U.S. Department of Justice
Coordinated Tribal Assistance Solicitation (CTAS)
Webinar Series

Application Checklist Review

September 30, 2026

Please have a copy of the NOFO available to follow along and take notes:
https://www.justice.gov/tribal/funding-opportunities

Where to Find the Notice of Funding Opportunity (NOFO)

www.justice.gov/tribal/funding-opportunities

In addition to CTAS, the Department of Justice posts new notices of funding opportunities on a rolling basis, many of which are open to Native American Tribes and Tribal Consortia, as well as Alaska Native Villages.



Today’s Panel

Staff from:

- Bureau of Justice Assistance (BJA)
- Office of Community Oriented Policing Services (COPS Office)
- Office of Juvenile Justice and Delinquency Prevention (OJJDP)
- Office for Victims of Crime (OVC)

Outline of the Presentation

- Overview of CTAS and Eight Purpose Areas
- CTAS Application Requirements and How to Apply for Funding
- Tips and Resources

Overview of the Coordinated Tribal Assistance Solicitation NOFO and Purpose Areas

Introduction and Purpose

CTAS provides funding opportunities for federally recognized Tribes and Tribal consortia to develop comprehensive and coordinated approaches to improve public safety and victim services.



How Does CTAS Work?

There are multiple grant programs, referred to as Purpose Areas, addressing different areas of need, and each is administered by a DOJ component.

Applicants select the Purpose Area(s) that best address their public safety, criminal and juvenile justice and/or victim services.

CTAS: Purpose Areas 1 and 2 Goals

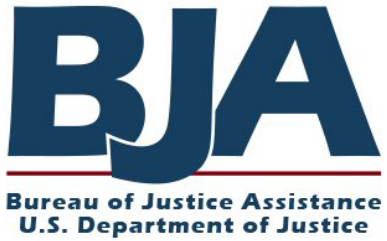




PA 1: Increase public safety, expand the implementation of community policing, and meet the most serious needs of law enforcement in Tribal Nations through a broadened comprehensive program.

PA 2: Develop justice system-wide strategic plans to improve coordination and functioning of Tribal justice systems and promote the use of partnerships to proactively address the underlying conditions that contribute to crime and social disorder.

CTAS: Purpose Areas 3 and 4 Goals



PA 3: Support tribal efforts to develop and enhance adult tribal justice systems and prevent crime, including violent crime and substance use-related offenses.



PA 4: Strengthen tribal justice system capacity by addressing physical infrastructure needs.

CTAS: Purpose Area 5 Goal

Bureau of Justice Assistance
U.S. Department of Justice

PA 5: Prevent overdose and reduce the use of opioids, stimulants, and other substances by high-risk/high-need individuals through treatment courts.

CTAS: Purpose Area 6 Goal

PA 6: Improve the investigation, prosecution, and handling of cases of criminal child abuse and neglect, particularly child sexual abuse cases, in a manner which lessens trauma for child victims.

CTAS: Purpose Areas 8 and 9 Goals

PA 8: Enhance an existing Youth Healing to Wellness Court to support tribal youth with substance use disorders in achieving sustained recovery and reducing recidivism.

PA 9: Prevent and reduce juvenile delinquency and strengthen a fair and beneficial juvenile justice system response.

CTAS Application Requirements and How to Apply for Funding

Timeline

- Grants.gov Deadline: **Thursday, October 15, 2026, 11:59 PM ET**
- JustGrants Deadline: **Thursday, October 22, 2026, by 8:59PM ET**



*Successful applicants may not begin work until the budget has been officially approved by DOJ. Additional information and/or restrictions may be outlined in the award package.

Eligibility (Who May Apply)

- Federally Recognized Indian Tribal Governments
- Tribal Consortia
- Tribal Designees are eligible to apply only for Purpose Area 6



Some purpose areas have different eligibility requirements. Please review the eligibility information in each purpose area.

