

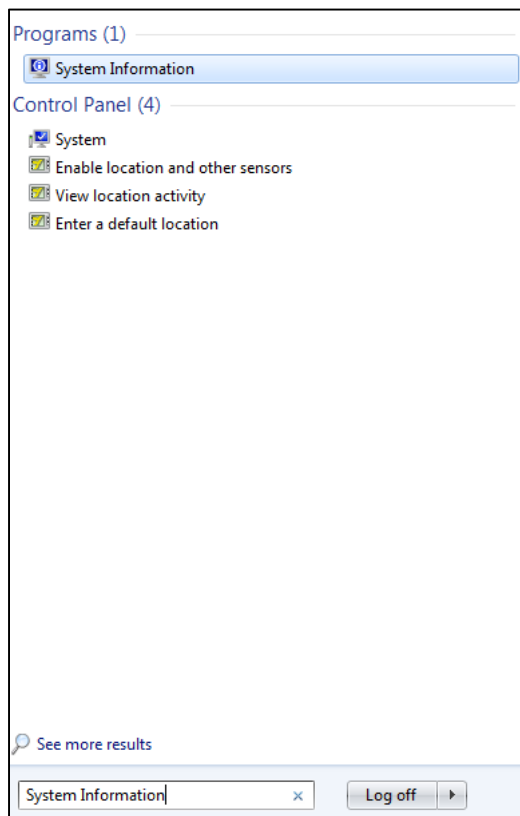
## **How to Access VDI Workstation from a Windows PC with RSA Token**

### **Prerequisites:**

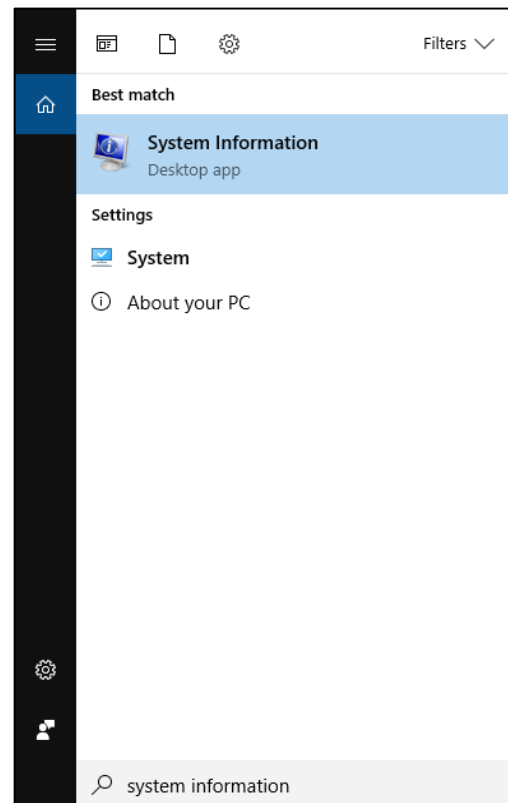
- ✓ Computer operating system must be at least Windows 7, Windows 8, Windows 8.1, or Windows 10.
- ✓ Computer must have an Antivirus software running.
- ✓ Computer must have windows update patches downloaded and installed within the last 45 days. If system is not up to date on patching, Citrix Endpoint Analysis (EPA) software scans will fail.
- ✓ RSA Token Application must be installed and configured on Mobile Phone.

### **Software Prerequisites Check & Installation:**

1. Open Goggle Chrome or Microsoft Edge on a Windows PC. (Internet Explorer cannot be used.)
2. Browse to: <https://www.justice.gov/taxvdi>
3. Determine which bit your windows machine is by typing “System Information” in the search bar.



