



The
NAC

**NATIONAL
ADVOCACY
CENTER**

Department of Justice
Office of Legal Education
Executive Office for United States Attorneys



What We Do

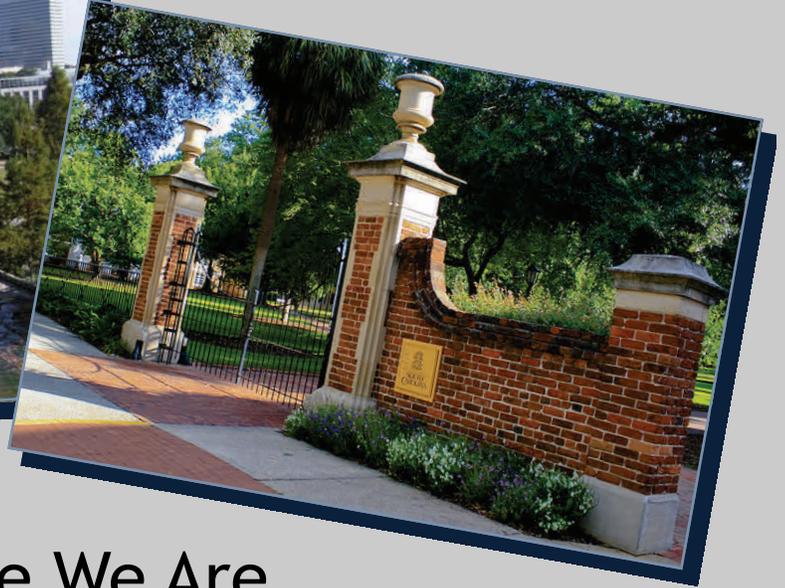
The National Advocacy Center (NAC) is a nationwide training center operated by the United States Department of Justice (DOJ) through its Office of Legal Education (OLE), Executive Office for United States Attorneys.

Opened in 1998, the NAC is the premiere federal training institution for teaching legal and leadership skills to DOJ personnel and the broader government community. The NAC permanently houses three training organizations: the United States Department of Justice Office of Legal Education, the National Bankruptcy Institute, and the Medicaid Integrity Institute. These three organizations conduct training for federal legal personnel and selected state employees. Approximately 10,000 people receive instruction at the NAC annually.

Approximately 80% of the individuals trained are DOJ employees, while the other 20% are non-DOJ employees employed by various federal, state, local, and tribal government agencies.



“I always appreciate the warmth shown to visitors here.” - NAC Guest



Where We Are

THINGS TO DO



Located in the heart of downtown Columbia, on the campus of the University of South Carolina (USC), NAC guests can take advantage of the many amenities offered by the second largest metropolitan area in the state. When guests are not participating in training, they can enjoy a walk around the historic USC Horseshoe or a local park, catch a show at the Colonial Life Arena or one of the 13 other theatres in town, grab dinner at one of the many fine restaurants in the Vista or Five Points areas of Columbia, visit the Congaree National Park and witness the largest tract of old growth bottomland hardwood forest in the United States, paddle down one of Columbia's rivers in a rented kayak or canoe, set a tee time at one of Columbia's many golf courses, or visit Riverbanks Zoo, home to over 2,000 animals and consistently ranked as one of Columbia's most visited attractions. No matter what your interests, Columbia offers great options for downtime.



Transportation

The NAC offers free bus service for students and faculty on the eight-mile trip between the Columbia Metropolitan Airport and the NAC. Taxis are available when the bus is not operating. Guests who wish to provide their own transportation to Columbia may purchase daily parking passes for a nominal fee.

“Very pleased with my trip. The staff takes such great care of all the visitors.” - NAC Guest



Facility Overview

One 180-Seat Lecture Hall

Two 130-Seat Lecture Halls

One 60-Seat Lecture Hall

Two 50-Seat Lecture Halls

One 40-Seat Computer Lab

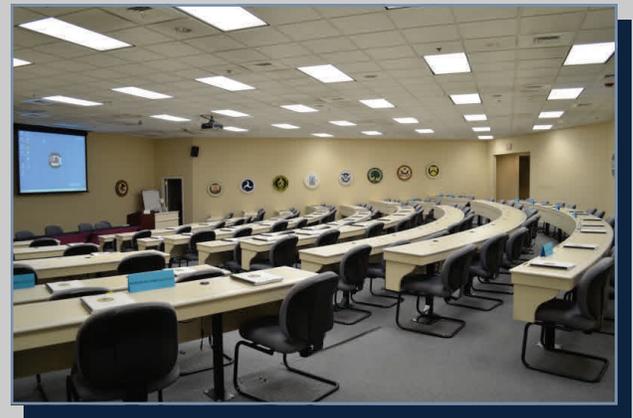
Ten Breakout Rooms

Ten Standard Courtrooms

One Corporate Style Boardroom

State-of-the-art Production Studio

Wireless Internet Access



“Very intense training/work day that was made so much better by the exceptional facility and friendly staff.”

- NAC Guest





Lodging

Our 264 single-occupancy guest rooms include:

- Private Bath
- Internet Access
- Cable TV
- Telephone with Voice Mail
- In-room Safe
- Mini Refrigerator
- Coffee Maker
- Hair Dryer
- Iron and Ironing Board
- Handicap Accessible Rooms



“I love the personal attention at the NAC. The cleaning staff assigned to my room left me a note every day asking if I needed anything. They made my visit great!”

- NAC Guest

Dining

The NAC Dining Room provides breakfast and lunch for participants. This includes a hot food line with a variety of delicious choices and a different menu every day. In addition, there is a salad, sandwich, soup, and dessert bar. Dinner is not served onsite; however, free shuttle service is available to transport guests to local restaurant areas from 5:30 p.m. to 11:00 p.m.



