

U.S. Department of Justice Coordinated Tribal Assistance Solicitation (CTAS)

Fiscal Year 2025

What's new in FY 25?

- There are eight purpose areas included in CTAS this year.
- BJA added a new purpose area: PA 5 Adult Tribal Treatment Courts.
- If applicable, the Disclosure of Lobbying Activities (SF-LLL) will be submitted in JustGrants.
- Instead of attaching a written narrative document as required in previous years, applicants will provide answers to questionnaires in JustGrants to cover the information that was previously described in the Tribal Community and Justice Profile and Purpose Area Narrative documents.

Frequently Asked Questions (FAQ)

1. What is the Coordinated Tribal Assistance Solicitation?

The Coordinated Tribal Assistance Solicitation (CTAS) Notice of Funding Opportunity (NOFO) responds to tribal leaders' requests to improve and simplify the U.S. Department of Justice (DOJ) grant-making process. Since Fiscal Year (FY) 2010, DOJ has combined existing Tribal Government-specific competitive solicitations into one solicitation and required only one application from each tribe or tribal consortium under CTAS. This approach provides federally recognized tribes and tribal consortia the opportunity to develop a comprehensive approach to public safety and victimization issues. The FY 2025 CTAS continues this approach.

As in prior years, the FY 2025 CTAS refers to the DOJ's Tribal Government-specific competitive grant programs as purpose areas (PA). Applicants may select the PA(s) that best address tribes' concerns related to public safety; criminal and juvenile justice; and the needs of victims of child abuse and neglect.

In response to a single tribal or tribal consortium application requesting funds from multiple PAs, multiple awards may be made. PAs may be funded and administered by different DOJ program offices (see part C "Purpose Areas—Snapshot" in the FY 2025 CTAS NOFO, which identifies the DOJ program office that manages each PA). DOJ anticipates that awards will be managed by the awarding DOJ program office.

This coordinated approach will apply only to requests for grant funding made in response to this NOFO, which is for FY 2025 grant funding specifically for federally recognized tribes and tribal consortia. Tribes and tribal consortia may be eligible for and are encouraged to submit separate applications to any non-

Tribal Government–specific DOJ grant programs for which they may be eligible. For information on additional funding sources, please go to <https://www.grants.gov> and the websites of individual federal agencies.

The DOJ components offering Tribal Government–specific grant resources through the eight PAs identified in the FY 2025 CTAS are listed here. For more information on each component, please see <https://www.justice.gov/tribal/>.

- Office of Community Oriented Policing Services (COPS Office) (PA 1)
- Bureau of Justice Assistance (BJA-OJP) (PA 2, PA 3, PA 4, and PA 5)
- Office for Victims of Crime (OVC-OJP) (PA 6)
- Office of Juvenile Justice and Delinquency Prevention (OJJDP-OJP) (, PA 8, and PA 9)

2. What are the CTAS purpose areas?

DOJ’s Tribal Government–specific competitive grant programs outlined in the FY 2025 CTAS are referred to as purpose areas (PA). Applicants may apply for funding under the PA(s) presented here that best address tribes’ concerns related to public safety; criminal and juvenile justice; and the needs of victims and survivors of domestic violence, sexual assault, dating violence, and stalking. Following is a list of the PAs. For detailed information for each PA, see the FY 2025 CTAS.

1. Public Safety and Community Policing (COPS Office)
2. Comprehensive Tribal Justice Systems Strategic Planning (BJA, COPS Office, OJJDP, and OVC)
3. Tribal Justice Systems (BJA)
4. Tribal Justice System Infrastructure Program (BJA)
5. Adult Tribal Treatment Courts (BJA)
6. Children’s Justice Act Partnerships for Indian Communities (OVC)
7. N/A
8. Youth Healing to Wellness Courts (OJJDP)
9. Tribal Youth Program (OJJDP)

3. Does this single application process apply only to federally recognized Tribal Governments?

Yes. In general, only federally recognized Indian tribes are eligible to apply. Applicants are limited to federally recognized Indian tribes, as determined by the U.S. Secretary of the Interior, and tribal consortia consisting of two or more federally recognized Indian tribes. Under the eligibility exception for PA 6, an organization acting as the authorized designee of a federally recognized Indian tribe may apply. However, applicants should also review the general eligibility exception relating to political subunits at question #22 on page 8 and the specific eligibility exceptions for PAs 1, 6, 8, and 9, which are set forth in

the NOFO. To access a recently published list of federally recognized tribes, see the following Federal Register notice published January 8, 2022, by the Bureau of Indian Affairs, U.S. Department of the Interior: <https://www.govinfo.gov/content/pkg/FR-2024-01-08/pdf/2024-00109.pdf>.

4. Does a tribe or tribal consortium have to submit an authorizing resolution?

For FY 2025 CTAS, only tribal consortia applying on behalf of multiple tribes or designees applying on behalf of a tribe, where allowable, will be asked to submit documentation reflective of their legal authority to apply for funds under CTAS on behalf of the designating tribe.

Regarding a **tribal consortium** application, the applicant must submit documentation that the consortium has the authority to apply, as described above, on behalf of each tribal consortium member, unless existing consortium bylaws or other tribal governance documents allow action without explicit authorization from the member tribes in the consortium. In that case, a copy of the bylaws or other governance documents that allow the tribal consortium's action without explicit support from all consortium members must be included with the application. **This documentation must be current, must be sufficient to demonstrate authority for the application, must contain authorized signature(s), and must be submitted by the application deadline, March 25, 2025.**

If the applicant is a **tribal designee**, it is eligible to apply only under PA 6, **OVC Children's Justice Act Partnerships for Indian Communities**. For this purpose area, the applicant will need a tribal resolution or other satisfactory evidence of legal authority from the tribe as part of the application, which must (1) authorize the applicant to submit an application on behalf of the federally recognized Indian tribe and (2) state the tribe's support for the project and its commitment to participate in the project if it is selected for funding. **This resolution or other satisfactory evidence of legal authority must be current, must be sufficient to demonstrate authority for the application, must contain authorized signature(s), and must be submitted by the application deadline, March 25, 2025.**

5. What am I required to submit in the application?

The "What an Application Should Include" section of the NOFO contains detailed information about the items that must be submitted in an application. See the FY 2025 CTAS NOFO for the application checklist and for a complete list of required and recommended attachments.

6. May I apply for more than one purpose area?

Yes. You may apply for as many purpose areas as needed (of those purpose areas for which you are eligible to apply).

7. Are there specific requirements for each purpose area?

Yes. See the "Purpose Areas-Specific Information" section of the FY 2025 NOFO for information about the requirements specific to each purpose area.

8. How long will the CTAS notice of funding opportunity be open?

The NOFO is open from **December 19, 2024, until March 25, 2025**. All applications are due by 8:59 p.m. eastern time (ET) on March 25, 2025, in JustGrants. The solicitation has a two-step application process, which requires the submission of the SF-424 in **Grants.gov by March 18, 2025**.

9. Why are there two different deadlines listed for the CTAS Application?

The CTAS application requires the submission of application materials in two different systems. The second step in the process is contingent on the first, so there are two different deadlines required.

Step 1. Applicants will submit the **SF-424** in Grants.gov at <https://www.grants.gov/register>. Please note that to register in Grants.gov, applicants will need to obtain a Unique Entity Identifier (UEI) and System for Award Management (SAM) registration or renewal.

SAM.gov is a critical part of the funding process with the DOJ. Prior to applying, applicants must first have an active SAM.gov account.

There is no cost to register with SAM.gov; however, you must renew and revalidate your registration at least every 12 months from the date you last certified and submitted the registration in SAM.gov, and sooner, if your entity's information changes. If you do not renew your registration, it will expire.

On April 4, 2022, the General Services Administration (GSA) implemented a new process for validating an entity's legal business name and physical address when requesting a UEI and for completing a SAM.gov entity registration. This entity validation process is required when

- an entity is registering for the first time;
- a registered entity is updating their registration; or
- a registered entity has changed their legal business name or physical address.

Because of a high volume of requests coming into SAM.gov, entity validations are taking longer than expected to process. **DOJ strongly recommends starting your SAM.gov registration process as soon as possible to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation.**

Step 2. Applicants will submit the **full application** including the SF-LLL in JustGrants at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov).

To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline, which is March 25, 2025, at 8:59 p.m. ET.

10. What are the amounts and time periods of the awards for each purpose area?

All awards will be for either three or five years, except for Category One in PA 9, which has a two-year project period. Please see the “Type, amount, and length of awards” chart in the NOFO.

11. When will my tribe know if the application is selected for funding?

We expect to notify applicants by October 1, 2025, if their applications were selected for funding.

12. How do I determine who is the authorized representative for the application?

For an applicant Indian tribe, the authorized representative is the principal official of the applicant tribe or a designated official, as determined by the applicant tribe, who has legal authority to enter into an agreement on behalf of the tribe and to legally bind the tribe to that agreement. For an applicant that is not an Indian tribe, such as an applicant to those purpose areas for which tribal designees may be eligible, the authorized representative is the individual (such as a chief executive officer of the applicant) who has legal authority to enter into an agreement on behalf of the applicant and to legally bind the applicant to that agreement.

Only one authorized representative can be named in the application. You can read about the JustGrants Roles on the Training: Entity Management website at <https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/External-Roles-Infographic.pdf>. The Authorized Representative(s) must possess the legal authority to accept awards on behalf of their organization. For the COPS Office, the Entity Administrator assigns two Authorized representatives to accept the award.

13. Where can I find more information about the DOJ offices involved in CTAS?

Information about the DOJ offices involved in CTAS is available online; you can find information about the Office of Justice Programs (OJP) at <https://www.ojp.gov/>, the Bureau of Justice Assistance (BJA) at <https://bja.ojp.gov/>, the Office of Community Oriented Policing Services (COPS Office) at <https://cops.usdoj.gov/>, the Office for Victims of Crime (OVC) at <https://ovc.ojp.gov/>, and the Office of Juvenile and Justice and Delinquency Prevention (OJJDP) at <https://ojjdp.ojp.gov/>. Information about the FY 2025 CTAS also can be found online at <https://www.justice.gov/tribal>.

14. Whom do I contact if I need help?

For more information, please refer to our Tribal Justice and Safety website: <https://www.justice.gov/tribal>.

For assistance in submitting the SF-424 in Grants.gov, please call the Grants.gov Help Desk at 800-518-4726.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Service Desk operates 7:00 a.m. to 9:00 p.m. ET Monday to Friday, and 9:00 a.m. to 5:00 p.m. ET on Saturdays, Sundays, and federal holidays.

For programmatic and general assistance with the NOFO requirements, contact the DOJ Response Center at 800-421-6770 or by email at tribalgrants@usdoj.gov. The Response Center's hours of operation are Monday–Friday (except U.S. Federal Government holidays; see <https://www.opm.gov/policy-data-oversight/snow-dismissal-procedures/federal-holidays/>) from 9:00 a.m. to 5:00 p.m. ET. The DOJ Response Center and the Just Grants Service Desk will remain open on the solicitation closing date, March 25, 2025, until 8:59 p.m. ET.

15. May a tribe apply for funding both as part of a consortium and as an individual tribe?

Yes. A tribe may apply as part of a consortium and submit its own independent application in response to the FY 2025 CTAS, provided that the tribe's independent application seeks funding for activities that are distinct and separate from those activities for which the tribal consortium is seeking funding. For example, a tribe could apply under PA 3 as part of a consortium that is requesting funding for a drug and alcohol prevention project to serve all of the participating tribes. The same tribe could also apply independently under PA 3 for funding for a drug and alcohol treatment program to serve court-involved individuals. Because the applications are requesting funding for distinct and separate projects, the tribe may submit both applications.

16. For the Tribal Community and Justice Profile Question Set of a consortium application, does the application need to address each member tribe specifically or should it address the consortium as a whole?

The Tribal Community and Justice Profile for a consortium application should address the service area of the consortium as a whole.

17. Are there maximum word limits on questions in the Tribal Community and Justice Profile and Purpose Area Narrative question sets?

Yes, some questions within the Tribal Community and Justice Profile and Purpose Area Narrative question sets have maximum word limits. Please review the word limits and address each question in the question sets. There is sufficient space for the applicant's responses for each required question. Peer reviewers review and score each application, may note that the applicant exceeded the maximum word limits, and may not review any information that exceeds the maximum limit.

18. If we have a current grant under one of the purpose areas, are we eligible under that area?

OVC's PA 6, OJJDP's PA 8, and OJJDP's PA9 have specific restrictions on applications submitted by current grantees. See the specific purpose area requirements in the FY 2025 NOFO for information about these restrictions. Keep in mind that a tribe with current funds that are not expiring should not seek funding for a project that is already covered by existing funding.

For PAs 1–5, all federally recognized tribes are eligible to apply for FY 2025. However, a tribe with current funds that are not expiring should not seek funding for a project that is already covered by existing funding. A tribe with such current funds may seek funding to expand or enhance existing projects or to start a new project.

19. If we apply for more than one purpose area, is it possible that only some purpose areas could get funded? Or is it that all or none will be funded?