**Windows 7**



**Windows 10**

4. Under system information, you will be able to determine whether you are running a 32-bit or a 64-Bit system.

Item	Value
OS Name	
Version	
Other OS Description	
OS Manufacturer	
System Name	
System Manufacturer	
System Model	
System Type	x64-based PC
Processor	
Processor	
BIOS Version/Date	
SMBIOS Version	
Windows Directory	
System Directory	
Boot Device	
Locale	
Hardware Abstraction Layer	
User Name	
Time Zone	
Installed Physical Memory (RAM)	
Total Physical Memory	
Available Physical Memory	
Total Virtual Memory	
Available Virtual Memory	
Page File Space	
Page File	

5. Download and install necessary files based on your 32-bit or 64-bit system.

#### **Windows PC 32-Bit Downloads**

1- [ActivID ActivClient x86 7.1.msi](#) - PIV Card software for your home computer

2- [AC\\_7.1.0.208\\_FIXS1805000\\_x86.msp](#) - Update to PIV Card software

3 - [CitrixReceiver.exe](#) - Needed for Tax VDI to work with all features

#### **Windows PC 64-Bit Downloads**

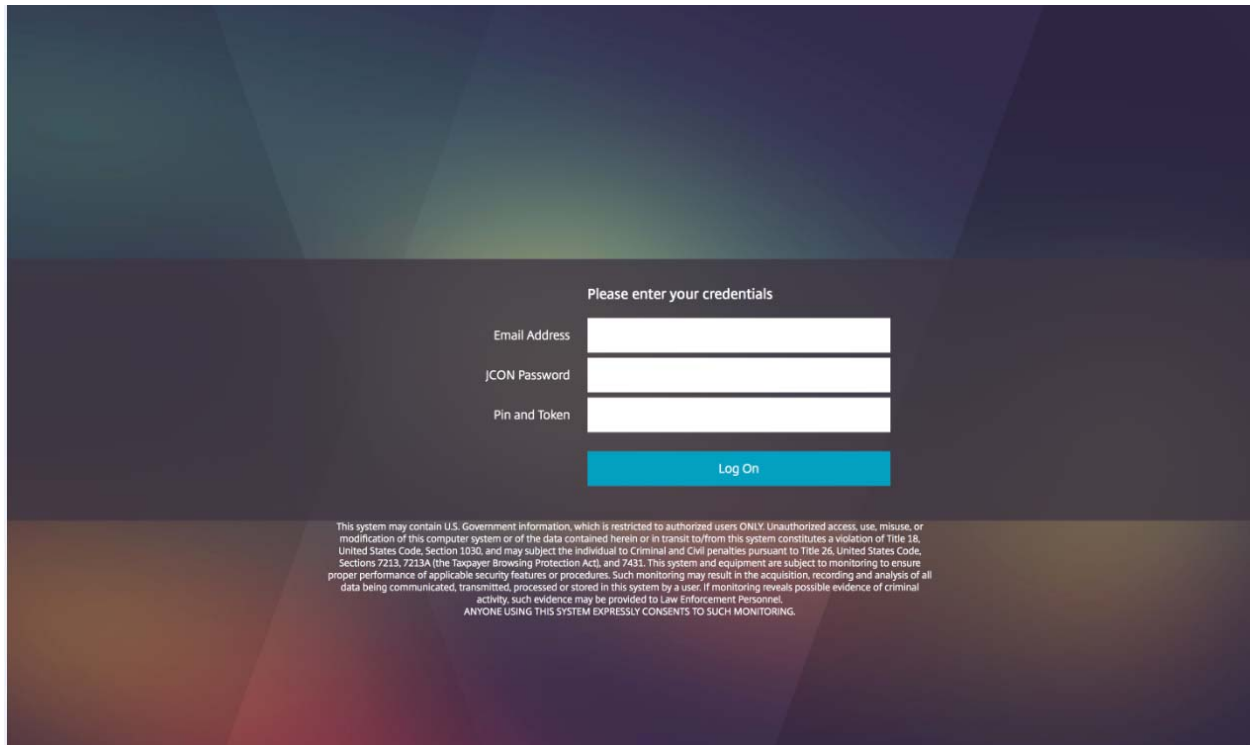
1 - [ActivID ActivClient x64 7.1.msi](#) - PIV Card software for your home computer

2 - [AC\\_7.1.0.208\\_FIXS1805001\\_x64.msp](#) - Update to PIV Card software

3 - [CitrixReceiver.exe](#) - Needed for Tax VDI to work with all features

## Launching VDI

1. After prerequisites software installations are completed, Open Google Chrome or Microsoft Edge and browse to "<https://citrixweb.tax.usdoj.gov>".



