

REGINA MADISON: Hello. This Pre-Application Information Session is for the OVW 2023 Special Tribal Criminal Jurisdiction Grant Program, commonly referred to as the Tribal Jurisdiction Program, or TJP. For fiscal year 2023, two solicitations were released under the Tribal Jurisdiction Program. First, the Special Tribal Criminal Jurisdiction Grant Program Solicitation, which is available for all eligible applicants. The second solicitation is the Special Tribal Criminal Jurisdiction, Targeted Support for Alaska Native Tribes Solicitation, which is available for eligible applicants from the state of Alaska only. Please read the solicitation that you are eligible to apply under in its entirety.

Applications under both solicitations are due by 9:00 p.m. Eastern Time on May 11, 2023. Applications are submitted through a two-step process. The Application for Federal Assistance Standard Form (or the SF-424) and the Disclosure of Lobbying Activities Form (or the SF-LLL) must be submitted in Grants.gov by 11:59 p.m. Eastern Time on May 9, 2023. Submission of the full application, including all attachments, must be submitted in JustGrants by 9:00 p.m. Eastern Time on May 11, 2023.

The Tribal Jurisdiction Program was created in 2016 to support tribes in their efforts to exercise criminal jurisdiction over non-Indians who commit “covered crimes” within the tribe’s jurisdictional boundaries.

The OVW Tribal Jurisdiction Program has four statutory purpose areas: strengthening the tribal criminal justice system; ensuring indigent criminal defendants are provided licensed defense counsel; ensuring that jurors are summoned, selected, and instructed consistent with requirements; and that crime victims’ rights are afforded to victims in criminal cases.

Please note, the Tribal Jurisdiction Program is not limited to tribes that are already exercising or immediately prepared to exercise jurisdiction upon receiving funding, nor is it a planning grant program that is limited to only tribes that are in the early planning and preparation phases. OVW funds tribes at different stages of development across the assessment and planning, implementation, and exercising phases.

OVW does not fund activities that jeopardize victim safety, that deter or prevent physical or emotional healing for victims, or that allow the offenders to escape responsibility for their actions. Out-of-scope activities under this program include research projects, prosecuting cases that do not involve one or more of the covered crimes, and the purchase or lease of vehicles. With prior OVW approval, however, tribes funded by this program can include in their budgets minor renovations to support capacity building to exercise jurisdiction.

All awards will be made as grants this year. New applicants who are not applying under the Targeted Support for Alaska Tribes Solicitation may apply for up to \$450,000 for a 36-month award period. Continuation applicants are eligible to submit a noncompetitive proposal for up to \$300,000 for an award period of 24 months. Tribes submitting

applications under the Targeted Support for Alaska Tribes Solicitation may submit a new proposal for up to \$500,000 for a 36-month award period.

Applicants will submit applications as either a new or continuation project. New applicants are those that have never received a Tribal Jurisdiction Program award or had prior Tribal Jurisdiction funding that ended on or before May 11, 2022. Continuation applicants are current Tribal Jurisdiction grantees that have a project end date of September 30, 2023. Tribes submitting a proposal under the Targeted Support for Alaska Native Tribes Solicitation will apply as new applicants. There are no continuation applicants under the Alaska Tribal Jurisdiction Solicitation.

Now, mandatory program requirements. All grantees under the Tribal Jurisdiction Program must, one, participate in OVW-sponsored training and technical assistance, including joining the Intertribal Technical Assistance Working Group (or ITWG for short), and, two, all applicants and grantees must participate in a planning period to further develop their project and budget. During this planning period, grantees will complete and submit grant documentation that is not required at the time of application. Also, during the planning period, refinements to the Project Narrative and/or budget may be required. Next, all applicants must include a Project Coordinator in their budget. Grantees that are currently exercising jurisdiction are not required to support a Project Coordinator.

Award recipients and applicants must develop and submit a Memorandum of Understanding (or MOU, for short) or an Internal Memorandum of Understanding (or IMOU, for short) during the planning stage that includes all required partners. An MOU or IMOU should not be submitted with the application that you submit in JustGrants.

Applicants that are not from the state of Alaska must submit a Special Tribal Criminal Jurisdiction (or STCJ) Readiness Certification that requires certain tribal officials to certify that various requirements are in place in order to begin exercising jurisdiction. Again, this requirement is for non-Alaska applicants.

The next slide shows the requirement for applicants from Alaska. Applicants from Alaska will be required to obtain designation from the Attorney General to exercise jurisdiction. Eligibility for the Tribal Jurisdiction Program is limited to Indian tribal governments that have jurisdiction over Indian country. Eligible applicants for the Targeted Support for Alaska Native Tribes Solicitation are governments of Indian tribes or consortia of Indian tribes occupying a village in Alaska. Regardless of which solicitation an applicant is eligible to apply under, all applicants must submit a document demonstrating authority to apply. Detailed requirements for this document are listed on slides 16 and 17 of this presentation, as well as in the solicitations.

