

## Vacancy Announcement

**Assistant United States Attorneys  
United States Attorney's Office  
Eastern District of Michigan  
Vacancy #FY 2011-EDMI-01-AUSA**

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**About the Office:** The United States Attorney's Office (USAO) has jurisdiction and responsibility in a broad range of areas, all of which involve representing the legal interests of the Federal government in a court of law. The Eastern District of Michigan consists of 34 counties in the eastern half of Michigan's lower peninsula, and employs approximately 115 Assistant U.S. Attorneys.

**Responsibilities and Opportunities Offered:** Employment with the U.S. Attorney's Office offers a unique and challenging experience for the highly motivated attorney: an opportunity to work on some of the most significant, complex and visible cases being litigated today. Working in the Criminal Division, Civil Division or Appellate Division or assigned to a Branch Office, you will be part of a dedicated team helping to enforce Federal criminal and civil laws that protect life, liberty and property of citizens. Criminal Division assignments include the investigation and prosecution of violent offenses, including drug trafficking, public corruption, terrorism, white collar, and organized crime. Civil Division cases encompass affirmative litigation where the United States is seeking some type of monetary recover (e.g., judgement enforcement, bankruptcy, asset forfeiture) and defensive cases involving a variety of lawsuits brought against the Federal government.

**Qualification Requirements:** Applicants must possess a J.D. degree, be an active member of the bar (any jurisdiction), and have at least two years of post-J.D. experience.

**Travel:** Occasional travel may be required.

**Salary Information:** Assistant U.S. Attorneys' pay is administratively determined based, in part, on the number of years of professional attorney experience. The range of starting pay (including locality differential applicable to the USAO, Eastern District of Michigan's duty stations) is \$50,894 to \$146,419.

**Location:** Most opportunities will be at the Detroit, Michigan duty station, with occasional vacancies in the Flint and Bay City branch offices.

**Relocation Expenses:** Relocation expenses will not be authorized.

**Application Process and Deadline Date:** Our hiring process is open and continuous, not tied to specific vacancies. Because of the relatively low turnover among Assistant U.S. Attorneys, vacancies are not frequent. A limited number of applicants are invited for an interview with a committee. Interviews may be subsequently conducted by Criminal, Civil, and/or Appellate Division Chiefs, the First Assistant, Unit Chiefs, and/or the United States Attorney. Applicants are evaluated by the Hiring Committee on the basis of such factors as academic performance, trial experience, research and writing ability, oral communication skills, and other legal and community service and experience. Interested persons should send a detailed resume with a cover letter, writing sample(s), and completed questionnaire (which can be found at <http://www.usdoj.gov/usao/mie/employ/questionnaire.pdf>) to:

Jennifer Gorland  
First Assistant U.S. Attorney

Eastern District of Michigan  
211 W. Fort Street, Suite 2001  
Detroit, MI 48226

Applications are being accepted under this announcement on an open and continuous basis.

**Internet Sites:** The home page for the U.S. Attorney's Office, Eastern District of Michigan, may be accessed at:

<http://www.usdoj.gov/usao/mie/>

Announcements for other DOJ attorney vacancies may be viewed at:

<http://www.usdoj.gov/oarm/attvacancies.html>

**Department Policies:** Assistant United States Attorneys generally must reside in the district to which he or she is appointed. See 28 U.S.C. § 545 for district-specific information.

All initial attorney appointments to the Department of Justice are made on a time-limited (temporary) basis. Temporary appointments may, or may not, be extended or made permanent without further competition.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or non-membership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, [http://www.opm.gov/forms/pdf\\_fill/SF15.pdf](http://www.opm.gov/forms/pdf_fill/SF15.pdf) for a copy of SF

15, which lists the types of 10 point preferences and the required supporting documents). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he or she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.