

IN CONFORMITY WITH ARTICLE 3 OF THE CONVENTION, THE UNDERSIGNED APPLICANT HAS THE HONOUR TO SUBMIT THE FOLLOWING REQUEST:

5. *a* Requesting judicial authority (Article 3,a))

b To the competent authority of (Article 3, a))

c Names of the case and any identifying number

6. Names and addresses of the parties and their representatives (including representatives in the requested State*) (Article 3, *b*))

a Plaintiff

Representatives

b Defendant

Representatives

c Other parties

Representatives

* Omit if not applicable.

7. *a* Nature of the proceedings (divorce, paternity, breach of contract, product liability, etc.) (Article 3, *c*)
- b* Summary of complaint
- c* Summary of defence and counterclaim*
- d* Other necessary information or documents*
8. *a* Evidence to be obtained or other judicial act to be performed (Article 3, *d*)
- b* Purpose of the evidence or judicial act sought
9. Identity and address of any person to be examined (Article 3, *e*)*
10. Questions to be put to the persons to be examined or statement of the subject-matter about which they are to be examined (Article 3, *f*)*

* Omit if not applicable.

11. Documents or other property
to be inspected
(Article 3, *g*))*

12. Any requirement that the
evidence be given on oath
or affirmation and any
special form to be used
(Article 3, *h*))*

13. Special methods or procedure
to be followed (e.g. oral or
in writing, verbatim,
transcript or summary,
cross-examination, etc.)
(Articles 3, *i*) and 9))*

14. Request for notification of
the time and place for the
execution of the Request
and identity and address of
any person to be notified
(Article 7))*

15. Request for attendance or
participation of judicial
personnel of the requesting
authority at the execution
of the Letter of Request
(Article 8))*

* Omit if not applicable.