Each application responding to a purpose area will be reviewed individually by the DOJ component that manages that purpose area. Once all purpose area applications have been reviewed, the appropriate DOJ components will discuss their funding recommendations and coordinate in making award decisions, for example to coordinate in making awards that address directly related needs. An applicant may therefore receive an award under one, some, or none of the purpose areas for which the applicant has applied. Applicants that receive multiple awards must maintain the grant funds separately and file all required reports for each grant awarded with the applicable DOJ component.

20. Can a tribe or a department of a tribe submit an application *other* than to the Coordinated Tribal Assistance Solicitation NOFO?

Yes. The CTAS is a coordinated solicitation for certain Tribal Government–specific grant programs, but the DOJ administers many other grant programs for which tribes may be one of many eligible entities. Tribes or tribal consortia may submit applications for any other DOJ grant funding opportunity for which tribes are eligible. Please visit <https://www.grants.gov/> on a regular basis for a listing of all funding opportunities.

21. Are Alaska Native village corporations and regional corporations eligible to apply for the CTAS?

Both regional and village corporations established pursuant to the Alaska Native Claims Settlement Act are eligible to apply for all purpose areas under the CTAS based on the following statutory definition of “Indian tribe,” which applies to all purpose areas:

“Indian tribe” means any Indian tribe, band, nation, or other organized group or community, **including any Alaska Native village or regional or village corporation as defined in or established pursuant to the Alaska Native Claims Settlement Act (85 Stat. 688) [43 U.S.C. §§ 1601 et seq.]**, which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians. [Emphasis added.]

An ANC may also consider applying as a consortium (or a designee, where applicable). Question 4 on page 3 provides information about the documentation required from a consortium or designee applicant.

22. Are political subunits of Indian Tribal Governments (e.g., tribally recognized chapters or individual reservation(s)) under a larger federally recognized tribe eligible to apply for funding?

Yes, but under very limited circumstances and only with prior approval obtained from DOJ prior to the application deadline. Procedures and other information related to obtaining such approval follow.

In general, only one application will be accepted from each tribe or tribal consortium. If a tribe or tribal consortium (including all agencies within that tribe or tribal consortium) submits more than one application, only one application will be considered in the review process.

However, in addition to accepting an application from each individual tribe, the DOJ may accept a single application from a political subunit of a federally recognized Indian Tribal Government after DOJ review and approval of tribal documentation in support of the political subunit’s eligibility to submit a separate application for funding to serve citizens within that political subunit.

The DOJ will review the eligibility of a political subunit to submit an application (separately from the federally recognized Indian Tribal Government that includes such subunit, or the “parent tribe”) on a case-by-case basis. A political subunit of a federally recognized Indian Tribal Government seeking to apply under the FY 2025 CTAS **must** receive DOJ approval to apply **prior to the application deadline**.

Procedure for submitting a request for eligibility review:

To obtain DOJ approval to apply, a political subunit seeking to apply on its own must submit documentation that demonstrates the political subunit’s legal authority to submit its own application (separately from a parent tribe’s application). The political subunit seeking such approval must submit

this documentation to tribalgrants@usdoj.gov by **February 11, 2025**—six weeks prior to the March 25 application deadline—for the political subunit’s request to receive DOJ review and consideration. The subject of the submission should read “CTAS Eligibility Review Request for [insert name of tribal political subunit].”

(Please note: Potential applicants that are political subunits seeking approval to submit a CTAS application should still observe the date by which applicants are strongly encouraged to register in preparation for application submission. See section H of the NOFO, “How to Apply,” for more details regarding registration.)

23. Are the demographic questions scored?

The demographic questions are required *only* for PA 1 applicants. For PA 1 applicants, the Demographic Form is scored based on the data included and is worth five points of the score. Where applicants are not able to provide specific data, the score will be determined by the applicant’s explanation for not being able to provide the requested information. In accordance with TLOA’s mandate to consider crime data and staffing needs in COPS Office funding decisions, the COPS Office scores the Demographic Form partly for completeness and partly based on the crime data and staffing levels provided. PA 1 applicants answer the demographic questions directly in Just Grants.

24. May an applicant request funding to host events or to provide food or beverage at events such as meetings, conferences, or trainings?

Generally, funding may not be used to purchase food or beverages for any meeting, conference, training, or other event under any CTAS purpose area. Exceptions may be available in very rare circumstances with the approval of the awarding office.

Applicants are encouraged to review the guidance on conference approval, planning, and reporting that is available in the DOJ Grants Financial Guide on the OJP website at <https://ojp.gov/financialguide/DOJ/index.htm>. This guidance sets out the current policy, which requires all funding recipients that propose to hold or sponsor conferences (including meetings, trainings, and other similar events) to minimize costs; requires review and prior written approval of most conference costs for cooperative agreement recipients (and certain costs for grant recipients); and generally prohibits the use of funding to provide food and beverages at conferences. The guidance also sets upper limits on many conference costs, including facility space, audio and visual services, logistical planning services, programmatic planning services, and food and beverages (in the rare cases where food and beverage costs are permitted at all).

Prior review and approval of conference costs can take time (see the guidance for specific deadlines), and applicants should take this into account when submitting proposals. Applicants also should understand that conference cost limits may change and that they should check the guidance for updates before incurring such costs.

DOJ may make exceptions to the general prohibition on using award funding for food and beverages but will do so only in rare cases where food and beverages are not otherwise available (e.g., in extremely remote areas); the size of the event and capacity of nearby food and beverage vendors would make it impractical to not provide food and beverages; or a special presentation at a conference requiring a plenary address where conference participants have no other time to obtain food and beverages. Any such exception requires prior written approval from the awarding agency. The restriction on food and beverages does not apply to water provided at no cost but does apply to all other refreshments, regardless of the size or nature of the meeting. In addition, this restriction does not affect direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.

OJJDP PA 8 and PA 9 applicants should take into consideration the November 2023 Food and Beverage Guidance for OJJDP Grants and Cooperative Agreements, <https://ojjdp.ojp.gov/grantee-guidance/food-and-beverage-guidance.pdf>. Except as provided in this Guidance, funds administered by OJJDP are not to be used to provide food and/or beverages.

Note: OJJDP award recipients should follow their own state/local agency policies and procedures for using federal and nonfederal (match) resources to pay for food and/or beverages, including policies and procedures for accepting gifts or in-kind contributions from third parties (e.g., corporate sponsorships, community partners, local businesses, and/or civic organizations). Award recipients should also make sure that any food or beverages provided with nonfederal (match) funds are appropriate for the activity and do not detract from its purpose.

Note for OVC PA 6 applicants: Food provided to crime victims as part of a direct service, or while victims participate in cultural/traditional activities that have been reasonably incorporated into victim services, is allowable.

25. What is considered a good application?

When planning and writing a grant application, it is important to remember that most applications are submitted in a highly competitive forum. No grant application is guaranteed to receive funding, because hundreds of grant applications may be submitted to compete for the funds. Given this fact, applicants must view their grant application as a document with at least two goals: (1) to inform the reader of their plans and (2) to persuade the reader that their projects are worthy of funding. Samples of successful applications can be obtained at <https://www.justice.gov/tribal/open-solicitations>.

26. What is the maximum consultant rate for each DOJ component involved with CTAS?

The maximum daily consultant rate is \$650.

Compensation for individual consultant services procured under a CTAS award must be reasonable, allocable, and consistent with that paid for similar services in the marketplace. The recipient must provide justification for any consultant rate in excess of \$650 per day and receive DOJ approval of that rate before drawing down funds.

Note: Grantees must maintain documentation even for consultants below the rate.

The documentation must show that whatever rate the consultant is paid is appropriate for the type of work performed, the consultant's expertise, and prior work at that or a higher rate.

27. Is there a required format for the project timeline and where can I find a sample?

No, there is not a required format for the project timeline. A timeline template and a timeline sample can be found at <https://www.justice.gov/tribal/open-solicitations>.

28. What is P25 Technology?

Project 25 (P25) is the standard for the design and manufacture of interoperable digital two-way wireless communications products. Developed in North America with state, local, and federal representatives and under Telecommunications Industry Association (TIA) governance, P25 has gained worldwide acceptance for public safety, security, public service, and commercial applications. In addition, P25 is a partnership between the public safety community and industry to develop a suite of open architecture standards for digital Land Mobile Radio (LMR) equipment, features, and interfaces.

29. Why P25/what are the benefits?

P25 is intended to benefit the public safety community by

- improving radio spectrum resource use;
- promoting marketplace competition for interoperable products;
- enabling interoperable communications within and among public safety agencies;
- providing backward compatibility;
- establishing a staged migration path.

30. Where can I find more information on P25?

For more information on P25, visit this link: <https://www.cisa.gov/safecom/blog/2017/05/22/safecom-guidance-frequently-asked-questions-understanding-p25-standards-and>.

31. Are there any standards of compliance if I am requesting emergency communications equipment?

Recipients (and subrecipients) that are using program funds to support emergency communications activities should comply with the latest SAFECOM guidance, including provisions on technical standards that ensure and enhance interoperable communications.

32. What happens if our tribe does not include a current federal approved indirect cost rate at the time of application?

Indirect costs are generally allowed only if the applicant has a current federally approved indirect cost rate or if the applicant is eligible and elects to charge the *de minimis* indirect cost rate.

Applicants with a current rate agreement at the time of application should upload a copy of the fully executed and approved Indirect Cost Negotiation Agreement to the application. As a condition of the fully executed Indirect Cost Negotiation Agreement, the applicant must apply the approved rate to the appropriate distribution base as listed in Section I: “Rate” of the Agreement. If the rate agreement is expired at the time of the application, then the applicant should be able to demonstrate that negotiations with their cognizant agency for a current rate are in progress. In cases where the rate has expired, upload a copy of the expired fully executed Indirect Cost Negotiation Agreement to the application. The indirect costs will be calculated and approved for budgetary purposes but will be placed on hold until a current fully executed Indirect Cost Negotiation Agreement is submitted to the awarding agency. It is suggested that the applicant use the narrative portion of the Indirect Costs category on the budget detail worksheet to show the computation of the indirect cost distribution base and the total indirect costs.

Applicants that do not have an approved indirect cost rate but wish to negotiate a rate may request one through their cognizant agency, or, if the applicant’s accounting system permits, costs may be allocated in the direct cost categories. (Applicant Indian Tribal Governments should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.)

Nonfederal entities that do not have a current negotiated or provisional indirect cost rate may elect a flat rate up to 15 percent of modified total direct costs (MTDC), as described in 2 C.F.R. 200.414(f), which may be used indefinitely. (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not be eligible to elect to use the *de minimis* rate.) To use the *de minimis* indirect rate an applicant would need to state this on the application that advises DOJ of both the applicant’s eligibility (to use the *de minimis*

rate) and its election. If the applicant elects the *de minimis* method, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

No documentation is required for the 15 percent flat rate.

Modified Total Direct Cost (MTDC) means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$50,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs and with the approval of the cognizant agency for indirect costs.”

33. My tribe was awarded a grant under the Coordinated Tribal Assistance Solicitation (CTAS) last year (FY 2024); can I still apply for a grant under the CTAS this year (FY 2025)?

Yes, with some exceptions:

- CTAS FY 2023 and FY 2024 Children’s Justice Act (PA 6) awardees are not eligible to apply for the CTAS FY 2025 Children’s Justice Act program.
- CTAS PA 8 applicant entities working to enhance an existing Youth Healing to Wellness Court (YHWC) must have a grant end date for their previous YHWC that concludes on September 30, 2025, or earlier.
- For FY25, PA 9 has three categories that tribes can apply for funding. Please carefully review the eligibility criteria specified in the NOFO.

34. How many applications were received by purpose area in FY 2024 and how many awards were made by purpose area in FY 2024?

FY 24 CTAS purpose area	Number of applications received in FY 24 (nonduplicated)	Number of awardees in FY 24
01-Public safety and community policing (COPS Office)	120	67
02-Comprehensive Planning Demonstration program (BJA)	14	9
03-Justice systems and alcohol and substance abuse (BJA)	62	33
04-Tribal Justice System Infrastructure Program (BJA)	30	9
05- PA 5 was not included in CTAS 2024	N/A	N/A
06-Children's Justice Act Partnerships for Indian Communities (OVC)	17	10
07-PA 7 was not included in CTAS 2024	N/A	N/A
08-Youth Healing to Wellness Courts (OJJDP)	8	6
09-Tribal Youth Program (OJJDP)	29	18

35. What are the requirements of EO 12372 and which purpose areas do they apply to?

Executive Order (EO) 12372, "Intergovernmental Review of Federal Programs," requires applicants from state and local units of government or other organizations providing services in a state to submit a copy of the application to the state single point of contact (SPOC) if one exists and if the program has been selected for review. Applicants must contact their state SPOCs to determine whether their programs have been selected for state review. The applicant should enter the date that the application was sent to the SPOC or the reason such submission is not required in the section of the SF 424 that refers to EO 12372. For current list of SPOC, please see <https://www.whitehouse.gov/wp-content/uploads/2023/06/SPOC-list-as-of-2023.pdf>

This is applicable to PA 1 (Public Safety and Community Policing).

36. Do I need to submit a separate SF 424 for each purpose area I am applying for this year in Grants.gov?

No. Applicants submit only one SF 424 in Grants.gov.