Applications Must Include

Tribal Community & Justice Profile Question Set *

20% of the score

Narrative Question Set for each requested Purpose Area*

60% of the score

Budget Detail Worksheet and Narrative*

15% of the score

Demographic Questions are only applicable for Purpose Area 1 Applicants*

Timeline for each requested Purpose Area

5% of the score



*If you fail to submit any of the required documents, your application will <u>not</u> be considered.

Tribal Community and Justice Profile Question Set (20% of the application score)

The Tribal Community and Justice Profile Question Set is rated based on the following criteria:

- How fully the application responds to the requested information in the template.

The Tribal Community and Justice Profile Question Set is designed to enable a tribe to describe its community strengths, resources, challenges, and needs. Overview of the tribe's overall criminal justice system and concerns.



Purpose Area Program Narrative Question Set (60% of the application score)

Purpose Area Program Narrative Question Set:

- How well the application explains the targeted problem and the proposed grant-funded project to address it.
- The extent to which the application explains the connection between the Purpose Area request and the needs identified in the Tribal Community and Justice Profile.

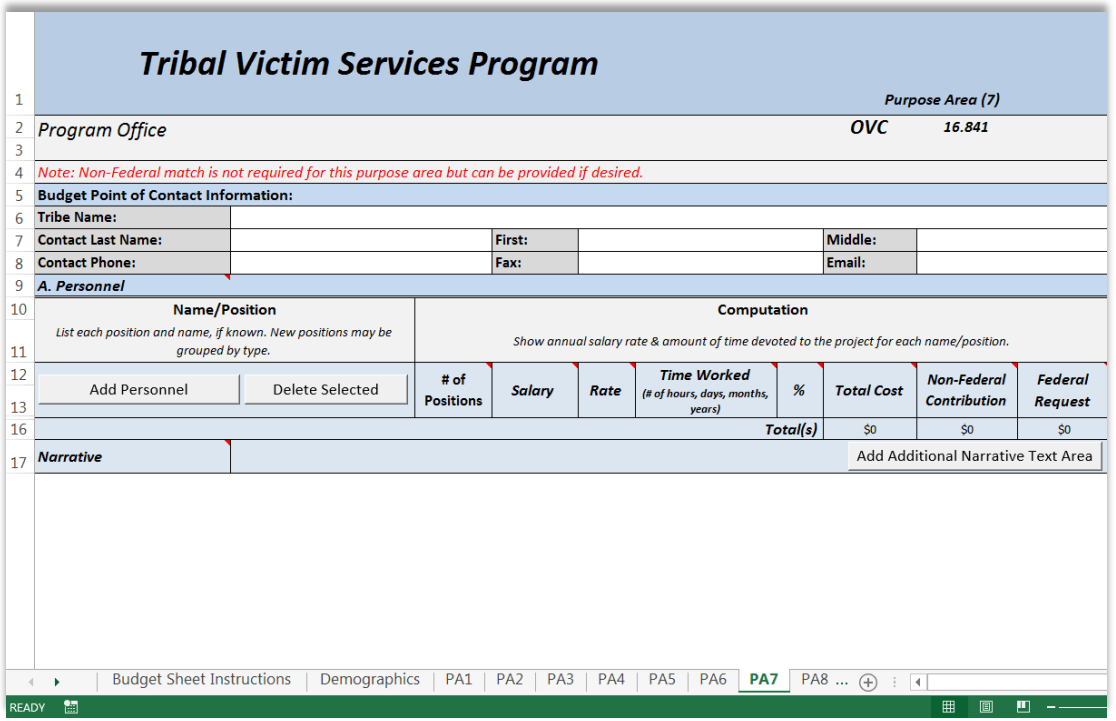


Budget Detail Workbook (15% of Application Score)

The proposed budget must be consistent with the program narrative.

- **Do the Math** – Provide calculations and total cost for each expense.
- **Support your Request** – Clearly link the expenses to the proposal.
- **Stay within Budget and Know the Timeline** – All awards are three- or five-year projects.

Remember, all costs must be:
reasonable, allowable, consistent, allocable.



Tribal Victim Services Program

Purpose Area (7)

Program Office — **OVC** **16.841**

Note: Non-Federal match is not required for this purpose area but can be provided if desired.

