

**Assistant U.S. Attorney Applicant Questionnaire**  
**Southern District of Iowa**

Name: \_\_\_\_\_

**Location and Interest of Employment**

Where do you want to work? *(Please check one or more of the following locations, if applicable.)*

\_\_\_\_\_ Des Moines          \_\_\_\_\_ Davenport          \_\_\_\_\_ Council Bluffs

In which Division do you want to work?

\_\_\_\_\_ Criminal          \_\_\_\_\_ Civil          \_\_\_\_\_ Either

**Trial Experience**

Have you tried cases in federal court? \_\_\_\_\_

If so, state the number of:

\_\_\_\_\_ jury trials          \_\_\_\_\_ bench trials

Of these trials, please state what percentage of your cases were in the following areas:

|                                   |                         |                                 |
|-----------------------------------|-------------------------|---------------------------------|
| _____ % commercial litigation     | _____ % violent crimes  | _____ % property crimes         |
| _____ % civil rights              | _____ % personal injury | _____ % immigration offenses    |
| _____ % employment discrimination | _____ % misdemeanors    | _____ % white collar            |
| _____ % juvenile crimes           | _____ % drugs           | _____ % public corruption       |
| _____ % forfeiture                |                         | _____ % other (please describe) |
|                                   |                         | _____                           |
|                                   |                         | _____                           |

Have you tried cases in state court? \_\_\_\_\_

If so, state the number of:

\_\_\_\_\_ jury trials          \_\_\_\_\_ bench trials

Of these trials, please state what percentage of your cases were in the following areas:

|                                   |                         |                                 |
|-----------------------------------|-------------------------|---------------------------------|
| _____ % commercial litigation     | _____ % violent crimes  | _____ % property crimes         |
| _____ % civil rights              | _____ % personal injury | _____ % immigration offenses    |
| _____ % employment discrimination | _____ % misdemeanors    | _____ % white collar            |
| _____ % juvenile crimes           | _____ % drugs           | _____ % public corruption       |
| _____ % forfeiture                |                         | _____ % other (please describe) |
|                                   |                         | _____                           |
|                                   |                         | _____                           |

**Appellate Practice**

Have you authored briefs filed in any appellate court? \_\_\_\_\_

If so, how many briefs have you authored and filed as counsel of record in:

\_\_\_\_\_ the Eighth Circuit Court of Appeals    \_\_\_\_\_ the Iowa Supreme Court/Court of Appeals  
\_\_\_\_\_ other Federal Circuit Court(s)    \_\_\_\_\_ other (please specify)

Please state case names, docket numbers, and citations (if reported):

Have you participated in oral argument in an appellate court? \_\_\_\_\_

If so, how many arguments have you made before:

\_\_\_\_\_ the Eighth Circuit Court of Appeals    \_\_\_\_\_ the Iowa Supreme Court/Court of Appeals  
\_\_\_\_\_ other Federal Circuit Court(s)    \_\_\_\_\_ other (please specify)

**Administrative Law**

Have you litigated cases involving the Administrative Procedure Act, 5 U.S.C. §§ 701-706? \_\_\_\_\_

If so, provide the case names, the docket number(s) of the case(s), and citations (if reported):

**Criminal Litigation**

Have you presented matters to a grand jury? \_\_\_\_\_

If so, approximately how many? \_\_\_\_\_

Have you handled sentencings under the United States Sentencing Guidelines? \_\_\_\_\_

If so, approximately how many? \_\_\_\_\_

Have you presented expert witness testimony? \_\_\_\_\_

If so, please state the subject matter on which the experts offered opinions:

**Civil Litigation**

Have you taken a deposition in a civil case? \_\_\_\_\_

If so, approximately how many depositions have you taken?

\_\_\_\_\_ less than 25

\_\_\_\_\_ more than 25, but less than 100

\_\_\_\_\_ more than 100, but less than 500

\_\_\_\_\_ more than 500

Have you served written discovery in a civil case? \_\_\_\_\_

Have you retained expert witnesses and filed reports pursuant to Fed. R. Civ. P. 26? \_\_\_\_\_

If so, please state the subject(s) on which the expert(s) offered opinions:

Have you deposed expert witnesses retained by others? \_\_\_\_\_

If so, please state the subject(s) on which the expert(s) offered opinions:

**Forfeiture**

Have you handled any litigation involving either criminal or civil forfeiture? \_\_\_\_\_

If so, approximately how many cases? \_\_\_\_\_

Please check all that apply:

\_\_\_\_\_ State Civil Forfeiture

\_\_\_\_\_ Federal Civil Forfeiture

\_\_\_\_\_ State Criminal Forfeiture

\_\_\_\_\_ Federal Criminal Forfeiture

**Ethics and Professionalism**

Have you ever had a bar complaint filed against you or had your conduct referred to a state bar in any jurisdiction? \_\_\_\_\_

If yes, please explain the circumstances, disclose the jurisdiction and the resolution:

Has your conduct ever been referred to the Office of Professional Responsibility, Department of Justice? \_\_\_\_\_

If so, please describe the circumstances and resolution of the referral:

Has any court ever issued any sanctions, monetary or otherwise, against you or your client arising out of your conduct? \_\_\_\_\_

If so, please describe the circumstances and sanctions:

Have you, your law firm, or your employer ever reported your conduct or performance to a professional liability carrier? \_\_\_\_\_

If so, please describe the circumstances:

Please mail completed questionnaire along with your resume to:  
Sue Cross, Human Resources Specialist

United States Courthouse Annex  
U.S. Attorney's Office  
110 E. Court Avenue, Suite # 286  
Des Moines, IA 50309