Guest Services

Lounge

Morty's Moosehead Lounge is a spacious area with game tables and a relaxing atmosphere. It is open nightly from 5:00 p.m. to midnight and offers a variety of food options. The lounge opens onto an outdoor balcony overlooking the NAC's beautiful courtyard. Every Wednesday evening from 5:30 - 6:30 p.m. there is a reception for all guests with complimentary hot and cold hors d'oeuvres.



Morty's Moosehead Lounge

“The kitchen staff is truly wonderful. Everyone is always so nice and pleasant. They are awesome and made my visit so nice.” - NAC Guest

Fitness

The NAC has both cardiovascular and weight lifting facilities. Inside the cardio facility, guests will find multiple treadmills, elliptical machines, and exercise bikes with attached TVs. Locker rooms are provided for both men and women. Guests also have access to the Strom Thurmond Wellness and Fitness Center on the campus of USC for only \$5 a day.

Guests may also check out a bicycle from the front desk to explore Columbia, free of charge.



Weight Room



Cardio Room

Guest Services

Concierge

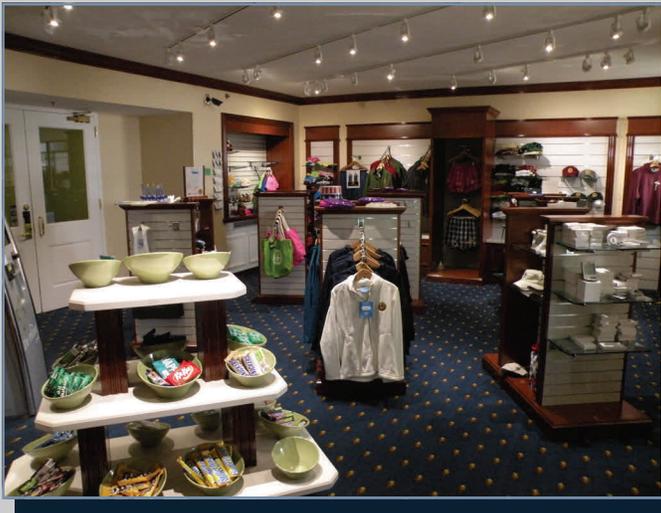
While staying in Columbia, the NAC Concierge can make arrangements for guests to attend sporting and cultural events, as well as offer recommendations on other things to do. The Concierge can be reached at (803) 705-5284.

Gift Shop

Located on the first floor, the gift shop offers sundries and a variety of shirts, hats, and other souvenirs for purchase. Debit and credit cards are accepted.

Business Services

The facility has two large rooms where guests can access the internet and print documents.



Gift Shop

Library

The NAC has a small lending library for guests to enjoy during their stay.

Laundry

Guests have access to free laundry facilities while staying at the NAC. Pick-up dry cleaning is available through the front desk for a standard fee.



Computer Rooms

Packages

The National Advocacy Center offers state-of-the-art classroom space to government entities, subject to availability. The rooms accommodate groups of 20 – 180 participants. Two unique classroom configurations are offered.

- The standard classroom package includes: a dedicated registration area, podium and lecterns, an instructor computer, internet access, wireless PowerPoint remote, a VCR/DVD player, projector, laser pointer, two wireless lavalier microphones, onsite audiovisual technical support during your entire conference, flip chart with easel, and adjustable classroom lighting.
- The automated classroom package includes everything in the standard classroom package plus these additional features: laptop for each participant, internet access for laptops, classroom printer, and onsite laptop technical support during your entire conference.

Professional Services

Instructional Design Assistance and Consultation

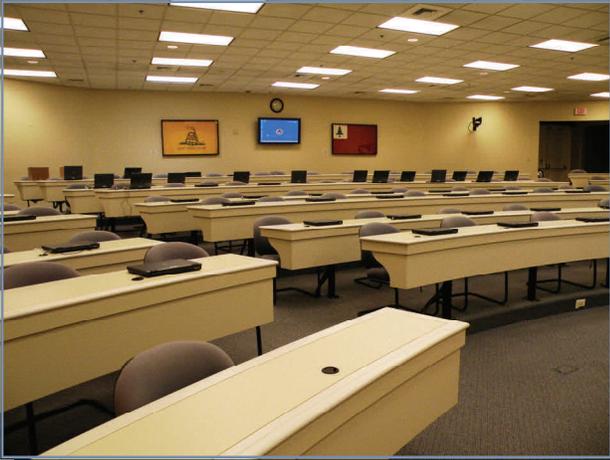
OLE provides instructional design guidance for developing effective and engaging training using the ADDIE instructional design model. Specifically, OLE can assist with:

- Analyzing audiences and learning needs
- Designing effective and engaging training activities
- Developing helpful materials and handouts
- Implementing and executing training
- Evaluating participant satisfaction and learning

Guidance can be provided formally through faculty development training (e.g., train-the-trainer workshops) and informally through hands-on assistance with developing and executing courses.

Polling Technology

Polling technologies are hand-held voting tools that participants can use during class to anonymously answer questions and provide information to the instructor and the class. With OLE's polling technology, instructors keep the audience engaged while instantly assessing understanding and learning. In addition to providing the polling hardware and software, OLE can provide assistance to instructors with creating, structuring, and executing polling questions, as well as with compiling polling results and reports.





For more information on the National Advocacy Center, contact:

Office of Legal Education

1620 Pendleton Street

Columbia, SC 29201

Phone: (803) 705-5100

<http://www.justice.gov/usao/training/>