37. How do I answer the questions for boxes 15, 17, and 18 on the SF-424 in Grants.gov?

For box 15, applicants enter a brief descriptive title of the project. For box 17, applicants enter the proposed start date and end date of the project. For box 18, applicants enter the amount requested.

Grants.gov is not set up to handle multiple applications under one solicitation, so you enter a response to boxes 15, 17, and 18 of the SF-424 knowing it will not reflect every purpose area you might be applying for. You can include all of the purpose area information when you apply in JustGrants.

38. How do I answer the questions for boxes 15, 17, and 18 in the JustGrants application?

Please complete sections 15, 17, 18, for each requested purpose area you are applying for when you are in the JustGrants application. For box 15, applicants enter a brief descriptive title of the project for each purpose area that you are applying for. For box 17, applicants enter the proposed start date and end date of the project for each purpose area that you are applying for. For box 18, applicants enter the amount requested for each purpose area that you are applying for.

39. Can a mandatory PL 280 tribe that does not currently have a tribal justice system apply for the CTAS for purposes of developing a justice system?

Yes, a “mandatory PL 280 tribe” that does not currently have a tribal justice system may apply for CTAS for purposes of developing “a justice system” to be operated consistent with applicable federal, state, or tribal law.

An applicant tribe, in developing such an application, may wish to review carefully *all* CTAS purpose areas that the tribe may consider to be relevant, depending upon the applicant tribe’s particular priorities with respect to its FY 2025 CTAS application. For example, under PA 2, applicants may apply for funding to include, among other things (specified in the CTAS), the development of a justice systemwide strategic plan that identifies the priority needs facing the applicant’s justice system and outlines a strategy encompassing multiple justice system components. As another example, under PA 3, applicants may apply for funding to include, among other things (specified in the CTAS), planning new or enhancing existing tribal courts or alternative justice courts, diversion programs, and alternatives to incarceration.

40. To what extent can the funds be combined with 638 compacts and 105(l) lease agreements?

CTAS awards are issued as DOJ grants administered by the DOJ program office that manages the program under each respective CTAS purpose area. Recipients of any DOJ grant award made under CTAS purpose areas (programs) will be expected to track, expend, and account for each DOJ grant award—including with respect to funds provided and activities and associated costs funded under each DOJ

grant award—consistent with applicable federal law, specifically including the financial management, internal controls, and other provisions of [2 C.F.R. Part 200](#) (as adopted and implemented by DOJ in [2 C.F.R. Part 2800](#)); the terms and conditions of the DOJ grant award; and the [DOJ Grants Financial Guide](#).

An applicant tribe with “638” compacts, contracts, or agreements (*see*, for certain key definitions, 25 U.S.C. 5304 and 25 U.S.C. 5361), or “105(l) lease agreements” (*see* 25 U.S.C. 5324(l)), will need to ensure that—if it receives a DOJ CTAS award—it has (or puts in place) appropriate financial management systems and internal controls to allow it to track and report on DOJ grant award funds and establish that the DOJ award funds have been used in accordance with Federal law and the DOJ grant award terms and conditions. *See, e.g.*, 2 C.F.R. 200.302 and 2 C.F.R. 200.303.

41. Is there a preference for state involvement in the application process/exercise of grant funds for mandatory PL 280 tribes?

Please see FAQ #35 on page 14.

The requirements of EO 12372 are applicable to PA 1.

For PA 2, PA 3, and PA 5, the tribe is welcome to include the state in their planning if they believe it would be valuable, and encouraged to work with the state if they expect that lack of state involvement in the planning process is likely to hinder their ability to successfully implement the proposed project if an award is made.

For PA 4, there is no mandatory state involvement requirement. However, we do encourage intergovernmental coordination where appropriate (e.g., transitional living to support community reintegration efforts).

For PA 6, there is no mandatory state involvement requirement. The Purpose Area Specific Spotlight Resource document describes: “Project activities funded under the Children’s Justice Act (CJA) PA 6 can provide trauma-informed, multi-disciplinary approaches to the investigation, prosecution, and management of cases by improving coordination among tribal, state, and federal professionals

For PA 8 and PA 9, there is no preference or mandatory state involvement in CTAS. It is up to the tribe to decide.

42. What roles from the SF-424 submitted in Grants.gov automatically transfer to JustGrants?

The individual identified in the “Name and Contact Information of Person to be Contacted on Matters Involving this Application” in Section 8.f of the SF-424 will be designated as the Application Submitter in JustGrants. This information in the SF-424 cannot be changed; however, the Entity Administrator can reassign the application submitter role to another user in JustGrants.

43. Must I budget for attendance at CTAS orientation?

Yes, attendance at the annual CTAS orientation is required for all CTAS award recipients. All applicants must budget for and, if awarded, send two appropriate staff (programmatic and financial) to participate in the mandatory CTAS new grantee orientation. Applicants should request funds for the orientation training in their budget worksheet.

The awardee grantee/tribe should ensure one Project Manager and one Financial Manager for **each** newly awarded purpose area (PA) in which it participates. Ideally, these individuals' roles are to implement and manage the newly awarded project(s).

44. Does the new recipient CTAS orientation satisfy the financial management training requirement for OJP recipients?

No, attending the new recipient CTAS orientation does NOT satisfy the financial management training.

OJP recipients are required to attend financial management training.

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

45. Is my tribe required to complete Financial Management Capabilities Questionnaire?

The Financial Management Capabilities Questionnaire is only required for PAs 2–9 and is included as a questionnaire that must be completed in JustGrants for those purpose areas. Please note that if you are applying for more than one purpose area that requires the questionnaire, you will only be required to fill it out once.

Questions related to procurement and training and technical assistance

1. My agency currently receives a grant from DOJ. May I use grant funds to procure the services of a current DOJ-funded training and technical assistance (TTA) provider to assist my agency with the project implementation?

The answer to this question will depend on the specific facts involved in each request. The DOJ will, therefore, make determinations regarding the propriety of entering into contractual agreements with DOJ-funded TTA providers on a case-by-case basis. When considering a grantee or recipient request, the DOJ will consider several factors. For example, in some instances, the TTA service(s) that your agency is seeking may be available at no charge to your agency, pursuant to an already existing agreement for a TTA provider to provide such implementation services. For this reason, please submit an official TTA request to your assigned grant or program manager before entering into a contractual agreement with a DOJ-funded TTA provider for project implementation assistance, and we will determine whether there is an appropriate mechanism for TTA delivery.

Furthermore, in accordance with DOJ procurement rules and regulations, award recipients or subrecipients must conduct all procurement transactions in a manner providing full and open competition consistent with the Procurement Standards (see 2 CFR 200.317 to 2 CFR 200.327). This principle applies whether purchasing transactions are negotiated or competitively bid and without regard to dollar value. The DOJ will evaluate the request considering this basic principle. For example, recipients or subrecipients must exclude from bidding or proposal submission any entities that were involved in developing or drafting the specifications, requirements, statements of work, or requests for proposals for the recipient's project in question.

2. My agency is interested in applying for a DOJ grant. May I request the services of a DOJ-funded training and technical assistance (TTA) provider in writing my agency's grant proposal?

The DOJ's procurement practices are consistent with the procurement rules and regulations for DOJ award recipients and subrecipients. The DOJ is committed to using fair and transparent processes for making grant award decisions and vendor selection. The DOJ wants to ensure that the award selection process is fair, transparent, and free of undue influence. Thus, the DOJ forbids applicants from using a DOJ-funded TTA provider staff to write grant applications fully or partially. DOJ-funded TTA providers generally do not have the resources to write grant applications fully or partially for all applicants interested in applying for selected NOFOs. This would create an unfair advantage for any applicants that did receive grant writing services from a DOJ-funded TTA provider. Therefore, it is not a fair practice to write applications fully or partially for some but not all applicants that are applying under a NOFO.

Although TTA providers may not assist in writing grant proposals, there are DOJ resources designed to assist applicants with grant writing. These resources are nationally publicized and available to all

applicants. Please contact the appropriate grant solicitation point of contact for more information regarding these resources. DOJ grant regulations and policies are based on the procurement standards contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards set forth at 2 C.F.R. Part 200. These standards should be used in conjunction with the DOJ Grants Financial Guide.

3. My agency is interested in applying for a DOJ grant. May I request technical assistance from a DOJ-funded training and technical assistance (TTA) provider to assist me with the competitive application process?

Yes. Applicants may request and obtain technical assistance from a DOJ-funded TTA provider regarding topic areas, technical questions contained in the grant solicitation, or clarification in reference to application requirements. However, as explained earlier, DOJ-funded TTA providers are prohibited from fully or partially writing the grant application as a service to grant applicants. In addition, DOJ-funded TTA providers are prohibited from reviewing or providing comments on competitive grant applications.

Questions related to the application process

1. When should I submit my application in JustGrants?

Applications are due by 8:59 p.m. ET on Tuesday, March 25, 2025. You are urged to submit your application at least **72 hours prior to the application deadline**.

2. I do not have an Excel version or PC that supports the Excel Budget Detail and Narrative worksheet provided for CTAS applicants. What should I do?

The excel budget detail worksheet requires that macros be enabled to work properly, and it will only be fully functional with Excel 2007 or later versions. In addition, Excel 2008 version for Macintosh computers may not run the macros for the CTAS Budget Detail and Narrative worksheet. If you are in this situation, you are permitted to use other application software (e.g., Microsoft Word) to capture the budget detail and narrative information for your tribe's grant application. You are not required to use the specific budget form, but you do need to capture the same information.

Post-award

1. What is the Federal Funding Accountability and Transparency Act Subaward Reporting System?

The Federal Funding Accountability and Transparency Act of 2006 (FFATA) requires, among other things, that information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is <https://www.usaspending.gov/>.

Applicants should anticipate that all recipients of awards of \$30,000 or more under this solicitation, consistent with FFATA, will be required to report award information on any first-tier subawards totaling \$30,000 or more and, in certain cases, to report information on the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients.

The FFATA Subaward Reporting System (FSRS), accessible via the Internet at <https://www.fsrc.gov/>, is the reporting tool recipients under this solicitation will use to capture and report subaward information and any executive compensation data required by FFATA. The subaward information entered in FSRS will then be displayed on <https://www.usaspending.gov/> associated with the award, furthering federal spending transparency.

Each applicant entity must ensure that it has the necessary processes and systems in place to comply with the applicable reporting requirements should it receive funding. Tribes without internet access for which this requirement would be problematic should contact the Response Center at 800-421-6770 or by email at tribalgrants@usdoj.gov to discuss alternatives.

For additional information, you can review information in the DOJ Grants Financial Guide.

2. Now that the Central Contractor Registration is gone, what do I need to do?

At the end of July 2012, the Central Contractor Registration (CCR) system was taken offline. The CCR, along with federal agency registration, the Online Representations and Certifications Application (ORCA), and the Excluded Parties List System (EPLS), were migrated into the new SAM system.

SAM.gov is a critical part of the funding process with the DOJ. Prior to applying, applicants must first have an active SAM.gov account.

There is no cost to register with SAM.gov; however, you must renew and revalidate your registration at least every 12 months from the date you last certified and submitted the registration in SAM.gov, and sooner, if your entity's information changes. If you do not renew your registration, it will expire.

On April 4, 2022, the General Services Administration (GSA) implemented a new process for validating an entity's legal business name and physical address when requesting a Unique Entity Identifier (UEI) and for completing a SAM.gov entity registration. This entity validation process is required when

- an entity is registering for the first time;
- a registered entity is updating their registration; or
- a registered entity has changed their legal business name or physical address.

Because of a high volume of requests coming into SAM.gov, entity validations are taking longer than expected to process. **DOJ strongly recommends starting your SAM.gov registration process as soon as possible to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation.**

Applicants must obtain a Unique Entity Identifier (UEI) and register online with the System for Award Management (SAM) and then submit the required SF-424 in grants.gov.

Starting January 18, 2025, applicants must be fully registered and have active SAM.gov accounts in order to submit applications in grants.gov. The Grants.Gov system will prevent an applicant from submitting an application unless their SAM.gov is active.

Before submitting an application, all applicants must register with the System for Award Management (SAM.gov). An applicant must renew their registration every 12 months. If an applicant does not renew their SAM.gov registration, it will expire. An expired registration will delay or prevent application submission in Grants.gov and JustGrants.

DOJ strongly encourages applicants to register several weeks before the application deadline.

Purpose Area Specific Questions

Purpose Area #1 - Public Safety and Community Policing (COPS Office – Tribal Resources Grant Program-Hire and Tribal Resources Grant Program-Equipment/Training)

1. My tribe is considering applying for PA 1 funding. How can I tell if my agency is eligible to apply?

Only federally recognized Indian Tribal Governments, as determined by the U.S. Secretary of the Interior, may apply. This includes Alaska Native villages and tribal consortia consisting of two or more federally recognized Indian tribes.

2. What is considered a start up agency?

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the jurisdiction served. Applicants must also maintain primary law enforcement authority for the population to be served.

A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

3. What is considered primary law enforcement authority?

An agency with primary law enforcement authority is the agency that is the first responder to calls for service and has ultimate and final responsibility for the prevention, detection, or investigation of violations of criminal laws within its jurisdiction. Primary authority includes answering calls for service as a first responder which differentiates from agencies that only do criminal investigation type of work.