Please enter your credentials

Email Address

JCON Password

Pin and Token

[Log On](#)

This system may contain U.S. Government information, which is restricted to authorized users ONLY. Unauthorized access, use, misuse, or modification of this computer system or of the data contained herein or in transit to/from this system constitutes a violation of Title 18, United States Code, Section 1830, and may subject the individual to Criminal and Civil penalties pursuant to Title 26, United States Code, Sections 7213, 7213A (the Taxpayer Browsing Protection Act), and 7431. This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to Law Enforcement Personnel.  
ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING.

2. Login with the following information:

**Email Address:** <FirstName>.<MiddleInitial>.<LastName>@usdoj.gov

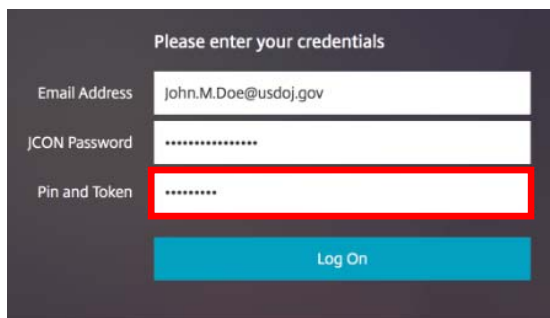
Example: [John.M.Doe@usdoj.gov](mailto:John.M.Doe@usdoj.gov)

**JCON Password:** TAX Division Network Password

**Pin & Token:** See below for Login with RSA Token

## Hard token

Type in five (5) Digit Pin number & eight (8) Digit Passcode



Please enter your credentials

Email Address

JCON Password

Pin and Token

[Log On](#)

Select "Log On".

## Soft token

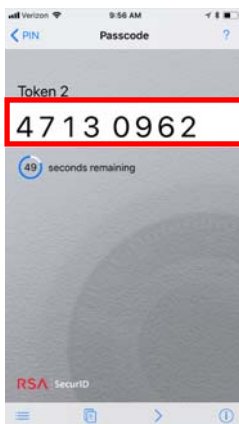


Open RSA App from Mobile phone.

Enter your RSA Token Pin Number.



You will be presented with a RSA 8 Digit Passcode.



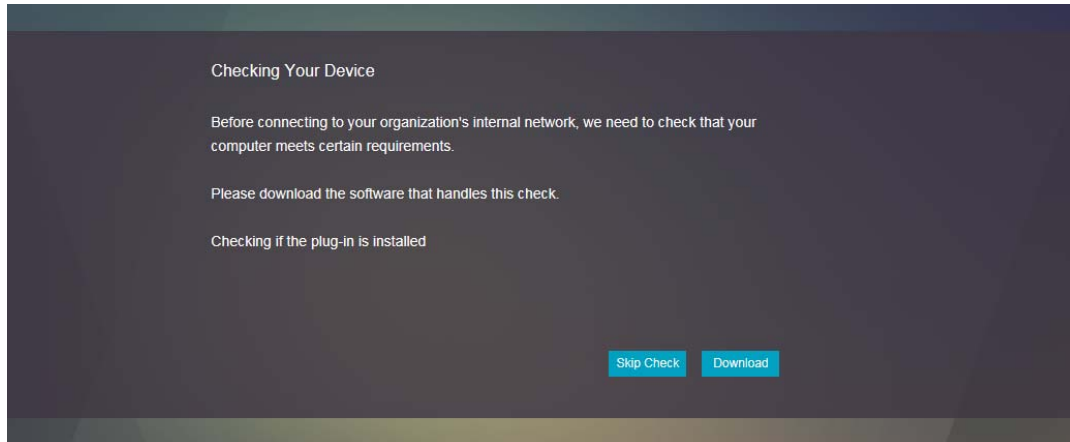
Enter that 8 Digit Passcode:

Please enter your credentials

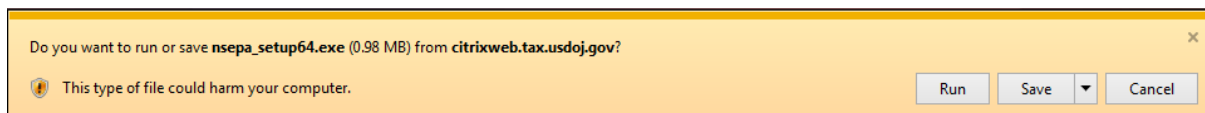
Email Address	<input type="text" value="John.M.Doe@usdoj.gov"/>
JCON Password	<input type="password" value="*****"/>
Pin and Token	<input type="text" value="*****"/>

Select "Log On".