Budget Point of Contact Information:

Tribe Name:					
Contact Last Name:		**First:**		**Middle:**	
Contact Phone:		**Fax:**		**Email:**	

A. Personnel

Name/Position *List each position and name, if known. New positions may be grouped by type.*	**Computation** *Show annual salary rate & amount of time devoted to the project for each name/position.*							
Add Personnel / Delete Selected	**# of Positions**	***Salary***	***Rate***	***Time Worked*** *(# of hours, days, months, years)*	***%***	***Total Cost***	***Non-Federal Contribution***	***Federal Request***
					Total(s)	$0	$0	$0

Narrative — Add Additional Narrative Text Area

Budget Sheet Instructions | Demographics | PA1 | PA2 | PA3 | PA4 | PA5 | PA6 | PA7 | PA8 ...

READY

Application Timeline (5% of Application Score)

Applicants are strongly encouraged to use the application timeline template provided in http://www.justice.gov/tribal/funding-opportunities

- Each applicant is required to submit **timelines** for all purpose areas to which they are applying in a single document.
- The timeline should include the entire project period of the proposed purpose area, goals, activities, responsible person/team for completion, and estimated start and completion for each task/activity.



Application Submission Should Include:

See the CTAS FY 2026 NOFO for specific requirements by Purpose Area

Project Abstract	Applicant Disclosure of High-Risk Status	Applicant Disclosure of Duplication in Cost Items
Indirect Cost Rate Agreement (if applicable)	Financial Management and System of Internal Controls Questionnaire	Tribal Authority to Apply Documentation/ Tribal Resolution ***(tribal consortia and designees only)***

Project Abstract

The project abstract (no more than 250 words) is a **detailed description of the project's purpose,** for each purpose area under which the applicant is requesting funding, and it will be completed **in the JustGrants web-based form.**

The abstract should include the following:

- The name of the applicant's proposed project
- The purpose of the proposed project
- Where the project will take place
- Who will be served by the project
- What activities will be carried out to complete the project



Applicant Disclosure and Justification- DOJ High-Risk Grantees

All applicants must submit a letter or statement that outlines their designation status.

If an applicant is currently designated as high risk by a federal grant-making agency, then the applicant must include the following information in its application:

- Name and contact info of the designating agency
- Date of designation
- Reason for designation

If not applicable, upload a document stating that you are not designated high risk.



Applicant Disclosure of Duplication in Cost Items

The disclosure (written statement) should include both direct applications for federal funding (e.g., applications to federal agencies) and indirect applications for such funding (e.g., applications to state agencies that will subgrants federal funds).

