideration for funding.

Applicants experiencing technical difficulties with SAM should go to https://www.fsd.gov/gsafsd_sp.

Applicants experiencing technical difficulties with Grants.gov should contact support@grants.gov.

Applicants experiencing technical difficulties with JustGrants should contact OVW.JustGrantsSupport@usdoj.gov.

Additionally, applicants experiencing technical difficulties with any of the systems listed above during the registration, account update, or application submission processes should refer to the OVW Policy for Applicants Experiencing Technical Difficulties During the Registration and Submission Processes section of this solicitation for guidance on how to proceed.

How to Apply

Submission Dates and Times

All applications must be submitted electronically first in Grants.gov (SF-424 and SF-LLL) and then in JustGrants. **Applicants must make every effort to submit their application in Grants.gov and JustGrants. Note: the Grants.Gov deadline is 3 days before the JustGrants application deadline.** If an applicant must submit their application via email due to a technical difficulty, they must do so by the JustGrants application deadline, but **no earlier than 4 hours prior to the JustGrants application deadline.** Applicants experiencing technical difficulties during the application submission process should refer to the OVW Policy for Applicants Experiencing Technical Difficulties During the Registration and Submission Processes section of this solicitation for guidance on how to proceed.

OVW strongly encourages all applicants to begin the application submission process at least 48 hours prior to the Grants.gov application deadline. Failure to do so may result in missing the deadline and therefore not being considered for funding.

OVW will not accept applications after the JustGrants deadline, except for severe inclement weather or natural or man-made disaster. See the OVW Policy on Late

Submission Request Due to Severe Inclement Weather or Natural or Man-Made Disaster section of this solicitation.

Submission Information and Other Submission Requirements

Applications will be submitted to OVW in two steps:

Step 1: The applicant must submit by the Grants.gov deadline the required Application for Federal Assistance standard form (SF-424) and the Disclosure of Lobbying Activities form (SF-LLL) in Grants.gov - <https://www.grants.gov/web/grants/forms/sf-424-family.html>.

Step 2: The applicant must then submit the full application, including attachments, in JustGrants at JustGrants.usdoj.gov. To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline. OVW encourages applicants to review the [Solicitation Companion Guide](#) and the JustGrants website for more information, resources, and training.

Tip: JustGrants functions better using a PC with Chrome or Edge web browser.

OVW Policy for Applicants Experiencing Technical Difficulties During the Registration and Submission Processes

Technical difficulties are issues that are beyond the applicant's control (e.g., JustGrants login issue, issue with the web-based budget). OVW can confirm when each registration and/or submission action began.

Technical difficulties with SAM or Grants.gov

1. Contact SAM or Grants.gov support as soon as the applicant is aware of a problem.
2. Maintain documentation of when the issue began and all communication with technical support.
3. Notify this program, via email at OVW.CulturallySpecificCampus@usdoj.gov, stating the applicant is experiencing technical difficulties with SAM or Grants.gov. The applicant should provide regular updates to this program via email at OVW.CulturallySpecificCampus@usdoj.gov
4. If the technical difficulty cannot be resolved before the Grants.gov deadline, the applicant must notify this program via email at OVW.CulturallySpecificCampus@usdoj.gov before the Grants.gov deadline.
5. Once the Grants.gov deadline passes an applicant will not be able to apply in JustGrants. Therefore, the applicant must email the complete application packet (Proposal Narrative, Budget and Budget Narrative, IMOU, and Letter of Nonsupplanting) and all documentation supporting the technical difficulty to this program at OVW.CulturallySpecificCampus@usdoj.gov by **9:00 p.m. E.T. on May 2, 2023 – JustGrants deadline.**

Technical difficulties while applying in JustGrants

1. Contact the OVW JustGrants Help Desk at OVW.JustGrantsSupport@usdoj.gov prior to the JustGrants deadline.
2. Maintain documentation of all communication with the OVW JustGrants Help Desk.
3. Actively work with the OVW JustGrants Help Desk to attempt to resolve the technical difficulty.
4. Contact this program, via email at OVW.CulturallySpecificCampus@usdoj.gov, prior to the JustGrants deadline (**9:00 p.m. E.T. on May 2, 2023**), indicating the applicant is experiencing technical difficulties with JustGrants and would like permission to submit an application via email. The email must include the following:
 - A detailed description of the technical difficulty the applicant is experiencing.
 - The contact information (name, telephone, and email) for the individual making the request.
 - The applicant's UEI number.
 - JustGrants application numbers and User Support tracking numbers.
 - The complete application packet (Proposal Narrative, Budget and Budget Narrative, IMOU, and Required Certification Letters).

It is not guaranteed that applications submitted via email will be considered for funding, even if the email is received before the JustGrants application deadline. OVW will decide and notify applicants of the decision within 30 days of the JustGrants application deadline. Applicants may be asked to coordinate with OVW to submit their application in Grants.gov and JustGrants later.

