

[NAME AND ADDRESS OF NOTIFIER]

Re: National Cooperative Research and Production Act of 1993 -- [NAME OF JOINT VENTURE OR SDO]

Enclosed for your review is a proposed Federal Register notice regarding [NAME OF JOINT VENTURE OR SDO]. The statutory deadlines on these matters require a fairly quick turn around on your part. Accordingly, please contact us by telephone or by fax no later than two working days after receipt of the proposed notice if you have any objections to it, or if you want to discuss it further. If we do not hear from you within that time, we will proceed with providing public notice in the Federal Register. Please call me [phone number] or [Chief or Assistant Chief and phone number] with any questions or problems.

Sincerely,

Enclosure