

staff are not available for research assistance. Library staff may not provide legal advice or guidance regarding the filing, procedures, or follow-up for matters before the Board. Library staff may, however, provide guidance in locating published decisions of the Board. The Law Library does not accept any filings for any individual proceedings. See Chapter 3 (Filing with the Board).

Limited self-service photocopying is available in the library. Smoking is prohibited.

**(ii) *Virtual Law Library.*** — The library also maintains a “Virtual Law Library” accessible at [www.usdoj.gov/eoir](http://www.usdoj.gov/eoir). The Virtual Law Library serves as a comprehensive repository of immigration-related law and information for use by attorneys and the general public.

**(c) *Oral argument.*** — The public may attend oral argument under certain circumstances. See Chapter 8 (Oral Argument).

**(d) *Records.*** —

**(i) *Inspection by parties.*** — Parties to a proceeding, and their legal representatives, may inspect the official record of proceedings by prior arrangement with the Clerk’s Office. Parties may review the entire record, except any portion of the record that is prohibited to the party (e.g., classified information, documents under a protective order). Removal of records by parties or other unauthorized persons is prohibited.

**(ii) *Inspection by non-parties.*** — Persons or entities who are not party to a proceeding must file a request for information pursuant to the Freedom of Information Act (FOIA). See Chapter 13 (Freedom of Information Act). The Clerk’s Office may not permit non-parties to inspect the record or any part thereof.

**(iii) *Copies for parties.*** — The Clerk’s Office, subject to the availability of resources, may provide up to 25 pages of the record to a party without charge. Otherwise, the Clerk’s Office may, in its discretion, refer the party to the FOIA Unit for assistance. For parties inspecting the record on site, limited self-service copying is available. Parties may obtain a copy of any portion of the record, provided that portion is not prohibited to the party (e.g., classified information, documents under a protective order).