

**ASSISTANT UNITED STATES ATTORNEY (BANKRUPTCY) NTE 9/30/2016**

**U.S. DEPARTMENT OF JUSTICE  
ASSISTANT UNITED STATES ATTORNEY  
UNITED STATES ATTORNEY'S OFFICE  
WESTERN DISTRICT OF PENNSYLVANIA  
VACANCY ANNOUNCEMENT NO: 15-WDPA-AUSA-01**

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**About the Office:**

The United States Attorney's Office for the Western District of Pennsylvania (USAO) is an energetic and collegial office which represents the United States in all criminal prosecution and civil and appellate litigation in the Western District of Pennsylvania. The Western District of Pennsylvania consists of 25 counties in the western part of the state; its main office is in Pittsburgh, with staffed branch offices in Erie and Johnstown. The USAO strives to provide an inclusive, rewarding work environment for employees of all backgrounds.

**Responsibilities and Opportunity Offered:**

The USAO for the Western District of Pennsylvania is seeking qualified applicants for a term position as an Assistant United States Attorney (AUSA) for its Civil Division, specifically dealing with bankruptcy matters. AUSAs concentrating in bankruptcy law appear on behalf of the United States before the bankruptcy, district, and appellate courts. Most bankruptcy litigation focuses on establishing and protecting the claims of Federal agencies against the objections of Trustees, debtors, other creditors or third parties. The AUSA would be expected to initiate and prosecute complaints that seek the non-dischargeability of tax and student loan indebtedness, and, where appropriate, to negotiate and collect the claims of any affected Federal agency in Chapter 7, 11, 12 and 13 petitions.

**Type of Position:**

All initial attorney appointments to the Department of Justice are made on a 14 month (temporary) basis. **This is a TERM appointment, not to exceed 9/30/2016, subject to availability of funds. This position may be extended or made permanent, without further competition.**

**Who May Apply:**

All United States Citizens.

**Qualifications:**

**Required qualifications:** Applicants must possess a J.D. degree, be an active member of the bar (any jurisdiction) and have at least two years of post-J.D. experience.

**Preferred qualifications:** At least five years of post-J.D. experience; a strong work ethic, quick analytical ability and exemplary scholarship, communication and advocacy. The candidate should demonstrate capacity to function both independently and on a team in a demanding environment while balancing a significant case load. The candidate should be devoted to justice and public service and be ready and willing to volunteer to assist other attorneys. Computer literacy skills and aptitude are necessary.

**Travel:**

Occasional travel within and outside the district will be required.

**Salary Information:** Assistant United States Attorneys' pay is administratively determined, based in part on the number years of professional attorney experience. The range of basic pay is \$45,027 - \$132,849, plus applicable locality pay. The current locality adjustment for Pittsburgh is 16.37%.

**Location:** Pittsburgh, Pennsylvania.

**Relocation Expenses:** Relocation expenses will not be paid.

**Application Process and Deadline Date:**

**Application Deadline is November 12, 2014, 5:00 pm (EST).**

Interested applicants must include a cover letter, resume and bar membership information to [usapaw.jobopsgov@usdoj.gov](mailto:usapaw.jobopsgov@usdoj.gov). Application materials must be submitted in PDF format.

Soo C. Song, First Assistant U.S. Attorney  
U.S. Attorney's Office  
700 Grant Street, Suite 4000  
Pittsburgh, PA 15219

**No telephone calls please.**

**Security Requirements:** Initial appointment is conditioned upon a satisfactory preemployment adjudication. This includes fingerprint, credit and tax checks, and drug testing. In addition, continued employment is subject to a favorable adjudication of a background investigation.

**Internet Sites:** This and other attorney vacancy announcements can be found at: <http://www.justice.gov/legal-careers/vacancies>.

The home page for the U.S. Attorney's Office, Western District of Pennsylvania may be accessed at: [www.justice.gov/usao/paw/](http://www.justice.gov/usao/paw/); the direct link to the employment page may be accessed at: <http://www.justice.gov/usao/paw/employment.html>.

**Department Policies:** Assistant United States Attorneys generally must reside in the district to which he or she is appointed or within 25 miles thereof. See 28 U.S.C. § 545 for district-specific information.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any non merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need

a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, [www.opm.gov/forms/pdf\\_fill/SF15.pdf](http://www.opm.gov/forms/pdf_fill/SF15.pdf) for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.