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only respond to or investigate specific type(s) of crime(s), respond to or

investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support, or only some combination of these.

4. What projects can be supported under PA 1?

There are a variety of allowable costs tribes can request under PA 1. The COPS Office has provided a list (not exhaustive) of allowable and unallowable costs, which can be found at <https://www.justice.gov/tribal> and <https://cops.usdoj.gov>.

Under PA 1, applicants may request funding for full time newly hired or rehired sworn career law enforcement officers, village public safety officers, tribal/village police officers, school resource officers, full time anti-methamphetamine and/or anti-opioid coordinator civilian positions, law enforcement equipment and technology, and law enforcement training, including the following:

- **Strategic planning.** Strategic planning activities related to community policing.
- **Hiring.** Approved entry-level salaries and approved fringe benefits of newly hired or rehired full-time sworn career law enforcement officers, village public safety officers, tribal/village police officers, and school resource officers.

Rehired officers include those who have already been laid off by your jurisdiction (at the time of application) as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions and officers who are (at the time of application) currently scheduled to be laid off by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions.

- **Civilian.** Approved salaries and fringe benefits for full-time methamphetamine and/or anti-opioid coordinators. Civilian positions may be requested specifically to address methamphetamine and or opioid issues within the tribe. These are the only two allowable civilian positions under Purpose Area 1.
- **Equipment.** Law enforcement equipment such as uniforms; bullet-proof vests; body-worn cameras; basic-issue equipment; police vehicles such as police cars, SUVs, ATVs, boats, etc. (as needed for law enforcement purposes); anti-methamphetamine and/or anti-opioid activities; technology such as computer hardware and software, mobile data terminals, narrow-band radio upgrades, and dispatch communication systems;. Applicants who do not already have an information gathering system compatible with the FBI Uniform Crime Reporting (UCR) system are encouraged to apply for funds to pay for National Incident-Based Reporting System (NIBRS)/UCR compliant crime data systems.
- **Training.** Law enforcement training such as basic, comprehensive, or specialized police training at a state academy or the Indian Police Academy in Artesia, New Mexico, as well as community policing, computer, and crime reporting (e.g., NIBRS) training. This includes anti-methamphetamine, anti-opioid, and anti-human trafficking training. Applicants must also budget travel costs for attendance at the required DOJ CTAS new awardee orientation training for two people (for budgeting purposes, please use Washington, D.C., as the location for this training). See the GSA website to determine allowable per diem travel costs: <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

- **Travel.** Airfare, lodging, and mileage reimbursement for meeting or training costs related to purpose area activities, including costs associated with the DOJ-required CTAS new awardee orientation training.

These items are some allowable costs in PA 1. Please review the entire list (not exhaustive) of allowable and unallowable costs, which can be found at <https://www.justice.gov/tribal> and <https://cops.usdoj.gov>.

- **Overtime.** Overtime for sworn officers engaging in community policing related activities is an allowable cost; however, any overtime expenses requested for sworn officer positions must be listed in the “Other Costs” section of your application’s budget. Overtime expenses must exceed the expenditures that your agency is obligated or funded to pay in its current budget. Overtime requests are limited as follows:
 - Sworn force of fewer than 10: No more than \$25,000
 - Sworn force of 10 to fewer than 20: No more than \$50,000
 - Sworn force of 20+: No more than \$75,000
- **Projects/Focuses.** The COPS Office will provide additional consideration to applicants who identified Missing or Murdered Indigenous People (MMIP) and or Human Trafficking as a problem focus area in their PA #1 application. We define this focus as any effort, costs, etc. associated with human trafficking/MMIP prevention, investigation, etc. (training, officer salaries, etc.) that would warrant additional consideration. This includes officers requested to be part of cold case MMIP task forces or teams.

5. What information must I include under the PA 1 narrative question set?

Completing the PA 1 narrative question set, applicants are required to provide information demonstrating how grant funding will be used to increase their involvement in community policing. Answers to the question sets in this section should be specifically linked to the community policing activities to be implemented or enhanced through the grant project.

6. My Tribal Government has multiple components of law enforcement departments (e.g., Department of Public Safety and Fish and Wildlife Department) that we are including in our request under PA 1. Do we need to report cumulative full- and part-time budgeted sworn force strength numbers for all departments?

Your application should report all cumulative full- and part-time budgeted sworn force strength numbers for all law enforcement departments in your tribe that would receive funding through this request if awarded. The total number of sworn law enforcement officers in your tribe includes all sworn officers in all law enforcement agencies your tribe may have (police department, fish and game, natural resources, etc.).

7. How much funding is my tribe eligible to receive under PA 1?

Because of the decreased funding amount available and increasing competitive nature of TRGP, the COPS Office will continue to impose maximums on 2025 awards. Tribes with a sworn force of fewer than 20 sworn officers are eligible for up to \$700,000 in COPS Office awards, and tribes with a sworn force of 20 or more officers are eligible for up to \$900,000 in COPS Office awards. Regarding the overall funding maximums, our office will determine that based on the staffing numbers entered on the demographic form. The budgeted number of sworn officer positions will be used to determine the funding maximums. The budgeted number is the number of sworn officer positions funded in your agency's budget, including funded but frozen positions as well as state, BIA, and locally funded vacancies.

For purposes of the funding maximum, part-time positions will be counted as .5 towards the final number, and we do not round up. For example, if you have eight full-time officers and one part-time officer, your total staffing level will be considered 8.5, not 9.

8. How many officers should our tribe request?

Although there is not a predetermined number of officers a tribe may request funding for, the COPS Office has provided sworn officer funding maximums that will help tribes determine their need along with our evaluation criteria for funding in the CTAS solicitation.

9. Will my tribe receive the total amount of funding we requested under PA 1?

PA 1 grants are intended to meet the most pressing, otherwise unfunded law enforcement needs of tribal applicants. However, grant awards may be limited based on the availability of funding and size of the tribe's sworn force.

10. Is there a local match requirement under PA 1?

No. PA 1 grants will provide 100 percent of the funding for approved law enforcement hiring, equipment/technology, and training costs.

11. What is the length of the grant award?

PA 1 hiring grants are for a 60-month implementation period (five years). If your tribe is awarded a hiring grant, it will receive funding to cover the entry-level salary and benefits of full-time awarded officer positions incurred during the 60 months following the grant award start date, unless an extension for additional time is granted. **PA 1 equipment and training grants are for a 36-month implementation period (three years).** If your tribe is awarded an equipment and training grant, it will receive funding to cover the one-time purchases for allowable costs incurred during the 36 months following the grant award start date, unless an extension for additional time is granted. If awarded civilian full-time methamphetamine and or anti-opioid coordinator positions, these positions fall under the 36-month implementation period (three years) of equipment and training grants.

12. My tribe's law enforcement agency needs additional officer positions. Can we apply for funding to include these positions?

Yes. PA 1 grants offer two funding activities (hiring activity and or equipment and training activity). Applicants can apply for approved entry-level salaries and approved fringe benefits of newly hired or rehired full-time sworn career law enforcement officers, village public safety officers, tribal/village police officers, and school resource officers.

13. May I request a school resource officer (SRO) under the hiring activity?

Yes. Applicants may request SRO positions under TRGP-Hire. An SRO is defined under the COPS Office statute as "a career law enforcement officer, with sworn authority, deployed in community-oriented policing, and assigned by the employing police department or agency to work in collaboration with schools and community-based organizations—

- a. to address crime and disorder problems, gangs, and drug activities affecting or occurring in or around an elementary or secondary school;
- b. to develop or expand crime prevention efforts for students;
- c. to educate likely school-age victims in crime prevention and safety;
- d. to develop or expand community justice initiatives for students;
- e. to train students in conflict resolution, restorative justice, and crime awareness;
- f. to assist in the identification of physical changes in the environment that may reduce crime in or around the school; and
- g. to assist in developing school policy that addresses crime and to recommend procedural changes."

34 U.S.C. §10389(4).

The COPS Office-funded SRO position must be a "career law enforcement officer" defined as "a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws." 34 U.S.C. §10389(1).

The agency must use COPS Office funds to hire new, additional career law enforcement officers over and above its budgeted (not actual) sworn force and take active and timely steps in accordance with its standard recruiting and hiring policy to fill all locally funded vacancies resulting from attrition. In addition, tribes must plan to retain grant hired officers for 12 months after the expiration of the grant.

14. If I was awarded an SRO, are there requirements I need to adhere to?

Yes. The COPS Office requires a memorandum of understanding (MOU) between the law enforcement agency and the school. In addition, the funded SRO needs to complete the 40-hour Basic School Resource Officer Course conducted by The National Association of School Resource Officers (NASRO).

15. I was awarded a School Resource Officer (SRO); what is the Memorandum of Understanding (MOU) requirement?

If your agency is awarded funding to hire SROs, your agency will be required to submit an MOU between your agency and the school or school district defining the roles and responsibilities of the individuals and partners involved in.

The MOU must be effective during the award period and contain the following:

- The purpose of the MOU
- Clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers' roles on safety
- Information sharing
- Supervision responsibility and chain of command for the SRO
- Signatures

16. I was awarded a School Resource Officer (SRO); what is the SRO training requirement?

COPS Office–funded SRO(s) are required to complete a 40-hour Basic School Resource Officer Course conducted by The National Association of School Resource Officers (NASRO). Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date, whichever comes first. If a COPS Office–funded SRO leaves the recipient agency after completing the training, the recipient agrees to pay for the new SRO who is assigned to backfill this position to attend a 40 hour basic training course. The new SRO must complete the training no later than nine months after being placed in the school. If the officer has completed 40-hour basic training within the last 12 months prior to the award date, the condition has been fulfilled. Any longer than 12 months will require the officers to retake the course. The agency must coordinate with the training provider if they want funds to cover registration and travel costs.

This basic training course is intended not only to provide information on various important school safety topics, but is also designed to promote effective collaboration and partnerships among the school, law enforcement agency and other entities. After an SRO is selected for the COPS Office–funded position, the agency should contact the NASRO office (888-31-NASRO or COPS-SRO@usdoj.gov) and request to speak with the COPS Office Grant Coordinator to schedule officer training. The agency will use GSA per diem rates to determine travel expenses and reimbursement standards. Any travel costs over this amount must be paid for by the recipient.

The Guiding Principles for School Resource Officer Programs and companion flyer include 12 recommendations for law enforcement agencies and communities to use as tools for the implementation of school-based policing and SRO programs. The principles in this document are offered to ensure that the presence of law enforcement in schools is beneficial to students by improving safety

and contributing to a positive learning environment. Please visit the Guiding Principles for School Resource Officer Programs document found on the COPS Office home page:

<https://portal.cops.usdoj.gov/resourcecenter/content.ashx/cops-r1178-pub.pdf>.

17. If we are awarded a grant, will our Tribal Government be subjected to monitoring, reporting, and evaluation requirements?

Federal regulations require that any financial assistance from the Federal Government be monitored to ensure that those funds are spent properly. Awarded agencies will be responsible for submitting semiannual programmatic progress reports and quarterly Federal Financial Reports. In addition, the COPS Office is interested in tracking the progress of its programs and the development of its grantees' community policing plans. Therefore, all grantees will be required to cooperate with grant monitoring activities of the DOJ, including the COPS Office, the Office of the Inspector General, or an entity designated by the COPS Office.

The COPS Office monitoring staff may take several monitoring approaches, such as site visits, office-based grant reviews, and periodic surveys to gather information. The COPS Office may seek information including your agency's compliance with nonsupplanting and financial requirements of the grant and progress toward achieving your community policing plan. COPS Office Grant Program and Monitoring Specialists, as well as auditors, are particularly interested in confirming that the purchase of approved items is consistent with the applicant's proposal.

18. Will my tribe be responsible for submitting programmatic performance reports to the COPS Office for PA 1?

Yes. To assist in fulfilling the DOJ's responsibilities under the Government Performance and Results Act (GPRA), PL 103-62, applicants who receive grant funding must provide data that measures the results of their work. As part of the periodic progress reports, grantees must report on their progress toward implementing community policing strategies.

19. Can I request a modification to my hiring award?

If your agency receives a hiring award under PA 1 and after receiving the award your agency needs to change one or more of the funded hiring categories, your agency must request a post-award modification and must receive prior approval before spending PA 1 hiring funding. To obtain information on modifying the hiring award, please contact the COPS Office Response Center at 800-421-6770 and ask to speak to your grant program manager.

20. Would the COPS Office PA 1 allow for the purchase of a database system that would allow multiple databases throughout tribal departments to share information pertinent to law enforcement?

Yes.

21. Would the COPS Office PA 1 allow for the hiring of officers or purchase of equipment that would benefit multiple law enforcement agencies or governments, including nontribal law enforcement?

TRGP funding must be used for law enforcement activities or services that benefit your agency and the population that it serves. The items funded under the TRGP may not be used by other agencies unless the items benefit the population that your agency serves. Your agency may use the items funded under the TRGP award to assist other law enforcement agencies under a resource sharing, mutual aid, or other agreement to address multijurisdictional issues as described in the agreement.

22. Are tribal conservation departments eligible to receive grant funding under PA 1?

Yes, if a tribe's conservation department has primary law enforcement authority, it is eligible to receive grant funding under PA 1 as part of a tribe's single application. For clarification and as stated in the NOFO, applicants must have an established law enforcement agency, an existing contract with the BIA for law enforcement services, or an existing contract with a state or local agency for law enforcement services.

