

[DATE]

[LOW MILEAGE PURCHASER]
[ADDRESS]

Re: Investigation of Possible Odometer Tampering

Dear Sir or Madam:

This Office is investigating violations of various federal laws, including the federal odometer statutes, 49 U.S.C. §§ 32701 et seq. The purpose of this letter is to request information concerning the following car(s) bought by you sometime on or before the date(s) indicated:

<u>Year & Make</u>	<u>VIN</u>	<u>Date</u>
------------------------	------------	-------------

[INSERT CAR INFORMATION]

We are seeking information to determine whether the odometer of each car listed above was rolled back before you bought it. Toward that end, we are requesting that you provide us with originals (or best available copies) of all invoices, odometer statements, condition reports, titles and other documents relating to your purchase and sale of the car(s) listed above. If you did not purchase the vehicle at an auction, please also provide us with a front and back copy of the check you used to purchase the vehicle, or a copy of the bank draft used to purchase the vehicle. All of these documents should be mailed to the following address:

[NAME]
[TITLE]
[ADDRESS]

Additionally, we ask that you provide as much additional information as you can concerning your purchase and sale of the car(s). Among other things, we would like for you to answer the following questions with respect to each car (you may either respond in a separate letter or write your answers in the space provided).

1. What is the name and address of the dealership from which you bought the car, and who was the representative from that dealership with whom you dealt in purchasing the car?

2. What was the purchase price for the vehicle?
3. What was the odometer reading of the vehicle at the time of your purchase?
4. Who signed the odometer statement relating to the transaction on behalf of the seller, and what is the basis of your identification of that signature (for example, you may have been present when it was signed or simply be familiar with the signature)?
5. Did you have any dealings with the seller concerning the car after you bought it?
6. Did you experience any odometer discrepancies or titling problems in connection with this transaction or in connection with any other transactions that you have had with this seller?
7. To whom did you sell the vehicle? If sold to a retail consumer, what was the sale price?
8. Please print the name and daytime telephone number of the individual who responded to this inquiry.

Your assistance is appreciated. Should you be unable to respond to this request within the next 5-7 days, please contact me by telephone.

Please note that we need the originals (if available) of all documents (which you should initial and date prior to sending). Accordingly, we would suggest that you make photocopies of the documents that you send and maintain those copies for your files (if you request, we would be glad to make copies for you and return them to you).

We ask that you do not disclose the existence of this request. Any such disclosure could impede the investigation being conducted and therefore interfere with the enforcement of the law.

Thank you for your cooperation in this matter. If you have any questions, please call me at **[TELEPHONE NUMBER]**.

Sincerely,

[NAME]
[TITLE]
[ADDRESS]