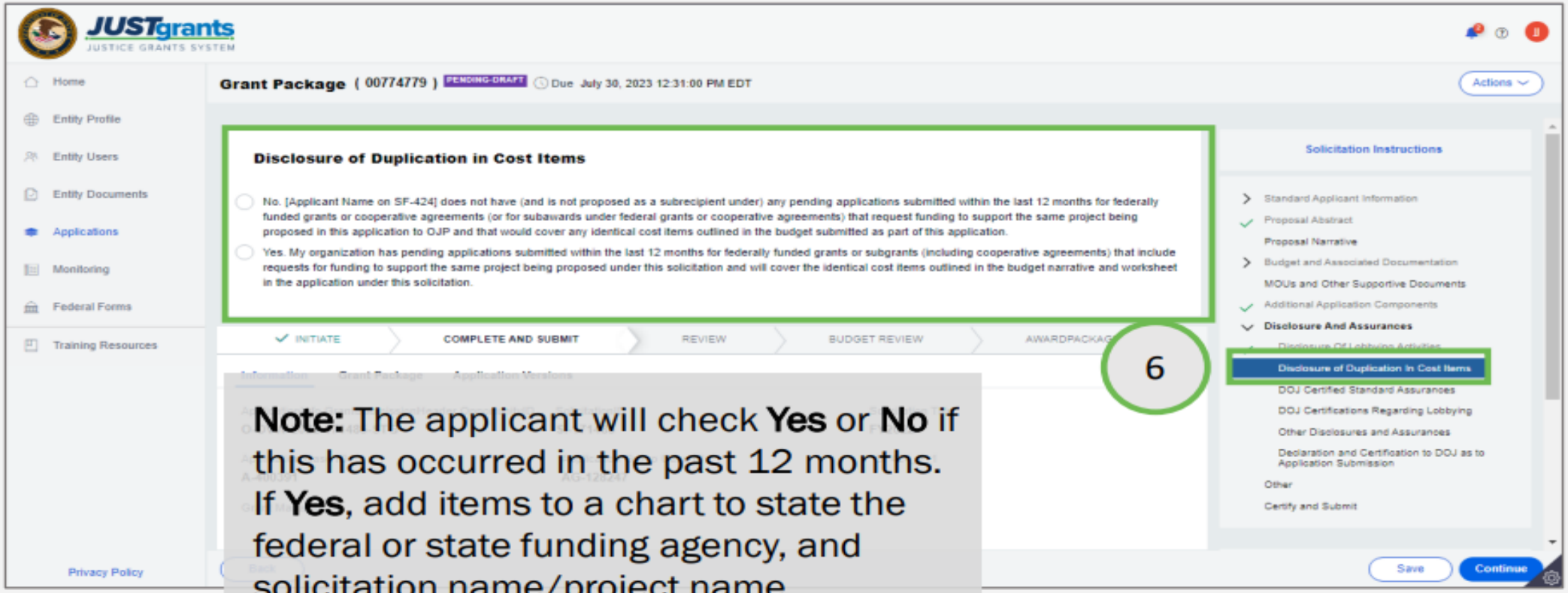
This written statement should include:

- The federal or state funding agency name
- The solicitation name, project name, and description of the project
- The point of contact information at the applicable funding agency

If not applicable, upload a document stating that in Just Grants.



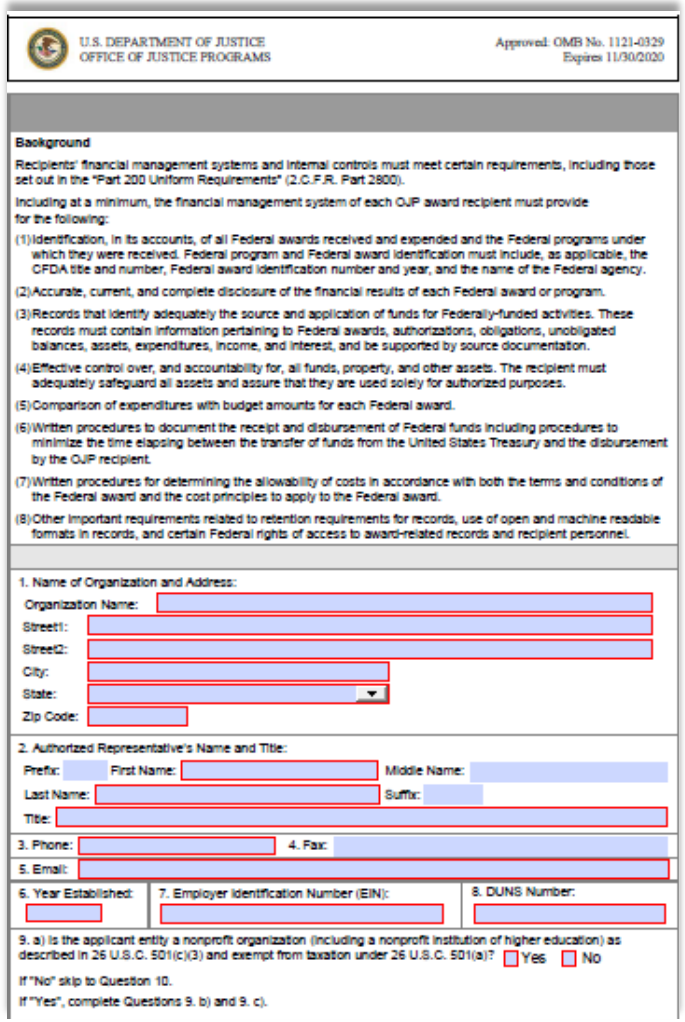
Applicant Disclosure of Duplication in Cost Items



Financial Management and System of Internal Controls

Applicants requesting funding under Purpose Areas 2-9 must fill out the Financial Management and System of Internal Controls Questionnaire.