23. Can our police department request additional funding for PA 1 if they received a grant for this year already through the COPS Office?

Yes, you can apply under PA 1 if you are an existing grantee.

24. Must the law enforcement agency retain hired officers after the grant period ends?

Yes. Tribes must plan to retain grant hired career law enforcement officers and school resource officers for 12 months after the expiration of the grant.

25. Does the COPS Office pay for background investigations?

Yes, the COPS Office does pay for background investigations for newly hired officers. Background investigations are required for all career law enforcement officer positions funded under TRGP. Applicants that request career law enforcement officer positions must also request funds to conduct background investigations in their budget worksheet.

26. Does the COPS Office pay for basic law enforcement training?

Yes, the COPS Office does pay for basic law enforcement training for newly hired officers. Basic law enforcement training is required for all career law enforcement officer positions funded under TRGP. Applicants that request career law enforcement officer positions must also request funds for the officer(s) to attend basic law enforcement training in their budget worksheet.

27. Can my tribe use funds to establish a new or supplement an already existing contract for law enforcement services with BIA, state, or local law enforcement?

Yes. Funds awarded under the hiring portion of PA 1 may be used to establish a new contract or supplement an existing contract for law enforcement services. This contract does not have to be in place at the time of application, but it must be in place prior to drawdown of funds if awarded.

Only federally recognized Indian Tribal Governments, as determined by the U.S. Secretary of the Interior, may apply. This includes Alaska Native villages and tribal consortia consisting of two or more federally recognized Indian tribes.

28. What is the definition of career law enforcement?

The COPS Office statute defines a career law enforcement officer as an officer hired on a permanent basis who is authorized by law or by a state or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws. 34 U.S.C. § 10389(1).

29. What is the definition of village public safety officer?

We define a village public safety officer as “an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670.” Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

30. Does the civilian meth or opioid coordinator position need to be retained for 12 months after the completion of the grant?

No, the awarded civilian meth or opioid coordinator civilian position is not subject to the COPS Office retention requirement.

31. Under PA 1, may grantees use funding to rehire laid-off officers or rehire officers who are scheduled to be laid off?

Yes. COPS Office TRGP-Hire funding may be used to rehire officers who have been laid off because of state or local funding cuts or rehire officers that are scheduled to be laid off at a specific future date because of state or local funding cuts. Grantees must continue to fund the officers with their own funds from the grant award start date(s) until the date of the scheduled layoff(s). Grantees must keep records related to the layoff(s) and rehire(s) in their grant files for future monitoring and audit purposes.

Note: COPS Office TRGP-Hire funding is based on the agency’s entry-level salary and benefits package, and any additional costs beyond entry-level for the rehired officers must be paid by the agency with its own funding.

32. Under PA 1, what type of documentation should be maintained in an agency's grant file regarding layoff(s) and rehire(s)?

- The date of the layoff(s) or pending layoff(s)
- The number of officers laid off or who will be laid off
- The number of officers who will be rehired with COPS Office hiring funds
- The date of the rehire(s)
- The reason for the layoff(s) or pending layoff(s) (specifically showing reasons unrelated to the receipt of COPS Office funding)

33. What are examples of supporting documentation to show that layoffs are not related to the receipt of COPS Office funds?

- Budget documents
- Local council meeting minutes discussing the budget cuts and layoffs; personnel directives given to officers scheduled for layoff
- Other documentation prior to the date of the application announcement explaining why the layoffs occurred

34. What fringe benefits are allowable?

For more information on what fringe benefits are allowable, refer to the allowable and unallowable cost list at <https://www.justice.gov/tribal> and <https://cops.usdoj.gov>.

35. When entering entry-level officer salaries for each year, can we include the customary 3 percent cost-of-living allowance (COLA) increases for years 2 through 5?

Applicants will enter the first year at the current entry-level salary that has been approved by the agency, then enter year 2 as 3 percent higher than year 1, year 3 as 3 percent higher than year 2, and so forth.

36. What documentation are we required to submit if we want to include indirect costs on our Budget Detail Worksheet?

Funding requests for indirect costs are allowable only if the applicant has a current federally approved indirect cost rate. You must submit a signed copy of the fully executed and approved Indirect Cost Negotiation Agreement with the application. If the rate agreement is expired at the time of application, the approved amount of indirect cost will be calculated and placed on hold until a current fully executed and approved Indirect Cost Negotiation Agreement is submitted to the awarding agency. If a current rate agreement is not provided by the grant end date, the total amount of funds budgeted as indirect costs may be disallowed and deobligated during closeout of this award.

37. How do I know if my agency or tribe is eligible to request the de minimis rate of up to 15 percent for indirect costs?

Nonfederal entities that have do not have a current negotiated (including provisional) indirect cost rate may elect to charge a *de minimis* rate of up to 15 percent of modified total direct costs (MTDC) as described in 2 C.F.R. § 200.414(f), which may be used indefinitely. (See paragraph D.1.b in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not be eligible to elect to use the *de minimis* rate.)

38. May PA 1 funding be used to fund overtime for sworn officers?

Yes. Agencies may request funding for overtime for sworn officers engaging in community policing activities under the Other Costs budget category.

39. Are fringe benefits allowable for requested overtime costs?

Yes, but the only fringe benefits allowable for requested overtime compensation are FICA, Worker's Compensation, and unemployment insurance. The COPS Office will not pay for any other fringe benefits for requested overtime costs. If your agency pays for additional benefits for officer overtime, then your agency will be required to do so with local funds.

Please note fringe benefits and overtime costs will make up the overall total for maximum purposes. Please explain the calculation in the Other Costs budget narrative. Fringe benefits are not separate and are counted toward the overall overtime maximum. Overtime hours (hourly rate and approved fringe benefits) are to be calculated and requested in the "Other" category (NOT in the personnel or fringe benefits categories).

40. How much overtime can I request?

Agencies are allowed overtime in general (not tied to a specific officer request). To prevent the request from being too large, the costs will be capped based on the overall award maximums as follows:

- Fewer than 10 officers: Maximum \$25,000 in OT costs
- 10–fewer than 20 officers: Maximum \$50,000 in OT costs
- 20+ officers: Maximum \$75,000 in OT costs

The \$25,000, \$50,000, or \$75,000 figure is the maximum amount for the entire grant period. Overtime amounts are part of the overall funding maximums. In addition, because of the decreased funding amount available and increasing competitive nature of TRGP, the COPS Office will continue to impose maximums on FY 2025 awards. Tribes with a sworn force of fewer than 20 sworn officers are eligible for up to \$700,000 in COPS Office awards; and tribes with a sworn force of 20 or more officers are eligible for up to \$900,000 in COPS Office awards.

41. How does the nonsupplanting requirement impact the requested overtime costs?

The nonsupplanting requirement of the COPS Office statute means that COPS Office funds may not be used to supplant or replace local funding which otherwise would have been spent on law enforcement purposes. Specifically, the Violent Crime Control and Law Enforcement Act of 1994, under which all COPS Office grants are made, provides that “[f]unds made available . . . to States or units of local government shall not be used to supplant State or local funds, or, in the case of Indian tribal governments, funds supplied by the Bureau of Indian Affairs, but shall be used to increase the amount of funds that would, in the absence of Federal funds received under this subchapter, be made available from State or local sources.” 34 U.S.C. § 10384 (a)).

As applied in this instance, this means that overtime grant funds must be used to increase the total amount of funds that would otherwise be made available and dedicated toward overtime. Overtime expenses must exceed the expenditures that an agency is obligated or funded to pay in its current budget.

42. How do I enter overtime costs on my budget worksheet?

Please enter overtime costs as a single line-item entry in the “Other Costs” category within the budget worksheet. The request is labeled “Overtime” for the entire eligible amount of overtime that you are requesting (see question 40, “How much overtime can I request?” on page 31). Overtime costs consist of the hourly rate as determined by your agency’s compensation policy, plus the amount of the agency’s portion of fringe benefits applicable to the overtime hourly rate (limited to FICA, Worker’s Compensation, and Unemployment Insurance as described in question 39 “Are fringe benefits allowable for requested overtime costs?” on page 31). Also, keep in mind that your overtime costs may be included in the direct cost base for the purpose of recovering indirect costs.

43. Where can I get help with tribal technical assistance?

The COPS Office offers technical assistance on a variety of topics requested at the local tribal level to all tribes through the Collaborative Reform Initiative Technical Assistance Center. Please visit the COPS Office home page for further information at https://cops.usdoj.gov/pdf/crita/CRITAC_brochure.pdf

The COPS Office supports TTA that not only is specifically geared toward tribes but also generally applies across broader topic areas such as community policing, prescription drugs, gangs, and youth safety, among others.

44. Why are some narrative boxes not editable in the PA 1 budget worksheet?

Please enable the Excel budget worksheet and complete the budget worksheet/budget narrative for PA 1. Regarding the specific purpose area 1 budget worksheet:

Please note you will include your item description/budget narrative information in the item narrative boxes for the Travel, Equipment, Supplies, and Other Costs in the budget worksheet.

The bigger narrative boxes for these categories will be greyed out or disabled. You do not need to input any information in the bigger narrative boxes for the Travel, Equipment, Supplies, and Other Costs categories.

Instead, we want the applicant to write up their information within the **Item Narrative Box** that is part of the Item/Item Narrative. You should not be vague, but be thorough, with your descriptions—but in the first narrative box (item narrative box) rather than the bigger narrative box section.

It is just those four areas where you do not need to use the bigger boxes. PA 1/the COPS Office wants you to put your narrative, item description, justification, etc. in the item narrative box instead.

Purpose Area #2 - Comprehensive Tribal Justice Systems Strategic Planning (BJA, COPS Office, OJJDP, OVC)

1. What projects are supported under PA 2?

Under PA 2, applicants may request funding to engage in a data-informed planning process to develop a written, justice system–wide strategic plan that will guide justice system development and enhancement to promote community wellness and safety for adults and youth. The strategic planning process is supported by extensive training and technical assistance that is provided by a DOJ-funded TTA provider at no cost to the tribe. The resulting strategic plan will identify the priority needs facing the applicant’s justice system and outline a detailed, strength-based strategy.

- **Equipment.** No equipment should be budgeted for this project. General office equipment such as computers, fax machines, printers, scanners, and tools to support data collection and analysis should be included in the “Supplies” or “Other” categories.
- **Training.** DOJ will fund a training and technical assistance provider at *no cost* to grantees to assist in all aspects of the strategic planning process. This includes extensive virtual, onsite, and office-based support for facilitating the strategic planning process, forming a strategic planning team, conducting a comprehensive needs assessment, identifying community strengths and resources, defining community challenges, developing strategies to strengthen the applicant’s justice system and promote community wellness and safety, and completing the final written strategic plan to be submitted to DOJ. Costs for outside training and technical assistance providers or outside organizations to create a strategic plan for the tribe will *not* be an allowable expense.
- **Travel.** Airfare, lodging, mileage reimbursement, and per diem associated with regional and national meetings or strategic planning trainings, including costs associated with DOJ-required trainings. This should include travel for two people to the required CTAS orientation. Use Washington, D.C., as the destination when calculating the estimated costs for required travel.

2. Can PA 2 funds be used for personnel?

Yes, hiring a staff member or contract position as a program manager is an allowable expense for PA 2. Because the strategic planning process requires a lot of coordination across different departments within a tribe, the DOJ encourages the inclusion of a staff person to manage the process. A full or part-

time (approximately 75% FTE) project manager to facilitate the planning process and work with the DOJ CTAS PA 2–identified technical assistance provider to coordinate daily activities is strongly recommended. This position can be funded through the mechanism that best suits the tribe, as a staff member or on a contract basis. In addition, funds may be used to support staff or contractors to support the data collection and analysis, including research partners.

3. How much funding is my tribe eligible to receive under PA 2?

The DOJ plans to award approximately ten grants, up to \$150,000 per award.

4. What is the length of the grant award?

PA 2 grants are for up to a five-year period; however, shorter time frames are allowable.

5. If we are awarded a grant, will our Tribal Government be subjected to monitoring, reporting, and evaluation requirements?

Federal regulations require that any financial assistance from the Federal Government be monitored to ensure that those funds are spent properly. Awarded agencies will be responsible for submitting periodic programmatic progress reports and quarterly federal financial reports.

6. Will training and technical assistance (TTA) be provided for PA 2 grantees, and is the training required?

BJA has a dedicated TTA provider to provide extensive support to PA 2 grantees at no cost to grantees. This will include extensive onsite trainings and office-based support for facilitating the strategic planning process, forming a strategic planning team, conducting a comprehensive needs assessment, identifying community strengths and resources, defining community challenges, developing strategies to strengthen the applicant’s justice system and promote community wellness and safety, and completing the final written strategic plan to be submitted to DOJ. PA 2 applicants should budget for two core team members to travel to CTAS orientation. For budgeting purposes only, applicants should use Washington, D.C., to calculate estimated travel costs. The actual training locations will be determined after awards are made.

7. Will my tribe be responsible for submitting progress reports to BJA for PA 2?

Yes. To assist in fulfilling the DOJ’s responsibilities under the Government Performance and Results Act (GPRA), PL 103–62, applicants who receive grant funding must provide data that measures the results of their work.

