

Children and Youth Pre-Application Webinar

OVW FY2023 Grants to Prevent and Respond to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Against Children and Youth Program

Welcome and thank you for joining us today!

Introductions and Goals

- CY Program Grant Specialists Derek O'Leary, Elaina Roberts, and Traci Rollins.
- Email questions to ovw.consolyouth@usdoj.gov or call 202-307-6026.
- There is a pre-recorded information session specifically for the Children and Youth solicitation.
- Our focus is on key aspects of the CY solicitation, rather than comprehensive overview.
- Applicants are responsible for reading the solicitation and the solicitation companion guide.
- It may be helpful to have the CY solicitation in front of you for reference.

About the Children and Youth (CY) Program

The CY Program supports comprehensive, community-based efforts to develop or expand prevention, intervention, treatment, and response strategies to address the needs of children and youth impacted by domestic violence, dating violence, sexual assault, and stalking. The CY Program serves children and youth ages 0-24 and their non-offending caretaker.

What's new this year?

- Special consideration for projects that address online harm and abuse (page 8).
- Eligibility for Urban Indian and Native Hawaiian organizations is emphasized (page 6).
- CY commits to prioritizing training and technical assistance to applicants, particularly those from culturally specific organizations or who represent underserved populations and propose to address an OVW priority area, but do not receive funding in FY 2023 (page 8).

Registration Process

Applications are due by **9:00 pm (ET) on Tuesday, March 28, 2023.**

Late submissions are only considered in very limited circumstances.
Refer to pages 39 of the solicitation for more information.

Three Essential Steps:

- Register with System for Award Management (SAM) by March 1, 2023, and apply for a Unique Entity Identified (UEI) by March 1, 2023
- Register with Grants.gov by March 24, 2023
- Register with Just Grants before applying by March 28, 2023

Currently registered applicants should ensure SAM and grants.gov registration has not expired.

Please see pages 36 to 39 for guidance on what to do if you encounter technical difficulties.

Registration Process Visuals

Register at Sam.gov

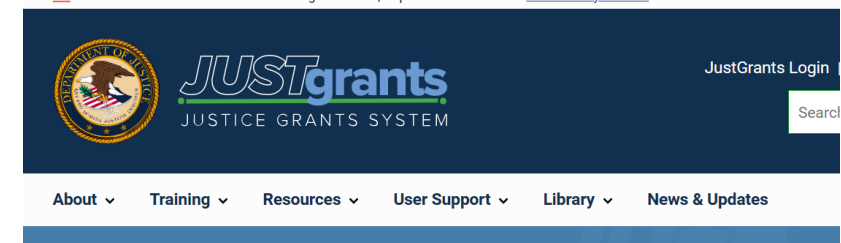
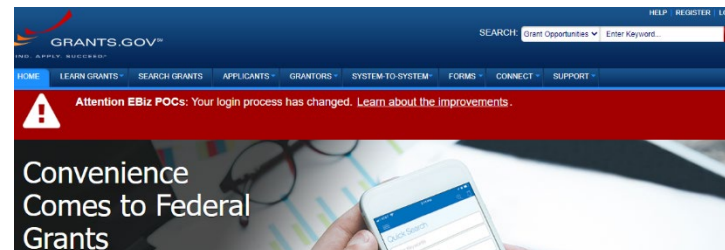
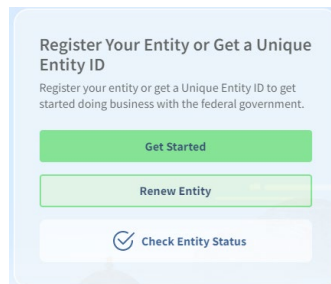
Obtain Unique Entity ID
Confirm Entity's Electronic
Business Point of Contact (E-
Biz POC)

Register at Grants.gov

E-Biz POC completes
onboarding and assigns the
Authorized Representative
(AOR)
AOR submits SF-424 & SF-
LLL in Grants.gov

Register at JustGrants.gov

Register with
JustGrants.gov



Submission Process

Review submission process on page 2 of the solicitation:

- CFDA Number: 16.888
- Grants.gov Opportunity Number: O-OVW-2023-171497

Follow Two-Step Process:

- Grants.gov (submit SF-424 and SF-LLL)
- JustGrants

Act on email notification from JustGrants in order to complete application.