OVW Policy on Late Submission Request Due to Severe Inclement Weather or Natural or Man-Made Disaster

OVW will only accept applications after **9:00 pm ET on May 2, 2023 – JustGrants deadline** in cases of severe inclement weather or natural or man-made disaster. The information below provides the process applicants must follow in such a circumstance.

1. Contact this program at OVW.CulturallySpecificCampus@usdoj.gov as soon as the applicant is aware of severe weather or a natural or man-made disaster that may impede the submission of an application by the deadline. The email should include a detailed description of the weather event or natural or man-made disaster. A detailed description includes when the event occurred, or is likely to occur, the impacted area, and the specific impact on the applicant and/or partners' ability to submit the application by the deadline (e.g., without power for "x" days, office closed for "x" days). If the application is complete and ready for submission at the time the applicant notifies OVW, the application should be included with the email.
2. Applicants impacted by severe weather or a natural or man-made disaster occurring on or around the deadline must contact OVW within 48 hours after the deadline or as soon as communications are restored.

Note: OVW may not be able to accommodate all requests resulting from severe inclement weather or a natural or man-made disaster.

OVW will review the request for late submission and required documents and notify the applicant whether the request has been approved or denied within 30 days of the submitted request.

Application Review Information

Review Criteria

Applications will be scored based on the degree to which the application responds to each section and addresses each element in the section. Furthermore, applications will be scored based upon the quality of the response, capacity of the applicant and any partners, and the level of detail provided. Each element **must** be addressed in the section in which it is requested. Points may be deducted if the applicant does not include the information in the appropriate section regardless if it is included elsewhere within the application. Each section will be reviewed as a separate document and will be scored as such. Specifically, for the CSC Initiative, scoring will be as follows:

1. Proposal narrative: (55) points, of which:
 - A. Purpose of the proposal: (15) points.
 - B. Who will implement the proposal: (40) points.
2. Budget worksheet and budget narrative: (20) points.
3. IMOU: (25) points.

Voluntary match or other cost sharing methods will not be considered in the evaluation of the application.

Review and Selection Process

Applications will be subject to a peer review and a programmatic review.

Peer Review

OVW will subject all eligible, complete, and timely applications to a peer review process that is based on the criteria outlined in this solicitation. OVW may use internal reviewers, [external reviewers](#), or a combination of both.

OVW Peer reviewers may include victim advocates, judges, prosecutors, police officers, legal professionals, and others with expertise in areas such as, tribal communities, colleges and universities, rural areas, urban areas, working with individuals with disabilities or older adults, and providing services to victims, including transitional

housing and services provided by culturally specific organizations and the faith community. While some peer reviewers are expert consultants on violence against women issues, the vast majority of peer reviewers are active practitioners or recent retirees from the professions mentioned above. To ensure that applications are reviewed by individuals with on-the-ground experience responding to sexual assault, domestic violence, dating violence, or stalking, OVW does not use professional peer reviewers.

Programmatic Review

All applications that are considered for funding will be subject to a programmatic review. The programmatic review consists of assessing the application for compliance with the program's scope, activities that compromise victim safety, and, if applicable, past performance and priority area review. OVW reserves the right to deduct points from applications for the following reasons:

1. Activities that compromise victim safety and recovery and undermine offender accountability (deduct up to 15 points).
2. Out-of-scope and unallowable activities (deduct up to 35 points).
3. Formatting and Technical Requirements (deduct up to 5 points).

An application that is deemed to be substantially out-of-scope, proposes a substantial number of activities that are unallowable, or proposes activities that pose a significant threat to victim safety or a serious breach of confidentiality will not be considered for funding.

Prior to making an award, OVW is required to review and consider any information about applicants included in the designated integrity and performance system accessible through SAM. Applicants may review and comment on information about themselves that another federal awarding agency has previously entered. OVW will consider the applicant's comments as well as other information available in making its judgment about the risk posed by making an award to the applicant as described in 2 C.F.R. § 200.206. Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the OVW Director, who also may give consideration to factors including, but not limited to, reaching underserved populations, geographic diversity, OVW priorities, past performance, and available funding when making awards. All award decisions are final and not subject to appeal.

High-Risk Grantees

Based on DOJ's assessment of each grantee with regard to current or previous funding, unresolved audit issues, delinquent programmatic and fiscal reporting, and prior performance, a grantee may be designated "high-risk." Awards to high-risk grantees may carry special conditions such as increased monitoring and/or prohibitions on drawing down funds until certain requirements are met. High-risk grantees with substantial or persistent performance or compliance issues, long-standing open audits, or open criminal investigations may not be considered for funding.

Anticipated Announcement and Federal Award Dates

It is anticipated that all applicants will be notified of the outcome of their applications by October 1, 2023.

