



TRIBAL ACCESS PROGRAM

FOR NATIONAL CRIME INFORMATION
ENSURING THE EXCHANGE OF CRITICAL DATA

Agency
Authorized Purpose
Legal Authority
Systems

Criminal Justice Agencies (CJA)

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Agency Types:

Law Enforcement Agencies, Prosecuting Attorney's Offices, Pretrial Service Agencies and Pretrial Release Agencies, Correctional Institutions, Probation and Parole Offices, Courts and Magistrates Offices, etc.

Authorized Purpose:

Administration of criminal justice

CJIN Systems

National Criminal Information Center (NCIC)¹

- ▶ Run queries, enter, modify, locate, clear records in NCIC person or property files
- ▶ Enter person into NCIC National Sex Offender (NSOR)

National Instant Criminal Background Check System (NICS)²

- ▶ Enter denied persons based on prohibitors
- ▶ Issuing firearms related permits or license and returning firearms during an investigation

Interstate Identification Index (III)³

- ▶ Run a name and obtain Criminal History Information for subjects of investigation, return of a firearm, employees or perspective employees, contractors and vendors
- ▶ Enter dispositions

Law Enforcement Enterprise Portal (LEEP)⁴

- ▶ LEEP email is used to submit the fingerprints to NGI and is how the FBI returns the Identity History Summary, the criminal history rap sheet

The National Data Exchange (N-DEX)⁵

- ▶ Investigative information sharing system giving access to records from Criminal Justice Agencies across the nation to aid in criminal investigations

Next Generation Identification (NGI)⁶

- ▶ Submit fingerprint-based booking of an arrestee
- ▶ Submit fingerprint-based inquiry to identify an unknown subject
- ▶ Submit fingerprint, photo and palm prints as part of the SORNA registration

Legal Authority

To conduct fingerprint-based record check
28 Code of Federal Regulations (CFR), §20.33 (a)(1) and (a)(7)

Next Generation Identification (NGI)⁶ (continued)

- ▶ Employees or Prospective Employees: Shall submit a fingerprint-based record check utilizing an applicant card for all employees or perspective employees to include:
 - ▶ Employees of other agencies over which CJAs are required to have management control, such as a Noncriminal Justice Agencies (NCJAs) that are involved with the administration of criminal justice on behalf of the CJA
 - ▶ Contractors or vendors involved with the administration of criminal justice for CJAs; for example, personnel involved with maintenance of computer systems, upgrading records systems, data entry clerks, etc
 - ▶ Volunteers at CJAs who are involved with the administration of criminal justice for the agency; for example, volunteer dispatchers, volunteer data entry clerks, volunteers at a confinement facility who provide inmate rehabilitation, etc
 - ▶ Individuals under contract with CJAs who perform a service other than an administration of criminal justice function, such as carpet cleaners, cooks, individuals responsible for maintaining vending machines, janitors, etc
 - ▶ Volunteers at CJAs who are not involved with the actual administration of criminal justice, such as participants in community ride-along programs and volunteers at a confinement facility who provide social or community services, rather than rehabilitative services
 - ▶ On the CJIN workstation's MESA application, select the Federal Applicant No Charge (FANC) icon:
 - ▶ In the Reason Fingerprinted field select "28 CFR 20 -33 a 1"
- ▶ Contractors: Shall submit a fingerprint-based record check utilizing an applicant card for employees of contractors to whom the entire administration of criminal justice functions have been outsourced, such as private prisons and emergency dispatch centers
 - ▶ On the CJIN workstation's MESA application, select the Federal Applicant User Fee (FAUF) icon:
 - ▶ In the Reason Fingerprinted field select "28 CFR 20-33 a 7-Contract Employee"
- ▶ NGI will return an Identity History Summary, the criminal history rap sheet, or a "No Record Exists" report

¹NCIC - A criminal records database containing information on stolen property, missing or wanted persons, and Orders of Protection and to access the National Sex Offender Registry.

²NICS - A system used by Federal Firearms Licensees (FFLs) and law enforcement agencies to determine a person's eligibility to receive or possess firearms and criminal justice agencies in the issuance of firearm-related licenses and permits.

³III - A national index of criminal histories, or rap sheets.

⁴LEEP - Provides secure, encrypted email with a ".gov" address.

⁵N-DEX - A national investigative information sharing system

⁶NGI - A database of fingerprints and mugshots, allowing verification of identity and access to fingerprint-based criminal histories.