The following are major elements of the application to upload as attachments in JustGrants:

Proposal Abstract | Proposal Narrative | Budget Worksheet and Narrative |
Memoranda of Understanding (MOU) | Summary Data Sheet |
Pre-Award Risk Assessment

Just Grants How-To

Recorded webinars and short videos are available to assist you with the application and submission process.

Visit the JustGrants website for more information.



**Entity
Management**



**Entity User
Experience**



**Application
Submission**



**Grant Award
Acceptance**



**Award
Management**



**Grant Award
Modifications**



**Financial
Reporting**



**Performance
Reporting**



Monitoring

Award Period and Amount

Grant award period is for 36 months.

Grant tentatively begins October 1, 2023, and ends September 30, 2026.

Applicant may request up to \$500,000.

19 awards are anticipated.

See pages 10-11 for more information.

Eligibility and Types of Applications

Eligible applicants are:

- Nonprofits
- Nongovernmental Entities
- Tribal Organizations
- Indian Tribal Governments
- Units of Local Government
- Agencies of a Unit of Local Government
- Urban Indian organizations
- Native Hawaiian organizations

Ineligible applicants are:

- Foreign entities and programs
- Institutions of higher education
- FY20 & FY21 CYEM grantees and project partners/subrecipients

Types of Applications are:

New: Never received funding under the Consolidated Grant Program to Address Children and Youth Experiencing Domestic and Sexual Assault and Engage Men and Boys as Allies (CYEM) or whose funding under the CYEM program ended on or before March 28, 2022.

Continuation: Have an existing or recently closed CYEM award after March 28, 2022.

Please note: Current grantees with 50% or more unobligated funds as of March 31, 2023 may not be considered or, if selected, receive reduced funding. See page 11 for more information.

Eligible Service Area

When you are thinking about your proposal, please remember that any proposed project must support only local, community-specific strategies.

Additionally, the applicant and its required project partners must be based in the project's service area. Grant funds may not be used to conduct or support regional or statewide activities or projects.

CY Purpose Areas

Purpose Area 1: Services and Training to Address Children Exposed to Domestic Violence, Dating Violence, Sexual Assault, Stalking, and Sex Trafficking (within ages 0-10)

Purpose Area 2: Creating Safer Communities for Youth: Prevention, Intervention, Treatment and Response Services for Youth Impacted by Domestic Violence, Dating Violence, Sexual Assault, Stalking, and Sex Trafficking (within ages 11-24)

Purpose Area 3: Providing School-Based Services: Prevention, Intervention, and Response to Dating Violence, Sexual Assault, Stalking, and Sex Trafficking (within ages 5-19)

OVW Priority Areas

Priority areas are optional.

Applicants proposing to address one or more of the priority areas may be given special consideration during the recommendation process.

If you choose to address one or more priority area, be sure to fully address it in the proposal narrative, budget and budget narrative, and in the choice of your partner(s).

Priority Areas for CY

Priority Area 1: Advance racial equity as an essential component of ending sexual assault, domestic violence, dating violence, stalking and sex trafficking.

Priority Area 2: Advance economic justice and financial advocacy for survivors of sexual assault, domestic violence, dating violence, stalking, and sex trafficking, including as a tool for violence prevention.

Priority Area 3: Improve outreach, services, civil and criminal justice responses, prevention, and support for survivors of sexual assault, domestic violence, dating violence, stalking, and sex trafficking from underserved communities, particularly LGBTQ+ and immigrant communities.

Required Partnerships

Applicants and partners may serve in only one role.

Applicants are encouraged to include additional partners.

Applications that do not include the required partnerships will be removed from further consideration.

Every applicant must have at least one partner, as required in the solicitation.

