



**GULF COAST**  
**HIGH INTENSITY DRUG TRAFFICKING AREA**  
**TRAINING ALERT**

**Behavior Analysis &  
Interviewing Techniques**  
**FREE TRAINING**

**WHEN :** 7-8, April 2015  
Class times: 0800 – 1700

**WHERE :** Little Rock Police Dept.  
Training Facility- 10901 Arch Street  
Little Rock, AR 72205

**COSPONSOR :** Gulf Coast HIDTA, the US Attorney's Office Eastern  
District of Arkansas and The Little Rock Police Dept.

**DESCRIPTION :**

Behavior Analysis & Interviewing Techniques(BAIT) is not just another basic Interviews and Interrogations Course. BAIT is a process of effective criminal recognition and investigation. It is a comprehensive curriculum that stresses issues and develops skills related to officer safety, behavioral and verbal response recognition. Considering the officers will conduct some form of interview with every single encounter, our number one goal is to develop enhanced officer skills so the attendee is ultimately more efficient, effective, and observant. A wide variety of techniques and behavior will be thoroughly examined so as to demonstrate effective measures. Upon completing the course, the attendee will have a better understanding of: \*Behavior Analysis \*Verbal and Nonverbal \*Rapport Building \*Attention Understanding \*Behavior Assessments \*PLC Techniques \*Statement Validity

**INSTRUCTORS :** Steven Varnell

**NOTE:\*\*\* LAW ENFORCEMENT SENSITIVE INFORMATION \*\*\***

**\* BE PREPARED TO SHOW YOUR ID OR BADGE EACH DAY AS YOU ENTER THE CLASS ROOM \***

**ENROLLMENT: THERE IS NO REGISTRATION FEE FOR THIS COURSE**

**ATTENDANCE: LAW ENFORCEMENT ONLY: Open to Federal, State, and Local Law Enforcement Personnel, Criminal Intelligence Analysts, Investigators, Investigator Assistants, Counterdrug Operation Supervisors at all Levels and Military Personnel - both Active and Reserve.**

**CONTACT :** Please fax the attached enrollment form to 601-933-9042. Go to web-site <http://registration.nhac.org> or call 601-933-9437 for a course enrollment form.

THIS FORM WILL BE FAXED BACK TO YOU WITH INDICATION OF YOUR ENROLLMENT STATUS



## GULF COAST HIGH INTENSITY DRUG TRAFFICKING AREA TRAINING PR

**LITTLE ROCK POLICE DEPT.  
TRAINING FACILITY- 10901 ARCH ST  
Little Rock, AR 72205**

**BEHAVIOR ANALYSIS & INTERVIEWING TECH.  
April 7-8, 2015  
(0800 to 1700)**

**(Fax to Training Coordinator 601-933-9042)**

**GC HIDTA Training Unit Use Only**

Your request has been:

- Approved
- Placed on **WAITING LIST**
- Denied Class is full
- Denied (agency cap met)

STUDENT INFORMATION:					
Title (Mr. Ms. Mrs.)		Rank (or Job Title)			
First Name		Middle Initial		Last Name	
Date of Birth-MM/DD/YYYY		Last 4 digits of Social Security Number		HIDTA Initiative Member	
				Yes    No	
				Yes    No	
Email Address (PLEASE PRINT CLEARLY)			Add to GC HIDTA Distribution List :    Yes    No    N/A		
JOB MAILING ADDRESS (Please spell out):			CONTACT NUMBERS: MUST INCLUDE FAX		
Agency Name: _____			Office Phone: (____) _____ - _____ ext _____		
Address: _____			Fax Phone: (____) _____ - _____ ext _____		
City: _____ ST: _____ ZIP: _____			Cell Phone: (____) _____ - _____		
			Other Phone : (____) _____ - _____ ext _____		
<b>HIDTA NAME:</b>					
<b>INITIATIVE NAME:</b>					
<b>PARENT AGENCY NAME:</b> (What agency signs your check? Please spell out)			(Ex: Federal Bureau of Investigation, Miami Beach Police Department, etc.)		
<b>YOUR PARENT AGENCY IS:</b>		Federal	State	Local	Military
<b>SUPERVISOR'S APPROVAL INFORMATION</b>					
<b>APPROVED BY (Please print clearly):</b>			Supervisor's Email Address: Add To Distribution List: Yes No N/A		
			First Name		
Agency Name: _____			<b>Supervisor's Signature:</b>		
Address: _____			Office Phone: (____) _____ -- _____ ext _____		
City: _____ ST: _____ ZIP: _____			Fax Phone: (____) _____ -- _____ ext _____		
			Cell Phone: (____) _____ -- _____		
			Other Phone: (____) _____ -- _____		

## Training\_Alert.doc ON-LINE REGISTRATION INSTRUCTIONS

### On-line registration requirements:

1. A valid e-mail address which will be used to provide confirmation of enrollment or other important information for your enrollment. Future correspondence will be sent using this e-mail address.
2. Internet Access
3. You must be employed with a Law Enforcement agency or be member of the military.

**NOTE:** If one individual or agency enters on-line registrations for multiple students, the confirmation(s) will be returned to the e-mail address entered during the on-line registration. The record created for a new student will contain all the data used in the on-line registration.

The confirmation of enrollment will NOT contain a name. You may want to consider using the student's email address so they will receive the confirmation notice. Also the confirmation e-mail may not be immediately returned. It may take several days to receive a confirmation.

Enrollment for the Gulf Coast HIDTA course may be completed on-line by following these instructions.

Register on-line at <https://registration.nhac.org>

### INSTRUCTIONS FOR ACCESS:

**When you attempt to access this site, you will receive the error message** 'There is a problem with this website's security certificate'. **Please select the option to** 'Continue to this website'.

You will receive a log-on screen asking for a Username and Password. Enter the word 'Class' (without the quotation marks) in both fields. (Username and Password are case sensitive so be sure the C is uppercase but the rest is lower case). Do not attempt to change the 'GROUP' field.

Select 'Online Registration', then select 'Gulf Coast HIDTA' to view a list of courses being offered for on-line registration. Be sure to select the appropriate Course Name and corresponding date that you are registering for. (The same course may be offered in different locations and on different dates.)

If you do not see the specific course that you are wanting to register for, it may be that this particular course is not offering on-line registration. If the course is listed on our web-site (<https://registration.nhac.org>) but not on the On-Line Registration site, you must register for that class by completing the registration form and faxing the form to (601) 933-9042, or by e-mailing completed form to [training@gchidta.org](mailto:training@gchidta.org).

Once the correct course has been selected, fill in the Application and select 'Complete Registration' which will forward your registration request to Gulf Coast HIDTA. You will automatically be furnished an Application Number which you must retain in the event you must cancel or withdraw from this course.

**You are NOT enrolled until you receive an e-mail confirming that you are ENROLLED.** Be sure to register from a valid e-mail address that you want associated with your HIDTA information, preferably a departmental e-mail address or one that you want permanently stored with you HIDTA record.

If you have any questions during your enrollment process, please contact the Gulf Coast HIDTA Training Office by telephone (601) 933-9437 or via e-mail ([training@gchidta.org](mailto:training@gchidta.org)).