These instructions explain how to connect wirelessly to the Tax Division Network on a Windows 7 computer. Windows 10 instructions can be found at the end of this document.

After you log onto your Windows 7 laptop with your PIV card double-click **Cisco Anyconnect Secure Mobility Client** located in the Remote Access folder on your desktop to get started.

Organize - Include in library - Share with - New fol	der					100	• 0
😤 Favorites	Name	Date modified	Туре	Size			
Desktop	S Cisco AnyConnect Secure Mobility Client	6/28/2012 3:14 PM	Shortcut		2 KB		
bownloads	Citrix	3/24/2017 3:47 PM	Shortcut		2 KB		
Secent Places	PortableClient	2/19/2016 9:37 AM	Shortcut		2 KB		
OneDrive - DOJ	StartNAM	2/23/2016 5:39 PM	Shortcut		1 KB		
	StopNAM	2/23/2016 5:39 PM	Shortcut		1 KB		
Cibraries	TAX Remote Access.rdp	4/21/2014 7:25 AM	Remote Desktop		3 KB		
Documents							
J Music							
Pictures							
Videos							
Computer							
A Default (C:)							
Register (\\tax-file-main2) (G:)							
😠 ls_images (\\TAX-ALS.Tax.doj.gov) (b)							
Briefbank (\\tax-file-main2) (K:)							
Statute (\\TAX-ALS.Tax.doj.gov) (L:)							
PHBUsers (\\tax-file-main2) (N:)							
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😪 whungerf (\\tax-file-PHB01.tax.doj.gov\scanner) (S:)							
W Network							

Establishing a Wifi Connection

The Cisco AnyConnect Secure Mobility Client dialog is where you will select the DOJ Virtual Private Network (VPN) that you would like to use to connect and your wireless Network connection which will be either your Home wifi or a Personal Hotspot using your iPhone or iPad. You will need to know your Home wifi or personal hotspot password in order to connect.

You must first establish a wireless Network connection before you can connect to the VPN. In the Network field click the down arrow and choose your wifi connection (either your Home wifi or Personal Hotspot). If you are unable to select a wifi Network connection method in the Network field follow the instructions on the next page.



If you are unable to select a wifi Network connection method you will see a red X:





- Click the wireless network icon in the system tray located in the lower right corner of your monitor near the clock.
 Select the Home/Personal Hotspot wireless network connection
- 2. Select the Home/Personal Hotspot wireless network connection you will be using. (*You will need the password for the selected connection.*)

3. After selecting your network, you will be prompted to enter a security key. This is where your home wifi or personal hotspot password will be entered. After entering the password, click OK.

Connect to a Net	work	X
Type the netwo	ork security key	
Security key:	Hide characters	
		OK Cancel

Once you have successfully connected to your wireless network you should see a green checkmark next to the Network field. You are now ready to select a VPN and connect to the Tax Division network.



- 1. Choose a VPN from the dropdown. Be sure to choose a connection that ends with -PIV.
- 2. Click Connect.
- 3. You will be prompted to enter your PIV card's pin. Enter your pin and click OK.

ActivClient Login	V X
Actividentity ActivClient	
Please enter your PDN.	
PIN	
	OK Cancel

4. Cisco AnyConnect will run through a series of assessment checks. Once you are connected to the network the following banner will appear:

	essing a U.S. Governme this computer, (2) this c			-
	this network, and (4) a			
	his network or to a corr			E
	ystem is provided for U. or improper use of this			
	ivil and criminal penalti		in disciplinary	
OUL are accu	essing a U.S. Governme	ent information syst	tem, which	

5. Click Accept. The Cisco AnyConnect window will disappear and you should be able to access your email, TaxDoc, and network drives just as if you were in the office. You are now connected to the Tax Division's VPN!

These instructions explain how to connect wirelessly to the Tax Division Network on a Windows 10 computer.

After you log onto your Windows 10 laptop with your PIV card.

- 1. Click the wireless network icon in the system tray located in the lower right corner of your monitor near the clock.
- 2. Select the Home/Personal Hotspot wireless network connection you will be using. (*You will need the password for the selected connection.*)



3. After selecting your network, you will be prompted to enter a security key. This is where your home wifi or personal hotspot password will be entered. After entering the password, click OK.

Type the netwo	rk security key	
Security key:	<u> </u>	
	Hide characters	

4. Double-click the **Cisco Anyconnect Secure Mobility Client** located in the task tray. You can also find the Cisco Anyconnect application in the Remote Access folder on the Desktop.



5. Once you have successfully connected to your wireless network choose a VPN from the dropdown. Be sure to choose a connection that ends with -PIV.

🕥 Cisco AnyC	onnect Secure Mobility Client	-	-	2	×
	VPN: Connected to DOJConnect-We	est-PIV.			
_	DOJConnect-West-PIV	×	Di	sconnect	1
08:51:37				1	IPv4
\$ (i)					alialia cisco

6. Click Connect.

7. You will be prompted to enter your PIV card's pin. Enter your pin and click OK.

ctivClient Login	¥ X
Actividentity ActivClient	
Please enter your PDN.	
PIN	
	OK Cancel

8. Cisco AnyConnect will run through a series of assessment checks. Once you are connected to the network the following banner will appear:

You are	accessing a U.S. Government information system, which	
	: (1) this computer, (2) this computer network, (3) all computers	h
	ted to this network, and (4) all devices and storage media d to this network or to a computer on this network. This	=
	ion system is provided for U.S. Government-authorized use only.	1
Unauth	prized or improper use of this system may result in disciplinary	Ļ
	and civil and criminal penalties.	
You are	accessing a U.S. Government information system, which s: (1) this computer, (2) this computer network, (3) all computers	

9. Click Accept. The Cisco AnyConnect window will disappear and you should be able to access your email, TaxDoc, and network drives just as if you were in the office. You are now connected to the Tax Division's VPN!