Required Partnership for Purpose Area 1

- A victim service provider, if not the applicant; with:
 - a demonstrated primary purpose of providing direct victim services for children who are victims of and/or exposed to domestic violence, dating violence, sexual assault, and/or stalking; or
 - a demonstrated primary purpose of serving adult victims of domestic violence, dating violence, sexual assault, and/or stalking, but has a designated program that provides direct victim services to children who are victims of and/or exposed to the aforementioned crimes; and
- A community-based organization with demonstrated expertise in developing or providing specialized programming or services to children, if not the applicant.

Required Partnership for Purpose Area 2

- A victim service provider, if not the applicant; with:
 - a demonstrated primary purpose of providing direct victim services for youth who are victims of and/or exposed to domestic violence, dating violence, sexual assault, and/or stalking; or
 - a demonstrated primary purpose of serving adult victims of domestic violence, dating violence, sexual assault, and/or stalking, but has a designated program that provides direct victim services to youth who are victims of and/or exposed to the aforementioned crimes; and
- a community-based organization with demonstrated expertise in developing or providing specialized programming or services to youth, if not the applicant.

Required Partnership for Purpose Area 3

- A victim service provider, if not the applicant; with:
 - a demonstrated primary purpose of providing direct victim services for children and/or youth who are victims of and/or exposed to domestic violence, dating violence, sexual assault, and/or stalking; **or**
 - a demonstrated primary purpose of serving adult victims of domestic violence, dating violence, sexual assault, and/or stalking, but has a designated program that provides direct victim services to children and/or youth who are victims of and/or exposed to the aforementioned crimes; **and**
- a school or school district.

Additional Partnership

Law Enforcement, Judges, and/or Prosecutors

Juvenile Justice Programs

Family and Juvenile Courts

Pre-trial Services

Juvenile and Adult Corrections and Probation

Child Advocacy Centers

Family Justice Centers

Work Force Programs

Transitional Housing Programs

Community Family Support Programs

Hospitals & Healthcare Providers, including Substance Abuse

Faith -based Organizations/Programs

Mentoring Organizations/Programs

Community Centers

Schools/School Districts and Pre-Schools

Early Childhood Development or Child Care Providers (Head Start)

Youth -serving Organizations

Public & Private Child Welfare Agencies

Runaway & Homeless Youth Programs

Foster Care and Adoption Organizations/Programs

Mandatory Program Requirements for All Applicants

- OVW-sponsored Technical Assistance
- New Grantee Orientation
- Coordinated Community Response (multi-disciplinary team)
- Crisis Intervention
- Planning Phase
- Direct Victim Services
- OVW-sponsored assessment or evaluation, if applicable
- Refer to the full list on pages 11 to 12 of the solicitation.

Application Information

Four Required Components

- 1) Proposal Narrative
- 2) Budget detail worksheet and Budget Narrative
- 3) Data Requested with Application (formerly known as the Summary Data Sheet)
- 4) Memorandum of Understanding (MOU)

Applications missing one or more of these components may be removed from further consideration.

The Proposal Narrative, Budget worksheet and narrative, and MOU are scored during peer review out of 100 points total.

Proposal Narrative (70 points)



Purpose of the Proposal

10 points

Describes the need for the project



What Will Be Done

40 points

Describes what you will do



Who Will Implement

20 points

Key individuals and organizations

Budget Detail Worksheet and Budget Narrative (20 points)

- OVW required TA and Travel:
 - \$30,000 – lower 48 states
 - \$40,000 – Alaska, Hawaii, U.S. Territories
- Include funds to address accessibility needs
- Compensate all project partners
- Spending Limits
- Upload excel document as an attachment with budget narrative
- Refer to pages 29-34 for more information

Memorandum of Understanding (10 points)

- Worth 20 points
- Must be a single document
- May contain multiple signature pages
 - Must include signature lines and names of everyone who is signing MOU on each signature page
- Must be responsive to this solicitation (see pages 34-5)

Summary Data Sheet

- Refer to pages 23 through 27 of the solicitation.
- Answer all questions as accurately as possible.
- Upload the completed document as an attachment (approximately four pages).