- See the OJP Grant Application Resource Guide for additional information.
- Must be completed by applicant's chief financial officer (or equivalent)
- Complete the web-based questionnaire form in JustGrants.
- Not applicable to Purpose Area 1 Applicants



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Approved: OMB No. 1121-0329
Expires 11/30/2020

Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

(1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.

(2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.

(3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.

(4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.

(5) Comparison of expenditures with budget amounts for each Federal award.

(6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.

(7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.

(8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:
Organization Name:
Street1:
Street2:
City:
State:
Zip Code:

2. Authorized Representative's Name and Title:
Prefix: First Name: Middle Name:
Last Name: Suffix:
Title:

3. Phone: 4. Fax:

5. Email:

6. Year Established: 7. Employer Identification Number (EIN): 8. DUNS Number:

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☐ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).

Submission Information

Step 1: Applicants will submit the **SF-424** in Grants.gov at www.grants.gov/web/grants/register.html. To register in Grants.gov, applicants will need to obtain a Unique Entity Identifier (UEI) and System of Award Management (SAM) registration or renewal.

Step 2: Applicants will submit the **full application** including all application attachments in JustGrants at justicegrants.usdoj.gov/.



Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at *https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm* for instructions on How to Apply (https://www.ojp.gov/funding/apply/ojp-grant-applicationresource-guide#howToApply).

Before You Apply

Applicants must:

- Acquire a Unique Entity Identifier (UEI)
- Register or maintain registration with the System for Award Management (SAM) database well in advance of applying
  - Confirm your entity's registration in SAM.gov is active through the NOFO period, and submit a new or renewal registration as needed (consult NOFO page no. 56, "SAM.gov Registration/Renewal.")
- Register for Grants.gov
- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password
- Acquire confirmation for the AOR from the E-Business Point of Contact (E-Biz POC)

Step 1: Apply in Grants.gov

Applicants will submit the **SF-424** in Grants.gov.

All Applicants should complete the following steps on or before 11:59 PM ET, Thursday, October 15, 2026:

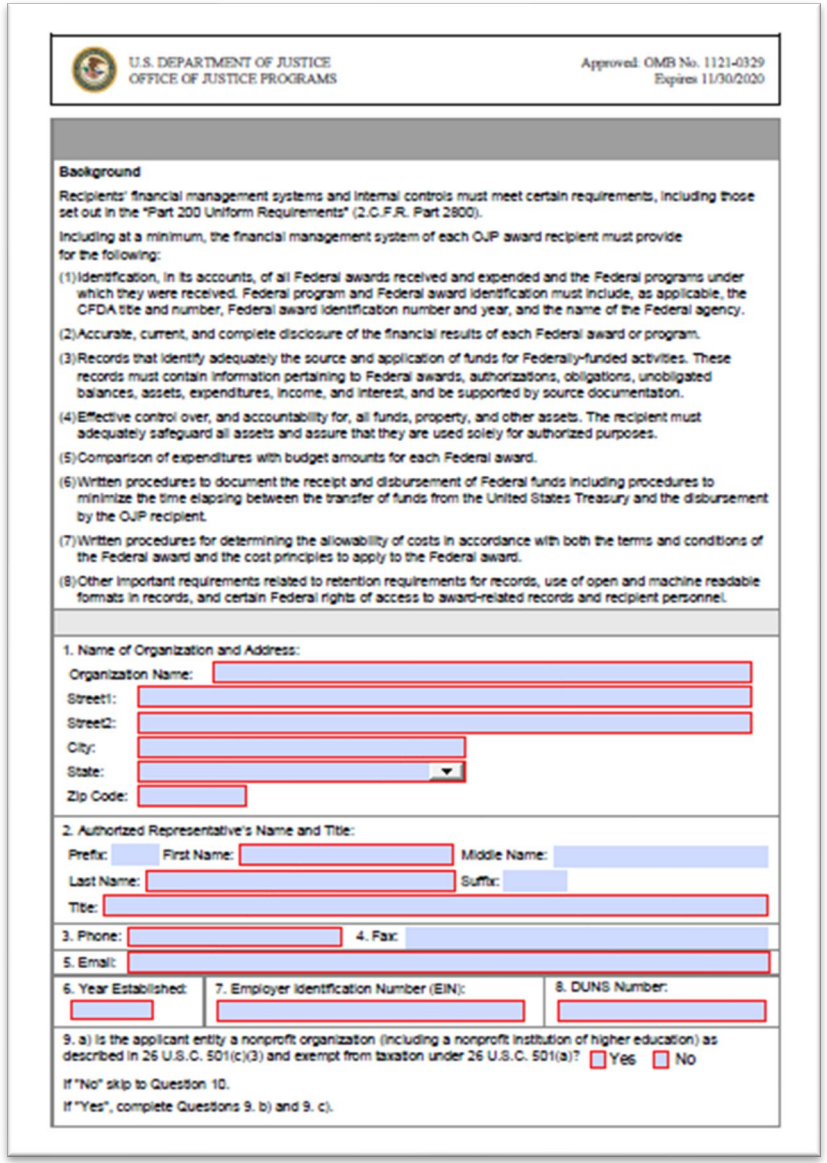
- Search for the funding opportunity on Grants.gov
- Select the correct Competition ID
- Access Funding Opportunity and Application Package from Grants.gov
- See the OJP Application Resource Guide for further information