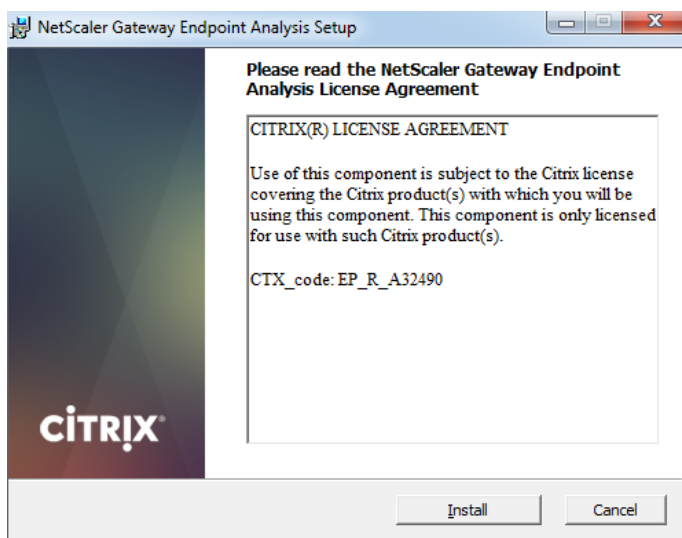
3. If this is your first login, you will be prompted to download and install the Citrix Endpoint Analysis (EPA) Plug-in.
4. Select “download”.



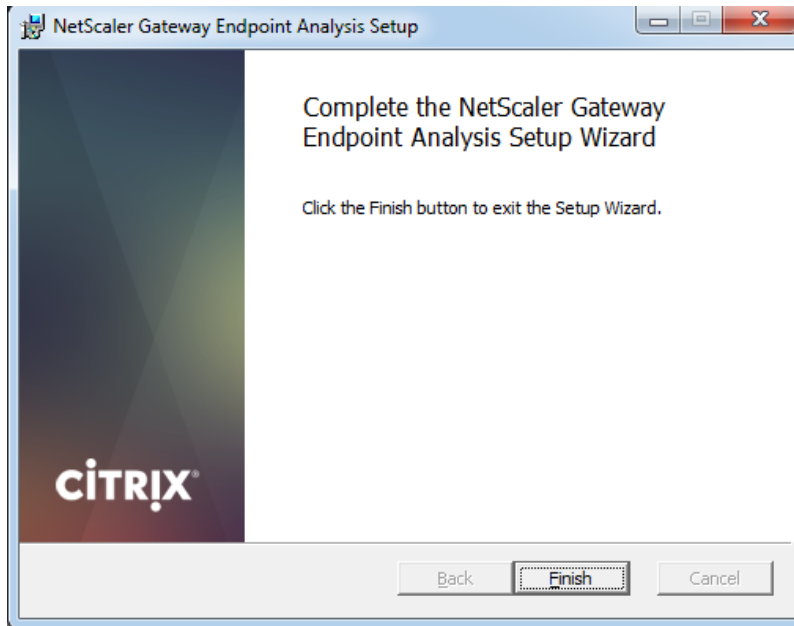
5. At the bottom of your screen you will see a popup.
6. Select “Run”.