Victim Safety and Recovery

OVW does not fund activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Refer to the Solicitation Companion Guide on the OVW website for the list of activities.

To assist with submitting a strong application:

- Ensure that project designs and budgets account for the access needs of individuals with disabilities, with physical or cognitive disabilities, or who are Deaf or hard of hearing.
- Ensure that project activities are accessible to people with limited English proficiency.
- Develop or plan to develop policies regarding confidentiality, parental involvement/consent, mandatory reporting, and working with other ancillary service providers.

Out-of-Scope and Unallowable Activities

Full list of out-of-scope activities can be found on page 9 of the solicitation.

- Perpetrator Services
- Sexual Harassment, Bullying, and Gender Norms
- Ceremonies, Celebrations, and Entertainment
- Athletics
- Technical Assistance
- Service Area

Tips for Submitting a Strong and Responsive Application

- Read the Solicitation in its entirety.
- Utilize the resources linked in the solicitation such as the Solicitation Companion Guide.
- Applications must include a proposal narrative, a budget detail worksheet and narrative, MOU, and Data Requested with Application.
- MOU's that do not contain signatures are considered incomplete.
- Strong applications are focused on the crimes, age group, and purpose area to be addressed.
- Expand the project if submitting a continuation application.
- Utilize the Application Checklist when submitting application.

Tips, continued

- Plan ahead and give yourself time to develop application.
- Submit application as far in advance of the deadline as possible.
- Make the application easy to read and follow for all of the reviewers.
- Print out your application before submitting.
- Number the pages in the application, specifically the project narrative, budget, and MOU.
- Monitor your email for alerts that application was submitted successfully or rejected.
- Think of your application like a blueprint.

Grants Financial Management Division

Data Requested with Application (attachment)

- Upload the Summary Data Sheet answers as an attachment in the Proposal Narrative Section
- Single Audit (threshold and fiscal year)
- IRS three-step safe-harbor procedure—Executive Compensation –
 - Sample Disclosure Letter
 - Address all four parts

Pre-Award Risk Assessment (attachment)

- Upload as an attachment in the Proposal Narrative Section
- Eleven questions; Multiple parts to each question
- Most Common issues:
 - Brief list of policies and procedures not provided
 - Budgeted vs. Actual process not provided
 - Record Retention policy not provided
 - Knowledge of rules and regulations

GFMD Resources

Creating a Budget: Training for OVW Applicants –

<https://www.justice.gov/ovw/resources-applicants>

Uniform Guidance - 2 CFR Part 200

<https://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1>

DOJ Financial Guide –

<https://www.justice.gov/ovw/page/file/1228061/download>

Program Specific Solicitation -

<https://www.justice.gov/ovw/open-solicitations>

Just Grants Uploads

Pre-Award Risk Assessment

[Upload](#)

The recommended files to upload are PDF, Microsoft Word and Excel.

Summary Data Sheet

[Upload](#)

The recommended files to upload are PDF, Microsoft Word and Excel.

Proposal Narrative

[Upload](#)

The recommended files to upload are PDF, Microsoft Word and Excel.

Solicitation Instructions

- > Standard Applicant Information
- ✓ Proposal Abstract
- Proposal Narrative**
- > Budget and Associated Documentation
- MOUs and Other Supportive Documents
- Additional Application Components
- > Disclosure And Assurances
- Other
- Certify and Submit

Progress Bar: INITIATE > **COMPLETE AND SUBMIT** > REVIEW > BUDGET REVIEW > AWARDPACKAGEREADY

[Back](#) [Save](#) [Continue](#)

Contact Information

Programmatic Questions:

- ovw.consolyouth@usdoj.gov
- 202-307-6026

Financial Questions:

- ovw.gfmd@usdoj.gov
- 888-514-8556

Technical Questions:

- Grants.gov Applicant Support: email support@grant.gov or call 800-518-4726
- OVW JustGrants Support: email ovw.justgrantssupport@usdoj.gov or call 866-655-4482

Questions? Please ask.