Purpose Area #3 - Tribal Justice Systems (BJA)

1. What projects can be supported under PA 3?

Allowable projects under this purpose area can develop, support, and enhance adult tribal justice systems and prevent crime, including crime related to opioid, alcohol, and other substance abuse. Key partners can include law enforcement; pretrial services; risk and needs assessment experts; diversion, prevention, and treatment providers; juvenile justice; tribal prosecutors; tribal court services and defense counsel; detention facilities; community corrections; re-entry coordinators; community planners and facility managers; and traditional leaders.

Examples of projects that can be supported are as follows:

- **Tribal courts.** Plan new or enhance existing tribal courts. Support staffing of prosecutors, attorneys, advocates, probation, and pretrial service officers; tribal court judges and other court staff; clerical support staff, etc. Provide indigent defense and criminal legal defense services and support activities relating to implementation of the enhanced sentencing authority provisions of TLOA or the special domestic violence criminal jurisdiction under the Violence Against Women Reauthorization Act of 2013.
- **Alternative justice courts.** Plan new or enhance existing peacemaking courts, healing to wellness courts, veterans' treatment courts, sentencing circles, and other alternative justice courts.
- **Risk and needs assessment.** Develop and integrate the use of risk and needs assessment tools into the tribal justice system decision-making process. To implement results, coordinate access to key social services, tracking and case management of services, and ongoing risk assessment reviews.
- **Diversion and alternatives to incarceration.** Employ decision-making models and programming to divert low-risk offenders, including juveniles at high risk for involvement in the adult system from incarceration. Including law enforcement diversion, community supervision, mental health services and drug abuse treatment, electronic alcohol and offender monitoring, job training and placement, housing assistance, education, and family and community supports.
- **Prevention.** Protect communities from crime related to alcohol and drug abuse, including opioids, methamphetamine, and prescription drug abuse and production. Support culturally relevant and appropriate evidence-based substance abuse prevention programs (see <https://www.samhsa.gov/nrepp>). Enhance security in areas such as lighting, surveillance equipment, and community emergency alert and telephone systems.
- **Treatment.** Integrate tribal, federal, state, and local services with culturally appropriate treatment for individuals diverted from the tribal justice systems, individuals involved in the tribal justice system (including the incarcerated population), and re-entering individuals and their families.

- **Corrections (institutional and community).** Develop, implement, and enhance programming for tribal members incarcerated in tribal, federal, state, or local correctional facilities or under community supervision to reduce risks for reoffending and support successful rehabilitation. Programming could include collaborations to support behavioral health needs, effective treatment such as cognitive behavioral therapy, education and vocational services, and other programming that will reduce the risk for recidivism.
- **Re-entry.** Develop, implement, and enhance culturally appropriate re-entry programs. Also provide treatment, aftercare, and other re-entry supportive services to individuals re-entering communities from tribal, local, state, and federal correctional facilities.
- **Law enforcement.** Identify, apprehend, and prosecute individuals who illegally transport, distribute, and abuse illegal substances in tribal communities (subject to existing legal authority). Support programming to improve officer safety and improve the delivery of law enforcement services related to crime, the opioid epidemic, and other addictions in the tribal community.
- **Equipment.** Purchase general office equipment such as computers, fax machines, printers, scanners, surveillance cameras, digital cameras, office furniture, courtroom furniture, computer networks, court management systems, electronic alcohol and offender monitoring devices, and related equipment.
- **Strategic planning.** Develop tribal action plans (see <https://www.samhsa.gov/tribal-ttac/training-technical-assistance/tap>) for alcohol and substance abuse. Increase coordination with relevant nontribal agencies and organizations, and among all levels of the tribe engage in strategic planning efforts to address the needs of the tribe's justice system. Comprehensively address alcohol and substance abuse-related crime.
- **Training.** Registration fees and lodging costs associated with training events and related to purpose area activities; costs associated with obtaining expert knowledge to assist with the development or enhancement of the program such as culturally appropriate training, technical assistance, treatment, and information technology.
- **Travel.** Airfare, lodging, and mileage reimbursement for training costs related to purpose area activities, including costs associated with DOJ-required training. This should include travel for two people to attend the required CTAS orientation. Please use Washington, D.C., as the destination when calculating the estimated costs for required travel.

2. Are grant deliverables subject to approval?

Yes, deliverables produced with grant funds must be reviewed and approved by BJA prior to the production and dissemination of said products. Examples of deliverables include workshops, billboards, flyers, pamphlets, training curricula, etc.

3. Is a match required?

No, a match is not required for this purpose area.

4. Am I eligible to apply for PA 3 funds if I received a grant under the FY 2024 PA 3?

Yes, grant recipients of FY 2024 CTAS funding are eligible to apply for funds under PA 3 of this solicitation if the requested funds are for a different purpose than the FY 2025 award. However, applicants should be aware that if a large percentage of the funds in the existing award are currently unobligated, this will make a new award in FY 2025 less likely.

5. Can I apply for a healing to wellness court under PA 3?

No, all healing to wellness courts and other treatment courts should be requested under the new PA 5 Adult Tribal Treatment Courts.

6. Will DOJ offer any technical assistance to grant recipients under this program?

Yes, BJA partners with several technical assistance providers that will provide training and technical assistance to grant recipients on a range of topics via workshop(s) and ad hoc assistance.

7. Can a Tribal Government with a service population of fewer than 1,000 apply to plan, implement, or enhance a single tribal court system?

Yes, tribes or tribal consortia of any size can apply to plan new or enhance existing tribal court system. However, tribes with a service population of fewer than 1,000 are encouraged to consider applying as part of intertribal consortia.

8. Do tribes have to allocate a specific amount over the project period to cover travel and other costs for attending BJA training or court-related meetings?

Technical assistance and training remain a critical component toward planning, implementing, enhancing, and sustaining tribal justice systems. You should budget for airfare, lodging, and mileage reimbursement for training costs related to purpose area activities, including costs associated with DOJ-required training. This should include travel for two people to attend the required CTAS orientation.

Please use Washington, D.C., as the destination when calculating the estimated costs for required travel, this is for budgeting purposes only. The location of orientation will be determined after awards are made.

9. If my tribe is applying for multiple areas of focus under PA 3, can we request \$900,000 for each project?

No, regardless of the number of areas of focus, the recommended range for funding is \$250,000 to \$900,000 total for a five-year award period.

10. Can my tribe request \$900,000 for a project period of less than five years?

No, if a request is for less than a five-year period it should also be for proportionately less funding.

Purpose Area #4 - Tribal Justice Systems Infrastructure Program (BJA)

1. What projects can be supported under PA 4?

This purpose area can support efforts related to the enhancement of physical tribal justice system infrastructure, including the following:

- **Safety and security.** Renovate, expand , or replace existing tribal justice-related facilities or build new permanent tribal justice-related facilities (prefabricated, permanent modular, stick-built, or pre-engineered steel building options only) where there are no existing permanent structures available or sufficient to address staff/resident/detainee/inmate safety and security issues in the following tribal justice-related facility types: single jurisdiction or regional tribal correctional facilities, correctional alternative or treatment facilities, multipurpose justice centers (including police departments, courts, and/or corrections), transitional living facilities (halfway houses), police departments, courts, and domestic violence shelters/safe homes/transitional living facilities/advocacy programs.
- **Programming capacity.** Renovate or expand existing tribal justice–related facilities or build new permanent tribal justice-related facilities (prefabricated, permanent modular, stick-built, or pre-engineered steel building options only) where there are no existing permanent structures available or sufficient that will add capacity for recidivism reduction programming; enhance facility service/function capacity; provide capacity, equipment, or infrastructure to support staff training, fitness, and wellness; implement correctional alternative programs and domestic violence shelters/programs; or establish community-based programs to reduce the recidivism rates for offenders who are subject to tribal jurisdiction.
- **Other costs associated with renovation/expansion of a facility, new permanent facility, or the completion of existing construction projects.** Infrastructure costs such as roads, sewer and water hook-ups, land preparation, and other costs normally associated with construction site work; items associated with managing the planned construction or renovation process and construction materials necessary to construct or renovate facilities and associated infrastructure; furniture, surveillance cameras, or other items affixed or integral to the facility; staff housing; or other costs associated with the completion of a renovation or construction project funded through other confirmed funding sources.

2. If a Tribal Government has received renovation or construction funds from BJA in previous years, is it eligible to apply for funding under PA 4?

Yes. However, the tribe should demonstrate how the proposal complements, builds on, or differs from effort(s) funded in previous years.

3. Will BJA offer any technical assistance to grant recipients under this program?

Yes. BJA will provide training and technical assistance free of charge to grant recipients under this program to assist with National Environmental Policy Act compliance, operational planning, and construction management.

4. Is a budget match required?

No. There is no matching funds requirement for this purpose area.

5. Do Tribal Governments have to allocate a specific amount over the project period to cover travel and other costs for attending BJA training/meetings?

Applicants must budget for airfare, lodging, and mileage reimbursement to attend the required CTAS orientation. Please use Washington, D.C., as the destination when calculating the estimated costs for the required travel.

6. Do applicants have to submit a BIA correctional facility needs assessment that supports the tribe's application submission?

Applicants must demonstrate that they have completed a planning process that supports the need for renovation, expansion, or permanent modular funding under TJSIP. Applicants must certify the extent of planning completed and present all relevant documents related to the completed planning activities with their application. Applicants that have completed a formal or structured justice system planning process, such as the BJA Planning Alternatives and Correctional Institutions for Indian Country or the National Institute of Corrections Planning of New Institutions process, should attach documentation such as a master plan or needs assessment as part of their application submission for funding under the TJSIP purpose area. Applicants should describe the development of a renovation, expansion, or new permanent facility plan that explores building options to ensure a cost-effective design and provide the status of any requests to other agencies regarding the staffing, maintenance, and operation of the facilities being planned, expanded, or renovated.

7. Does the funded facility have to be located on tribal lands? How are "tribal lands" defined?

Efforts funded under PA 4 must be located on lands on which the tribe exercises jurisdiction sufficient to operate the funded facility. Typically, this is limited to "tribal lands," meaning

- a. all land within the limits of any Indian reservation under the jurisdiction of the United States Government, notwithstanding the issuance of any patent, and including rights-of-way running through the reservation;
- b. all dependent Indian communities within the borders of the United States whether within the original or subsequently acquired territory thereof, and whether within or without the limits of a State;
- c. all Indian allotments, the Indian titles to which have not been extinguished, including rights-of-way running through the same.

- 8. If my tribe received funds to renovate or construct a correctional facility previously, can I now apply for PA 4 funds to renovate or expand a police department or a courthouse?**

Yes.

- 9. Can my tribe submit more than one application under PA 4?**

No. Only one application will be accepted from each tribe or tribal consortium, covering all focuses within this purpose area.

- 10. Can tribes apply under PA 4 to fund facilities related to re-entry, such as transitional living facilities (halfway houses)?**

Yes. Tribes can use funding under PA 4 to fund re-entry-related facilities.

- 11. Can my tribe apply to fund renovation, expansion, or a permanent facility for domestic violence shelters/safe homes/transitional living facilities /advocacy programs?**

Yes. Based on input from tribal leaders, BJA expanded TJSIP to address domestic violence program infrastructure needs.

- 12. Can my tribe propose to renovate and/or expand more than one justice facility in one application submission?**

Yes.

- 13. My tribe is interested in applying for CTAS PA 4 funding to erect a permanent facility (prefabricated, permanent modular, permanent new standalone, or pre-engineered steel building options only). What steps do I need to take as I prepare my application?**

When considering applying for a CTAS PA 4 (Tribal Justice Infrastructure Program) award, applicants should identify the building code and zoning requirements that would apply to the proposed project, including any applicable tribal, local, county, or state requirements, and assure that the building site allows modular construction in accordance with those specific applicable codes and zoning requirements.

Obtain a quote/estimate from a permanent facility vendor. Please ensure that your quote/estimate accounts for costs associated with BJA Tribal Justice System Infrastructure Program (TJSIP) Permanent Facility Construction Minimum Requirements (see <https://www.justice.gov/tribal/open-solicitations>). Considering the significant investment in these projects, BJA provides minimum requirements that permanent modular structures must meet to ensure that grantees opt for structurally sound permanent modular structures.

Ensure that you are able to obtain documentation from your tribe's appropriate tribal governing body authorizing the use of tribal land or facilities for the purpose of erecting a permanent facility. The documentation must specify the area of land to be used for the project.

Consider the fact that BJA will require proof of project insurance prior to releasing funds to commence the permanent modular project. New construction and major renovation projects create unique insurance challenges, and property owners need to understand the obligations and responsibilities they assume when contracting with their preferred builders or contractors. It is best to consult with an experienced independent insurance agent to assess the scope of a construction project and determine which policy is best suited to protect the owner's interests.

14. My tribe is seeking to build a new facility but “trailer-like” modular facilities are not sufficient to meet our needs. Can TJSIP funding be used to build a facility with a longer life span?