Application for Federal Assistance (Standard Form (SF)-424)

- Double Check the SF-424
- Type of Application: “New”
- Legal Name: Enter the same legal name you use in SAM.gov. Must be exactly the same.
- Proposed Project Start/End Dates
- Estimated Funding: Should match the federal request in the Detailed Budget Worksheet
- Descriptive Title of Applicant’s Project: [The title of your project]

The SF-424 will be submitted in Grants.gov. See the OJP Grant Application Resource Guide for additional information.



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(8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:
Organization Name:
Street1:
Street2:
City:
State:
Zip Code:

2. Authorized Representative's Name and Title:
Prefix: First Name: Middle Name:
Last Name: Suffix:
Title:

3. Phone: 4. Fax:
5. Email:

6. Year Established: 7. Employer Identification Number (EIN): 8. DUNS Number:

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.

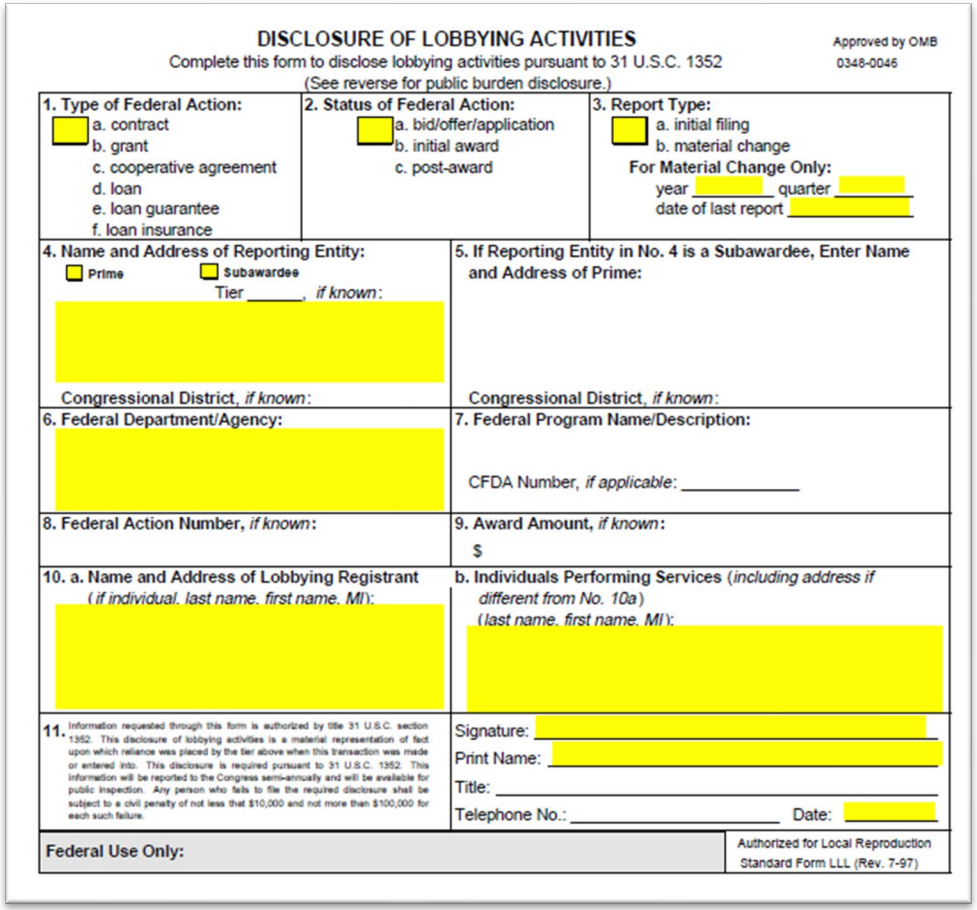
If "Yes", complete Questions 9. b) and 9. c).