Federal Award Administration Information

Federal Award Notices

Successful applicants will receive OVW award notifications electronically from JustGrants (not Grants.gov). Recipients will be required to log into JustGrants to review and accept the award. The Authorized Representative must acknowledge having read and understood all sections of the award instrument and submit the required declaration and certification to accept the award; these steps will be completed electronically in JustGrants.

Administrative, National Policy, and Other Legal Requirements

Information for All Federal Award Recipients

Applicants selected for awards must agree to comply with additional legal, administrative, and national policy requirements. OVW strongly encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. This information can be found in the section of the [Solicitation Companion Guide](#) entitled "Post-Award Requirements for All Federal Award Recipients."

Terms and conditions for OVW awards are available on the [OVW website](#). These terms are subject to change prior to the issuance of the awards.

Violence Against Women Act Non-Discrimination Provision

The Violence Against Women Reauthorization Act prohibits OVW grantees from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary for the essential operation of a program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. Additional information on the civil rights obligations of OVW funding recipients can be found in the Solicitation Companion Guide under "Civil Rights Compliance."

Accessibility

Recipients of OVW funds must comply with applicable federal civil rights laws, which, among other things, prohibit discrimination on the basis of disability and national origin. Compliance with these laws includes taking reasonable steps to ensure that persons who are limited in their English proficiency because of their national origin have meaningful

access to recipients' programs and activities. Recipients are also responsible for ensuring that their programs and activities are readily accessible to individuals with disabilities, including those with physical or cognitive disabilities, as well as individuals who are Deaf or hard of hearing. OVW encourages applicants to go beyond minimum compliance with these requirements and allot sufficient resources to ensure programs and activities are fully accessible. More information on these obligations is available in the [Solicitation Companion Guide](#) under "Civil Rights Compliance."

General Information about Post-Federal Award Reporting Requirements

OVW grantees are required to submit semi-annual performance reports and quarterly Federal Financial Reports (SF-425). Appropriate performance report forms will be provided to all applicants selected for an award. Forms will be submitted electronically. Future awards and fund drawdowns may be withheld if reports are delinquent. For more information on post award reporting requirements, including requirements for certain recipients to report information on civil, criminal, and administrative proceedings in FAPIIS, see the [Solicitation Companion Guide](#) and the award condition on recipient integrity and performance matters available on the [OVW website](#).

Federal Awarding Agency Contact(s)

For assistance with the requirements of this solicitation, contact the following:

- Programmatic questions, contact this program at 202-856-2188 or OVW.CulturallySpecificCampus@usdoj.gov
- Financial questions, contact 888-514-8556 or ovw.gfmd@usdoj.gov
- Technical questions:
 - Grants.gov Applicant Support at 800-518-4726 or support@grants.gov
 - OVW JustGrants Support at 1-866-655-4482 or OVW.JustGrantsSupport@usdoj.gov

Other Information

Public Reporting Burden-Paper Work Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OVW tries to create forms and instructions that are accurate, can be easily understood, and impose the least possible burden on applicants. The estimated average time to complete and file this form is 30 hours. Comments regarding the accuracy of this estimate or suggestions for simplifying this form can be submitted to the Office on Violence Against Women, U.S. Department of Justice, 145 N Street, NE, Washington, DC 20530.

Note: Any materials submitted as part of an application may be released pursuant

to a request under the Freedom of Information Act.

Application Checklist

Applicants must submit a fully executed application to OVW, including all required supporting documentation. Prior to peer review, OVW will not contact applicants for missing items. Additionally, if an applicant plans to submit an application under any other OVW grant program this fiscal year, it is the applicant's responsibility to ensure that only documents pertinent to this solicitation are included with this application. OVW will not redirect documents that are inadvertently submitted with the wrong application (e.g., a Rural Program letter submitted with a Transitional Housing Program application will not be transferred to the Rural application).

Application Document	Date Completed
1. Application for Federal Assistance: SF-424	
2. Disclosure of Lobbying Activities (SF-LLL)	
3. Letter of Intent	
4. Pre-Award Risk Assessment	
5. Summary Data Sheet	
6. Proposal Narrative: a) Purpose of the Proposal b) Who Will Implement the Proposal	
7. Budget Worksheet and Budget Narrative	
8. Indirect Cost Rate Agreement (if applicable)	
9. Applicant Financial Capability Questionnaire (if applicable)	
10. Disclosure of Process Related to Executive Compensation (if applicable)	
11. Internal Memorandum of Understanding/ Memorandum of Agreement, etc.	
12. Letter of Nonsupplanting	
13. Confidentiality Notice Form	
14. Summary of Other Federal Funding	
15. Certification of Eligibility Letter	
16. Certification of Statutory Minimum Requirements Letter	
17. Delivery of Legal Assistance Certification Letter (if applicable)	