Yes. TJSIP funding can be used for permanent modular facilities, prefabricated facilities, permanent standalone facilities, and pre-engineered steel buildings. With proper maintenance and care, the aforementioned facility types can have a life span of 50 years or more. Please note that temporary modular facilities (e.g., trailers) are not allowable under PA 4. Temporary modular facilities are for short-term needs (e.g., natural disaster relief) and are not recommended for permanent applications. For more information on TJSIP permanent facility requirements, please visit [will need recent hyperlink here].

15. Can my tribe use PA 4 funding to purchase a shipping container or miniature homes tiny houses to be adapted to address justice system infrastructure needs?

The answer depends on the intended use of shipping container or miniature homes / tiny houses. Examples of allowable uses of shipping containers and miniature homes tiny houses may include transitional housing/living, a small program office, meeting space, or counseling space. However, most of the PA 4 funding requests are more complicated, so it is difficult to envision complex layouts fitting into shipping containers, especially given life safety and egress requirements. Given security issues and life safety code considerations, shipping containers or miniature home / tiny house structures may not be amenable to serve as a detention/holding area, courthouse, police department, probation department, or treatment facility. As with any project funded under PA 4, the tribe must adhere to all PA4 requirements, including the [Bureau of Justice Assistance permanent facility minimum requirements](#) as it relates to these facility types.

16. Can my tribe use PA 4 funds to purchase an existing building or modular facility?

Yes, if the purchase is limited to a building or modular facility and does not include any land or any interest in land. There is a general prohibition on land acquisition that applies to Department of Justice grants. It is atypical to purchase a building without purchasing the land it sits on, but if the facility at issue is one that can be purchased without land and moved to a site available to the tribe, we would not need to consider it a prohibited real estate purchase. If your tribe is considering the purchase of a facility (excluding land), the tribe would need to provide sufficient documentation as part of the application submission that the existing facility appears to be a viable structure and that the facility meets or will meet the [Bureau of Justice Assistance permanent facilities minimum requirements](#). Additionally, the tribe would need to provide an authorizing resolution or other satisfactory evidence of legal authority documenting a commitment to fund the restoration or renovation of the facility to ensure that it will be

operationalized once it is moved or relocated to the desired location, should the total cost be greater than the grant amount. The tribe would need to provide confirmation of structural viability, permanent facility minimum requirement compliance, and assurances of the commitment to fund the restoration or renovation of the facility to be considered for funding under PA 4. As part of the application submission process, applicants pursuing the purchase of an existing facility must provide responses to the following questions as an application attachment with the file name 'Purchase of an Existing Facility:'

1. What is the fair market value of the facility versus the purchase price of the facility?
2. What is the total cost of the facility, including the price to move the facility, site work / infrastructure costs, and restoration/renovation cost compared to the cost of a new permanent or modular facility?
3. Has the facility received a structural viability assessment? If so, please attach the assessment documentation as part of the application submission.
4. What is the age of the facility?
5. What is the remaining life span of the facility being purchased?
6. How will the facility and the moving of the facility be insured?
7. How is the tribe going to convert the facility into a permanent building?

Purpose Area #5 - Adult Tribal Treatment Courts

1. Can we apply for the new PA 5 and the Adult Treatment Courts program?

Yes, you may apply for both ATC and the new CTAS PA; however, only one award would be made.

2. Is there a match requirement for PA 5?

No, a match waiver has been obtained for the new treatment court purpose area.

3. Will the ATC violent offender prohibition apply to the new PA?

The prohibition is a statutory condition of the ATC funding; however, at the time of application, you may indicate that you would like to be able to treat violent offenders as up to 10 percent of your participant pool. If that is requested at the time of application, the award will include 10 percent Tribal Assistance funding, which does not have any restriction on treating violent offenders. In that case you will need to track the violent offenders included in the program and the associated costs and ensure that the number does not exceed 10 percent of the total award. For more information on the violent offender prohibition for ATC funding, see <https://bja.ojp.gov/funding/atc-violent-offender-prohibition-faq.pdf>.

4. Would applying for the new PA prohibit us from applying another CTAS award?

No, tribes can apply for as many CTAS PAs as they want each year.

5. If we already have a CTAS award for a HTWC can we still apply for the new PA?

Yes, as long as it is for new activities and does not duplicate an existing award you may apply for PA 5.

6. Will DOJ offer any technical assistance to grant recipients under this program?

Yes, BJA has a technical assistance provider that will provide training and technical assistance to support grant recipient.

**Purpose Area #6 - Children's Justice Act Partnerships for Indian Communities
(OVC)**

1. Who is eligible to apply for PA 6 funding?

For PA 6, Children's Justice Act Partnerships for Indian Communities, federally recognized Indian tribes, as determined by the U.S. Secretary of the Interior,¹ including Alaska Native villages, Alaska Native Corporations, and tribal consortia consisting of two or more federally recognized Indian tribes may apply. "Indian tribe" means any Indian tribe, band, nation, or other organized group or community (including any Alaska Native village or regional or village corporation as defined in or established pursuant to the Alaska Native Claims Settlement Act (85 Stat. 688), 43 U.S.C. §§ 1601 et seq.) that is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians. In addition, an organization that is acting as the authorized designee of a federally recognized Indian tribe may apply.

In addition, under this purpose area, FY 2023 and FY 2024 PA 6 CJA program awardees are *not eligible* to apply for the FY 2025 PA 6 CJA program.

2. Can adult victims be supported under PA 6?

In general, no. PA 6 is guided by the Children's Justice Act Partnerships for Indian Communities Grant Program (Victims of Crime Act of 1984, Section 1402(g), 34 U.S.C. § 20101(g)), which supports projects in American Indian/Alaska Native (AI/AN) communities for the purpose of improving the investigation, prosecution, and handling of criminal child abuse cases, especially cases of child sexual abuse, in a manner that increases support for and lessens trauma to child abuse victims. Limited support services may be provided to the families, including nonoffending adult caregivers, of children who are receiving grant services funded under PA 6.

¹ A determination by the U.S. Secretary of the Interior is not required for tribes to which federal recognition was extended by virtue of Public Law 115-121, the Thomasina E. Jordan Indian Tribes of Virginia Federal Recognition Act of 2017.

3. If an applicant received funding from CTAS FY 2023 or FY 2024 PA 6, are they eligible to apply for the CTAS FY 2025 PA 6 program?

No. CTAS FY 2023 and FY 2024 PA 6 awardees are *not eligible* to apply for CTAS FY 2025 PA 6 CJA program.

4. What activities can be funded under the award?

Specific examples of activities that may be funded under PA 6 include but are not limited to the following:

- **Personnel/Staffing.** Funding may support the salary and fringe benefits for personnel involved in the investigation, prosecution, and victim services focused on cases of criminal child abuse and neglect. Staffing may include dedicated prosecutors, law enforcement investigators, child protection services personnel, forensic interviewers, case managers, clinical mental health professionals, pediatric sexual assault nurse examiners, and other victim assistance and allied professionals.
- **Victim assistance.** Funding may support victim assistance services that are linked to the child's victimization. Victim assistance may include developmentally appropriate, trauma-informed counseling for primary victims and secondary victims (such as siblings or grandparents); family therapy; group therapy; case management services; aid with participating in traditional healing ceremonies or other cultural activities; assistance with emergency food, clothing, and transportation costs; emergency shelter services; assistance with crime victim compensation claims; and medical and dental care.
- **Coordination/outreach.** Funding may support purchase of supplies and travel associated with multidisciplinary team meetings; community forums; and the development, production, and distribution of awareness materials such as PSAs, posters, brochures, fact sheets, etc., designed to increase the public's awareness and understanding of child abuse and neglect and the availability of grant-funded services.
- **Development of tribal code, policies and procedures.** Funding may support the development and distribution of written tribal codes, policies, and standard operating procedures manuals that promote trauma-informed approaches to the delivery of services to victims of child abuse and neglect and their family members. Funds may also be used to develop or update tribal codes related to defining and expanding victims' rights and crimes against children.
- **Cultural and traditional practices.** Funding may support the inclusion of cultural and traditional practices in proposed activities—e.g., smudging, sweat lodges, or other traditional healing ceremonies— for victims of child abuse and neglect and their family members.
- **Expanding services.** Funding may support expanding existing victim service programming to provide a more comprehensive array of services to child victims and their families. Funds may also be used to support outreach and education activities that educate the community about child abuse and neglect and how to access the services that are available.

- **Travel.** Funding may support airfare, lodging, per diem, and other allowable incidental costs for meetings or trainings related to purpose area activities, including costs associated with travel for at least two appropriate staff to attend the following DOJ-required trainings (i.e., one CTAS grantee orientation, one OVC mandatory training, and the biennial OVC- sponsored National Indian Nations Conference).
- **Training.** Funding may be used for costs associated with developing and conducting local in-service trainings relevant to the investigation and prosecution of criminal child abuse and neglect cases, including trainings on trauma-informed, age-appropriate practices. Funding may also be used to send grant-funded personnel and other staff who work closely with the program to training events that address the handling, investigation, and prosecution of child abuse and neglect cases.
- **Equipment.** Funding may be used for equipment and technology expenses that meet the equipment cost threshold. Equipment is defined as an item having a useful life of more than one year and a per unit acquisition cost of \$10,000 or more. . Examples might include program vehicles, forensic interviewing recording equipment, and medical equipment for a a pediatric sexual assault nurse examiner (SANE) program.
- **Supplies.** Costs may include supplies such as play therapy, digital cameras, rape kits, office furniture, consumable office supplies, printers, and scanners, etc.
- **Procurement contracts and consultants.** Funding can be used for contracted services or consultants to carry out program activities that include, but are not limited to, telemedicine/tele mental health access, cell phone service, or leasing a vehicle, photocopier, or other equipment essential to the operation of the project. The consultant rate should be consistent with OJP's maximum limit of \$650 per day or \$81.25 per hour.
- **Other costs.** Funds can be used to support other program expenses as necessary to fulfill the project's goals and objectives related to child victimization, for example, short-term emergency assistance, facility and equipment, maintenance fees, or conference registration fees, etc.

Note: Costs associated with programs focused solely on prevention activities are not allowable.

5. What activities *will not* be funded under the award?

Prevention- and construction-related costs *are not allowed* under this award.

6. Are grant deliverables and other key activities subject to approval?

Yes, deliverables and some activities produced with grant funds must be reviewed and approved by OVC prior to the production and dissemination of said products. Examples of such deliverables include resumes of potential program staff, privacy and confidentiality policies and procedures, training curricula, community needs assessments, and strategic plans.

7. May tribes apply for more than the designated award totals?

Applicants may apply for the approximate award amount of up to \$450,000 covering a three-year project period. DOJ has the discretion to negotiate the scope of work and budget with applicants prior to the awarding of a grant.

8. Does the applicant need to address performance measures in the application?

OVC does not require applicants to submit performance measures data with their application. OVC will require successful applicants to submit specific data as part of their reporting requirements. For the application, applicants should indicate an understanding of these requirements and discuss how they will gather the required data should they receive funding.

9. Will OVC offer any technical assistance to grant recipients under this program?

Upon award, OVC will provide access to free training and technical assistance to assist with developing and implementing grant-funded projects. This may include providing professional development training, specific training for project staff and staff members from collaborative partner agencies and organizations on how to serve victims of child abuse and neglect, assistance with establishing mechanisms to capture required performance measurement data, development of project deliverables, or other training and technical assistance needs that may be identified. OVC expects all awardees to actively participate in activities and services offered through OVC and to use the OVC-designated training and technical assistance providers as their primary training and technical assistance resource.

10. If we are awarded a grant, will our Tribal Government be subject to monitoring, reporting, and evaluation requirements?

Federal regulations require that any financial assistance from the Federal Government be monitored to ensure that those funds are spent properly. Awarded agencies will be responsible for submitting semiannual programmatic progress reports and quarterly federal financial reports and performance measures data collection.

OVC actively monitors the status and progress of all grants. OVC monitoring can include phone discussions, emails, participating in meetings and events, reviewing progress and financial reports, or conducting site visits. Grantees must complete Office of Justice Programs financial management training and may have monitoring or site visits conducted by the Office of the Chief Financial Officer.

11. How long will the funds be available for obligation, expenditure, and drawdown if we receive an award?

The funds for this program are authorized by the Victims of Crime Act (VOCA) of 1984. VOCA requires that grant funds be available for award recipients to use during the Federal Fiscal Year in which the award is made, plus three additional Federal Fiscal Years (e.g., VOCA funds awarded in FY 2025 are available for use through the end of FY 2028).

Purpose Area #7 - Tribal Victim Services Program (OVC)

Purpose area #7 is no longer included in CTAS. The Tribal Victim Services Program is a standalone solicitation under the OVC Tribal Victim Services Set-Aside Program. For more information about this Program, visit <https://ovc.ojp.gov/program/tribal/tribal-victim-services-set-aside>.

Purpose Area #8 - Youth Healing to Wellness Courts (OJJDP)

1. What projects are supported under this purpose area?

The purpose of this program to support tribes seeking to establish a Youth Healing to Wellness Court (YHWC) or to enhance an existing YHWC. Enhancements to existing YHWCs can focus on court operations and/or the implementation of programs and the delivery of services. All grant recipients will be required to work with their OJJDP grant manager and OJJDP's training and technical assistance provider to work through key objectives and deliverables over the course of the five-year award period.

Specific examples of activities include the following:

Goals and objectives.

