Memorandum of Agreement

I, _____, am presently being considered for the position of _____ in the _____ _____. I have requested that I be appointed to this position for a period not to exceed 14 months while a full-field background investigation is being conducted in connection with my application for permanent employment. I understand that during this time period I will be denied access to all special sensitive and critical sensitive information. Furthermore, I understand and agree that if any information of a derogatory nature, that would disqualify me for permanent employment, is uncovered during the full-field background investigation (including the IRS tax check), I will resign without appeal.

I also understand that conversion to a permanent appointment is subject not only to favorable adjudication of my full-field background investigation, but also to budgetary limitations and satisfactory performance and conduct on my part.

_____

Date: _____

OARM - 1

Rev. April 2012 (Prior versions may not be used.)