

## FY 2009 Chapter 7 Audits and Field Exams

### Top 25 Findings

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>
<i>Number of UST Field Exams:</i>	108	119	83	88	75
<i>Number of CPA Audits:</i>	169	148	219	251	165
<i>Total</i>	<u>277</u>	<u>267</u>	<u>302</u>	<u>339</u>	<u>240</u>

Rank 2008	Rank 2009	Description of Finding	Top 25 Findings	
			FY 2008	FY 2009
1	1	Scheduled assets on Form 1 do not match petition/schedules	264	171
3	2	Form 2 not prepared, maintained or submitted; miscellaneous Form 2	182	126
4	3	Asset status not accurately reflected and tracked on Form 1	174	119
2	4	Bank accounts not timely or properly reconciled or reviewed	218	113
7	5	Asset values not verified or reasonably determined	118	106
6	6	Unscheduled assets not recorded or properly identified on Form 1	134	100
5	7	Abandonments not properly tracked on Form 1	143	92
10	8	Miscellaneous Form 1 errors	95	87
9	9	Description not recorded or inaccurately recorded on Form 2	99	81
8	10	Delay in case administration	113	78
12t	11	Receipts log not maintained by person who opens mail	80	70
14	12	No or inadequate case progress review	79	59
—	13	Non-compliance with DSO noticing guidelines	16	54
15	14	Assets not timely investigated, pursued, liquidated or collected	77	52
12t	15t	Receipts not properly referenced between Forms 1 & 2	80	51
21	15t	Form 3 not prepared, maintained or submitted; and miscellaneous Form 3 errors,	60	51
19t	17	No, inadequate, or untimely report of sale/auctioneer's report	61	44
22	18	Receipts not periodically traced from log to bank statement	57	43
16t	19	Form 3/ bank report has No Distribution Report filed in cases with funds/assets	68	41
—	20t	Untimely deposits	52	39
—	20t	Liquidation (column 5) not properly recorded on Form 1	49	39
16t	22	High yield investments not used when appropriate	68	38
23t	23	Software application access/security controls not properly implemented	53	36
11	24t	Insufficient segregation of duties	84	35
—	24t	Inadequate supervision of professionals	33	35
<b>TOP 25 FINDINGS - ALL REGIONS</b>			<b>2,457</b>	<b>1,760</b>

#### FY 2008 FINDINGS NO LONGER IN TOP 25

18	—	Cash receipts log not used or properly maintained	65	29
19t	—	Checks not restrictively endorsed immediately upon receipt	61	22
23t	—	Stop payments not timely issued and/or approved by trustee	53	34
23t	—	Asset administration decisions not adequately documented	44	26

#### NOTABLE INCREASES IN NON-TOP 25 FINDINGS

—	—	Non-compliance with DSO noticing guidelines	16	54
—	—	No numbered receipts book or receipts not given	5	10