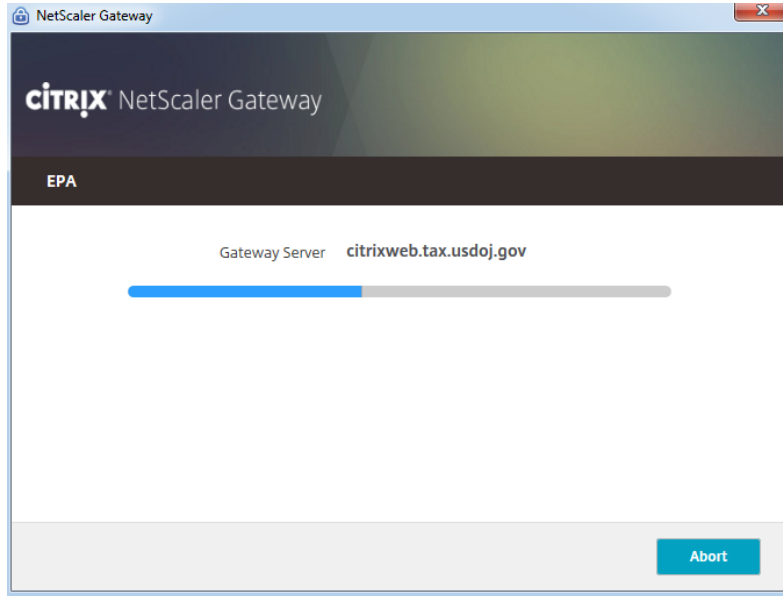
7. A NetScaler Gateway Endpoint Analysis Setup Wizard will appear on screen.
8. Select “Install”.



9. After installation to close screen, select “Finish”.



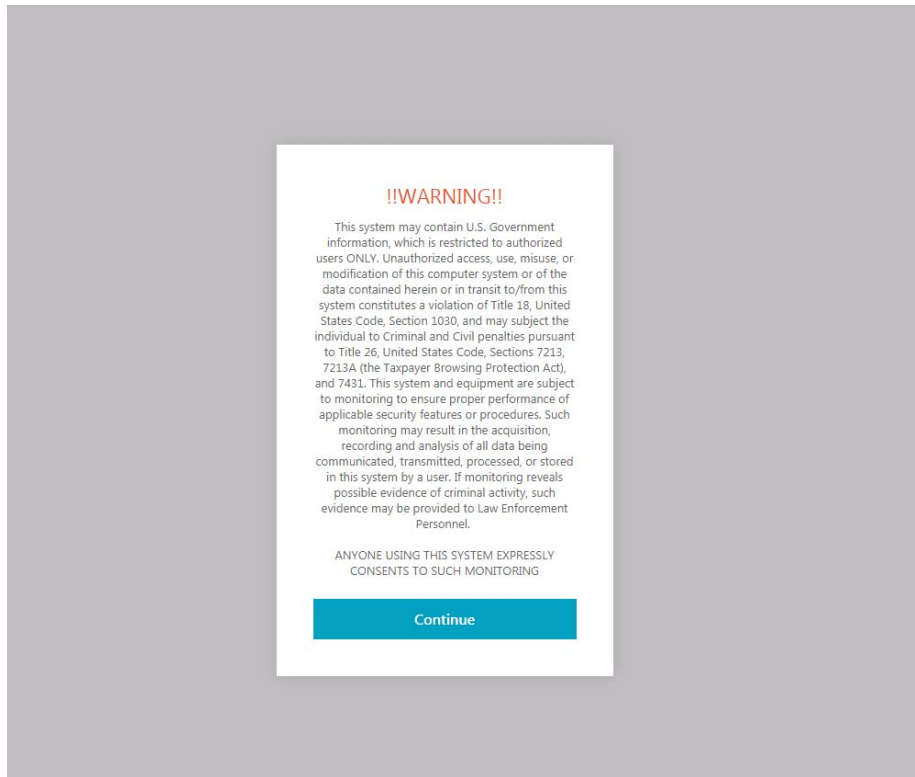
10. Once the NetScaler Gateway Endpoint Analysis Setup Wizard closes the EPA Analysis will begin.



