

FILE: CAR_HI.LTR

[DATE]

[HIGH MILEAGE SELLER]
[ADDRESS]

Re: Investigation of Possible Odometer Tampering

Dear Sir or Madam:

This Office is investigating violations of various federal laws, including the federal odometer statutes, 49 U.S.C. §§ 32701 et seq. The purpose of this letter is to request information concerning the following car(s) sold by you sometime prior to the date(s) indicated:

<u>Year & Make</u>	<u>VIN</u>	<u>Date</u>
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[INSERT CAR INFORMATION]

We are seeking information to determine whether the odometer of each car listed above was rolled back after you sold it. Toward that end, we are requesting that you provide us with originals (or best available copies) of all invoices, odometer statements, condition reports, titles and other documents relating to your sale of the car(s) listed above. These documents should be mailed to the following address:

[NAME]
[TITLE]
[ADDRESS]

Additionally, we ask that you provide as much additional information as you can concerning your sale of the car(s). Among other things, we would like for you to answer the following questions with respect to each car (you may either respond in a separate letter or write your answers in the space provided).

1. What is the name and address of the dealership to which you sold the car, and who was the representative from that dealership with whom you dealt in selling the car?

2. Who signed the odometer statement relating to the transaction on behalf of the buyer, and what is the basis of your identification of that signature (for example, you may have been present when it was signed or simply be familiar with the signature)?
3. Did you have any dealings with the buyer concerning the car after you sold it?
4. Do you have any other information relating either to this transaction or to any other contacts you have had with the buyer?
5. What was the sale price of the vehicle?
6. Please print the name and daytime telephone number of the individual who responded to this inquiry.

Your assistance is appreciated. Should you be unable to respond to this request within the next 5-7 days, please contact me by telephone.

Please note that we need the originals (if available) of all documents (which you should initial and date prior to sending). Accordingly, we suggest that you make photocopies of the documents that you send and maintain those copies for your files.

We ask that you do not disclose the existence of this request without first contacting the undersigned. Any such disclosure could impede the investigation being conducted and therefore interfere with the enforcement of the law.

Thank you for your cooperation in this matter. If you have any questions, please call me at **[TELEPHONE NUMBER]**.

Sincerely,

[NAME]
[TITLE]
[ADDRESS]