- Conduct a community strengths and needs assessment to help define the need for a YHWC or enhance an existing YHWC.
- Identify existing resources and partners that can support the establishment of the court or the proposed enhancement(s).
- Identify resource gaps and other areas of need that should be addressed during the planning and implementation of the court.
- Obtain support from tribal council, tribal court judges, prosecutor's office, defense counsel, probation, law enforcement, treatment providers, schools, vocational programs, other service providers, tribal elders, tribal community members, and others, as appropriate.
- Develop or enhance YHWC policies and procedures, which should address eligibility criteria, screening and assessment procedures and tools, phased treatment, supportive services, compliance monitoring, and graduated sanctions and incentives.
- Hire any staff needed for the YHWC team.
- Participate in TTA activities as directed by OJJDP. Activities may include training and technical support implemented through a guided strategic planning framework and use of the Healing to Wellness Handbook. **Please note that OJJDP has a TTA provider to support this program. Grantees should not propose to use grant funds to hire consultants for this purpose.**
- Complete or update a YHWC policies and procedures manual.
- Develop or enhance written bench books, screening and assessment tools, participant contracts, participant handbooks, and any other resources needed to implement the YHWC.

- Develop a strategic plan for implementation, following the outlined goals, objectives, action steps, and timeline.
- Develop a written data collection protocol describing how the data outlined in the strategic plan will be collected, stored, and analyzed to measure project success and make any needed adjustments to the project design.
- Develop and implement an appropriate data collection system (or an existing system) to support the project.
- Collect data pursuant to the performance measures outlined in the strategic plan.
- Screen court-involved juveniles and young adults under age 21 for eligibility.
- Conduct a process evaluation with assistance from the OJJDP-designated TTA provider.

Staffing. Salary and fringe benefits for positions to support implementation of the program and oversee staff that provide direct assistance to youth participants.

Expand treatment workforce. Implementation of workforce development to increase substance use and mental health providers. This can include building the expertise of Juvenile Probation Counselors in substance use and mental health.

Equipment and supplies.

- Computer hardware and software for internet access and email capability.
- Cell phones, telephones, pagers, printers, and copiers as needed for program implementation.
- Office supplies, postage, and other necessary program and outreach supplies.

Training. Offsite specific training for identified program staff to attend to improve or develop skills in the areas related to operating a youth healing to wellness court. **NOTE:** While funds can be allocated for program staff to attend training, all successful applicants will receive virtual, onsite, and cluster trainings from the OJJDP selected training provider for youth healing to wellness courts. Funds are *not* allowed for additional consultants.

Travel. Applicants must budget travel costs, including airfare, lodging, mileage, and per diem for training costs associated with DOJ-required training (see general FAQ 43 on page 17) and three PA 8–specific OJJDP trainings:

1. One “Tribal Healing to Wellness Court Enhancement Training” (two days) during the award period
 - For budgeting purposes, please include costs for attendance by up to four people designated with grant implementation at this two-day meeting using Palm Springs, CA, as the location.
 - This is an annual training that is sponsored by the Bureau of Justice Assistance (BJA). The Enhancement Training is oriented around the Tribal Ten Key Components and the National Association of Drug Court Professionals (NADCP) National Drug Court Standards. Applicants

can review training materials from previous conferences at <https://www.enhancementtraining.org/training-materials>. You should budget to attend at least one of these during any year of the five-year grant.

2. One PA 8–specific training event during the award period
 - For budgeting purposes, please include costs for attendance by up to two people designated with grant implementation using Washington, D.C., as the location.
 - Applicants have the ability to determine which two official PA 8–specific training events you’d like to budget to attend during any year of the five-year grant. There are many conferences that have YHWC tracks. Here are two examples to consider:
 - All Rise Annual Training Conference (formerly known as the NADCP Conference)
<https://allrise.org/trainings/rise/>
 - BJA Tribal Healing to Wellness Court Enhancement Training
<https://www.enhancementtraining.org/>
3. One biennial OJJDP Tribal Youth National Conference
 - <https://www.tribalyouth.org/connect-and-learn/ojjdp-tribal-youth-national-conference/>
 - This is the signature event sponsored by OJJDP, the agency awarding PA 8 grants during the award period. For budgeting purposes, please include costs for attendance by two people for three days using Washington D.C. as the location.

Other. OJJDP requires all newly awarded grantees to attend a mandatory online orientation meeting via webinar during the first year of the project.

Please consult the solicitation for additional information about this training requirement.

Strategic planning. Comprehensive planning for tribal justice systems to serve juveniles as it relates specifically to the youth healing to wellness court objectives. These grants require a dedicated planning period at the start of the grant award. Awardees may be required to travel to specific training for development of the comprehensive plan which will include a sustainability plan. To be clear, enhancement grant recipients are expected to review and revise their current approved strategic plan to incorporate the next five 5 years.

Specific requirements

Important note. Tribes seeking to develop a new or enhance an existing OJJDP Tribal Healing to Wellness Court programs are eligible to apply for funds in this purpose area.

Limitation on participation of violent offenders. Grant funds may not be used to serve violent offenders. See generally 34 U.S.C. § 10612. For purposes of this grant program, the term “violent offender” means a person 18 or older who

1. is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct
 - a. the person carried, possessed, or used a firearm or dangerous weapon;
 - b. there occurred the death of or serious bodily injury to any person; or
 - c. there occurred the use of force against the person of another, without regard to whether any of the circumstances described in (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or
2. has one or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm. See 34 U.S.C. § 10613 (a).

The term “violent offender” also includes a juvenile younger than age 18 who has been convicted of or adjudicated delinquent for a felony-level offense that (1) has as an element the use, attempted use, or threatened use of physical force against the person or property of another or the possession or use of a firearm or (2) by its nature involves a substantial risk that physical force against the person or property of another may be used in the course of committing the offense. See 34 U.S.C. § 10613(b).

Technical assistance. A training and technical assistance (TTA) provider has already been identified by OJJDP to support PA 8 grantees. Applicants should *not* include requests for funding to support onsite consultants as this will be managed by the existing TTA provider.

2. Are matching funds required?

Matching funds are required under PA 8. However, there is a waiver of the match for PA 8:

Match waiver: The match required at 34 U.S.C. 10616 is waived for grantees under PA 8. See 34 U.S.C. 10616(a). Applicants are not required to submit a match waiver request. Any match amount proposed by an applicant and incorporated into an approved budget will be treated as a voluntary match and becomes mandatory and subject to audit.

3. How can I find out what costs are allowable/unallowable?

Please reference the OJP Financial Guide (<https://www.ojp.gov/funding/financialguidedoj/overview>) to determine whether program costs are allowable or unallowable.

4. What training and technical assistance requirements are associated with this award?

OJJDP requires all newly awarded grantees to attend a mandatory, in-person, DOJ-required, CTAS orientation during the first year of the project. OJJDP also requires grantees to attend three additional trainings:

1. One “Tribal Healing to Wellness Court Enhancement Training” (two days) during the award period.
2. One PA 8–specific training event during the award period.
3. One biennial OJJDP Tribal Youth National Conference

In addition, in the first year of the project, OJJDP will provide newly funded grantees mandatory intensive training and technical assistance to help them develop a comprehensive strategic plan and the capacity to collect and use performance management and program evaluation data. Within 12 months of the first year of the grantee’s project period, OJJDP will require the grantee to submit an approved comprehensive strategic plan to implement, monitor, and sustain project goals and objectives and that documents the achievement of designated milestones. Please see the solicitation for more information, including how these requirements impact the applicant’s budget.

5. What are the PA 8 reporting requirements?

Federal regulations require that any financial assistance from the Federal Government be monitored to ensure that those funds are spent properly. Awarded agencies will be responsible for submitting semiannual programmatic performance reports and quarterly federal financial reports in JustGrants.

To assist in fulfilling DOJ’s responsibilities under the Government Performance and Results Act (GPRA), P.L. 103–62, and the GPRA Modernization Act of 2010, P.L. 111–352, applicants that receive funding under this solicitation must provide data that measure the results of their work.

Performance measurement.

In addition to collecting the appropriate project-specific data, grantees will be required to submit data to OJJDP for performance measurement. See <https://ojjdp.ojp.gov/funding/grant-performance-measurement/overview>.

6. Under PA 8, may youth 18 years of age or older receive services under the award?

Yes. Because of the laws regarding underage (i.e., under 21) drinking that are active in every state, the programming in PA 8 may address youth under age 21.

Purpose Area #9 - Tribal Youth Program (TYP) (OJJDP)

1. What projects can be supported under this purpose area?

OJJDP's Tribal Youth Program (TYP) seeks to support and enhance tribal efforts to prevent and reduce juvenile delinquency and strengthen a fair and beneficial juvenile justice system response for American Indian and Alaska Native youth. The funding in this purpose area enables tribes to develop, expand, or strengthen approaches along the juvenile justice continuum that can range from prevention to intervention and treatment. This program helps tribes develop effective and equitable juvenile justice systems that create safer communities and empower youth to lead productive lives. Please see the solicitation for specific examples of prevention, intervention and treatment approaches that can be supported with PA 9 funding.

2. Can we serve youth who are age 18 and over with the funding in this grant?

The population of youth served under this award must be under the age of 21 at the time of entering the Tribal Youth Program.

3. What categories of grant awards are funded under PA 9?

Seeding Change Planning Grant (Category 1)

This category will support a dedicated planning period for tribes to develop strategies to improve and/or enhance tribal juvenile justice systems that include prevention, intervention, and treatment programs and services for youth. This grant is intended for tribes that are new to receiving OJJDP funding for PA 9; therefore, tribes that have an active TYP PA 9 award at the time of application are *not eligible* to apply for this grant award.

Cultivating Change Implementation Grant (Category 2)

This category will support the implementation of a new Tribal Youth Program for tribes that are seeking funding to support programs, services, and/or system improvements. This grant is intended for tribes that have a plan to implement a Tribal Youth Program and do not have an OJJDP PA 9 award at the time of application. Tribes with an active OJJDP PA 9 award are *not eligible* for this award. Tribes that have a PA 9 award with an end date in 2024 that are interested in applying for additional funding for their program should apply for an award in Category 3.

Harvesting Change Enhancement/Expansion Grant (Category 3)

This category will supply funding to continue, expand, or enhance a current OJJDP-funded Tribal Youth Program. The only tribes that are eligible to apply for this Category are the following:

- Tribes that have an OJJDP-funded PA 9 award with a project period end date that occurs in 2024.
- Tribes that had an OJJDP-funded PA 9 award that ended in 2023 that did not apply for or receive a TYP award in FY24.

4. Can we propose programs that are not considered “evidence-based practices”?

OJJDP recognizes that the opportunity to develop and implement tribal best practices, Indigenous practices that have longevity in tribal communities, and/or traditional healing methods to support tribal youth exist throughout the juvenile justice continuum. These approaches may be proposed as prevention, intervention, or treatment strategies and may be proposed alone or in combination with other approaches.

5. Is there any mandatory travel that we must build into our proposed budget?

Applicants must budget travel costs for attendance at the following PA 9–specific trainings:

1. One required DOJ-wide CTAS new grantee orientation meeting (two days) in Year 1 of the award. For budgeting purposes, please include costs for attendance by two staff members designated with grant implementation, monitoring, and reporting at this two-day meeting using Washington, D.C., as the location.
2. Two OJJDP training events for two people for three days. OJJDP sponsors a biennial conference for programs that serve tribal youth. This conference will occur twice during the project period for this award. For budgeting purposes, please use Washington D. C. as the location for these conferences.
3. Applicants have the ability to determine an additional PA 9–specific training event to budget to attend during any year of the five-year grant. There are many conferences that have Tribal Youth Program tracks or related content.

For budgeting purposes, please use Washington, D.C., as the location for these conferences.

6. What performance measures should we use when we create our proposal for PA 9 funding?

In addition to collecting the appropriate project-specific data, grantees will be required to submit data to OJJDP for performance measurement. The specific performance measures can be found at <https://ojjdp.ojp.gov/funding/performance-measures/performance-measures-tribal-youth-program.pdf>.

7. What training and technical assistance is associated with this award?

OJJDP funds two training and technical assistance (TTA) centers that work with programs for tribal youth. The Tribal Youth Resource Center can be found at <https://www.tribalyouth.org/> and the Alaska-specific TTA center can be found at <https://www.resourcebasket.org>. While the TTA centers cannot assist with proposal writing, they can assist with information and resources that may help your tribe in formulating your application.

OJJDP provides newly funded grantees intensive training and technical assistance to help them develop a comprehensive strategic plan to launch, implement and sustain programs for tribal youth. In addition, they assist tribes in building capacity to collect and utilize performance management and program evaluation data.

8. Are matching funds required?

Matching funds are not required under any category of PA 9.

9. What are the PA 9 reporting requirements?

Federal regulations require that any financial assistance from the Federal Government be monitored to ensure that those funds are spent properly. Awarded agencies will be responsible for submitting semiannual programmatic progress reports and quarterly federal financial reports in JustGrants.

To assist in fulfilling DOJ's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, and the GPRA Modernization Act of 2010, P.L. 111-352, applicants that receive funding under this solicitation must provide data that measure the results of their work. After awards are made, DOJ staff will provide additional information about how data should be collected and reported.