Application contents. The next few slides, slides 18 through 19, list all of the documents that should be submitted with your application. I will highlight just a couple of things. First, the maximum page limit for the Proposal Narrative is 20 pages. Second, your budget must include funds to attend required OVW-sponsored trainings. For new

applicants and applicants from Alaska, that amount is \$30,000. For continuation applicants, the amount is \$15,000. Funding for OVW-sponsored trainings is for the entire 24- or 36-month project period, not per year—not per award year of 36 or 24 months. It's for the entire time. Also, new applicants from the state of Alaska and continuation applicants that have not started exercising jurisdiction must include at least a half-time Project Coordinator position in their budget. Again, all applicants must submit a document demonstrating authority to apply, regardless of which solicitation you choose to apply under.

Slides 20 through 23 focus on aspects of your application that relate to the documents that OVW's Grants Financial Management Division (or GFMD, for short) reviews. I will discuss some items that GFMD has identified from prior years' applications that can help with expediting their review process. First, I wish to highlight the items identified in the Summary Data Sheet, which is completed by all applicants and uploaded in JustGrants. Refer to the table of contents in the solicitation for the exact page number to find the section on the Summary Data Sheet.

Two items that GFMD would like me to discuss with you are the Single Audit Response and the IRS Three-Step Safe Harbor Procedure. First, the Single Audit Response. This is question number 3 on the Summary Data Sheet. OVW requires that all applicants provide a statement as to whether they have expended \$750,000 or more in federal funds during their last fiscal year. If they have, then they have to indicate this and specify the end date of their last fiscal year. GFMD is finding that applicants do not always include all of this information. Please ensure that this question is answered in its entirety when you're answering the questions for the Summary Data Sheet.

And regarding the IRS Three-Step Safe Harbor Procedure—that is for nonprofits, and since the eligible applicants for this grant program are Indian tribal governments, this should not apply to you. But if it does apply to you, please refer to this section in the solicitation.

The next item is the Pre-Award Risk Assessment questions. This assists GFMD during the Pre-Award Risk Assessment review for all applications. Each applicant must prepare a response to all 11 Pre-Award Risk Assessment questions. Please note that each question has multiple parts to it. GFMD has noticed from prior years that applicants do not always fully answer all parts of the Pre-Award Risk Assessment questions, which in turn requires them to reach out to the applicant and may delay funding decisions. Some of the most common issues encountered have been, for example, with question number 2, where the applicant indicates that they do have internal accounting policies and procedures, but then they don't provide a brief list of topics covered in these policies and procedures. For question number 3, some applicants fail to provide a brief summary of the organization's process for tracking expenditures and, more specifically, whether or not it tracks budgeted versus actual expenditures. These are just a few examples. But, in general, please make sure that you read each component under every question and provide a full and comprehensive

response. Both the Summary Data Sheet and Pre-Award Risk Assessment questions must be uploaded in the section with your Proposal Narrative.

This slide shows a screenshot of where you will upload the Pre-Award Risk Assessment, the Summary Data Sheet, and the Proposal Narrative. You will see that these are uploaded under the Proposal Narrative section. It's a little blurry, but where the yellow checkmark is on the right, it says Proposal Narrative. All three of these documents get uploaded in that section.

Now, this slide shows a list of several resources that are available to assist applicants with completing and submitting an application. OVW has resources for applicants on our website, which includes a Solicitation Companion Guide. This slide also includes a link to the JustGrants Submission Guide, the Uniform Guidance. The Uniform Guidance, found at 2 CFR Part 200, can be helpful as you draft your budgets. And GFMD has developed a detailed webinar to assist applicants in developing the budget for their grant application. This webinar provides some insight as to what OVW financial staff consider during their review of your budget. You can find this webinar under the Budget Information link on OVW's homepage, and the webinar is called Creating a Budget. Again, if you haven't already reviewed the Tribal Jurisdiction Solicitations, you can find them on OVW's site under the Open Solicitations tab. And a link to this page can be found on this slide, and it's the second from the bottom link.

This slide shows the contact information for the OVW GFMD Helpdesk, if you have any financial questions. Slides 24 through 25: This is information on how to apply, and I will highlight just a couple of things over these two slides. First, the application submission process, again, is a two-step process. Application materials will be started in Grants.gov and fully submitted in JustGrants. Second, please, please, please read the solicitation carefully to understand all the steps required to submit an application and the time to complete those steps. Some steps, such as obtaining a Data Universal Number System (or DUNS number) or registering with the System for Award Management (or SAM, for short) or Grants.gov, may take several days to complete. OVW recommends that applicants begin these processes as soon as possible but no later than the date suggested in the solicitation.

Slides 26 through 31 provide detailed information on submitting your application in Grants.gov and JustGrants that you can review if needed. But please note, all of the information on these slides, on the entire slide deck, are also located in the solicitation.

Applications are due by 9:00 p.m. Eastern Time on May 11, 2023. Please review the How to Apply and Submission Dates and Times sections of the solicitation for required deadlines and OVW's policy on late submissions. Submitting the application documents at least 48 hours before each deadline—either for Grants.gov or JustGrants, as applicable—will enable applicants to receive notice of a failed submission and provide an opportunity to correct the error before the applicable deadline.

And, finally, here is contact information if you have questions or need any assistance. There is an email to the Tribal Jurisdiction mailbox, if you have questions about the solicitation or about allowable or unallowable activities under the program. If you have financial questions, you have the email address and phone number for the OVW GFMD division. And if you have any technical questions regarding JustGrants and submitting in JustGrants, there's contact information there also.

And this concludes the Pre-Application Information Session. Thank you for your attention, and good luck.