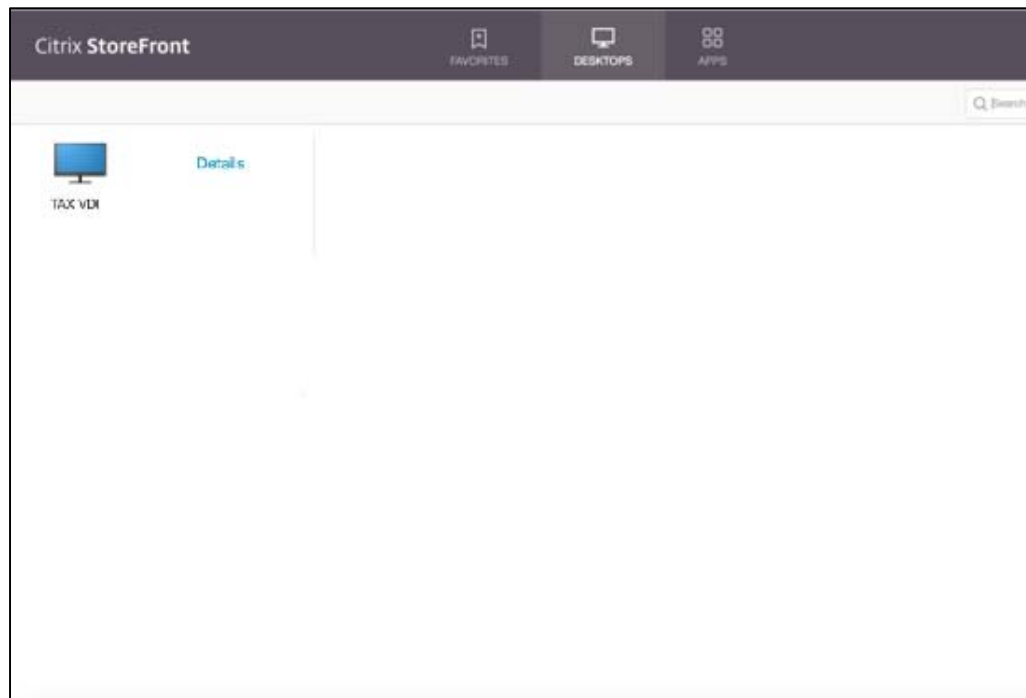
11. After Citrix Endpoint Analysis allows user login, you will be presented with a EULA Pop Up.

16a. If the Citrix Endpoint Analysis fails, you will receive an error screen (see appendix A).

12. Please read the Tax Division warning EULA and Accept by Selecting “Continue”.

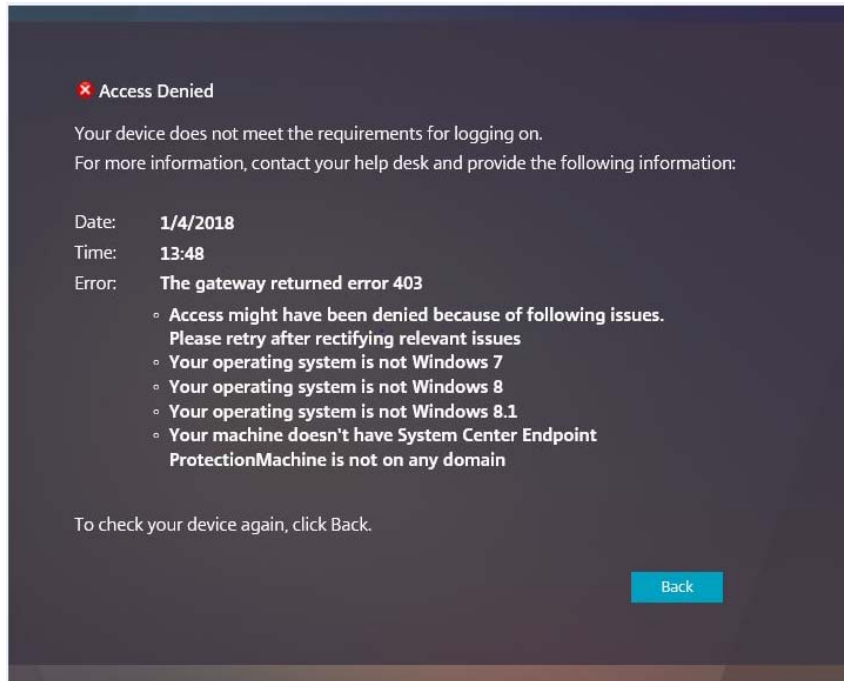


13. Available Desktop & Applications will load, Select available VDI to launch workstation.



## Appendix A.

If you receive a failed Citrix Endpoint Analysis (EPA) scan, you will see a pop-up similar to the following:



If this is received, please check that all of the prerequisites have been fulfilled and retry launching the URL "<https://citrixweb.tax.usdoj.gov>".