Lobbying Form (SF-LLL)

- All applicants must disclose the existence of lobbying activities by completing and submitting Form SF-LLL
- **The SF-LLL will be submitted in Just Grants**

For more information, visit:

https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide#disclosure-of-lobbying-activities-sf-lll



DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	a. bid/offer/application b. initial award c. post-award	a. initial filing b. material change For Material Change Only: year _____ quarter _____ date of last report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
Prime Subawardee Tier _____, *if known*: Congressional District, *if known*:	Congressional District, *if known*:
6. Federal Department/Agency:	**7. Federal Program Name/Description:** CFDA Number, *if applicable*: _____
8. Federal Action Number, *if known*:	**9. Award Amount,** *if known*: $
10. a. Name and Address of Lobbying Registrant (*if individual, last name, first name, MI*):	**b. Individuals Performing Services** (*including address if different from No. 10a*) (*last name, first name, MI*):
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____
Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Step 2: Apply in JustGrants

Submit the **full application** in JustGrants at https://justgrants.usdoj.gov/ on or before **8:59 PM ET, Thursday, October 22, 2026.**



Tips & Resources

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Tips

- Check your application against the NOFO requirements
- DOJ urges each applicant to submit its application **at least 48 hours prior** to the application due date for grants.gov and JustGrants
- Be sure that all items in your budget are allowable, reasonable and calculations are correct.
- Be sure that the budget narrative is clear and understandable.
- Double check the required attachments were uploaded in JustGrants, and the required question sets were answered in JustGrants



Before Submitting Your CTAS Application be Sure to Upload/Complete in JustGrants:

- Tribal Community & Justice Profile Question Set (Enter in JustGrants)
- Purpose Area Narrative(s) Question Set (Enter in JustGrants)
- Purpose Area Timeline(s) (Upload)
- Budget Detail Worksheet and Narrative (Upload)
- Tribal Authority to Apply (Upload)
- Applicant Disclosure of High-Risk Status (Upload)
- Financial Management and System of Internal Controls PA 2-PA9 applicants (Enter in JustGrants)



Before Submitting Your CTAS Application be Sure to Upload/Complete in JustGrants:

- Indirect Cost Rate Agreement (if applicable) (Upload)
- Project Abstract (Enter in JustGrants)
- Applicant Disclosure of Duplication in Cost Items (Enter in JustGrants)
- Demographic form for PA 1 applicants (Enter in JustGrants)
- Disclosure of Lobbying Activities SF-LLL, if applicable (Enter in JustGrants)



Education, Outreach, and Resources

Visit DOJ's dedicated Tribal Justice and Safety website for up-to-date information at www.justice.gov/tribal/funding-opportunities

There you will find:

- Webinars scheduled during the open period of the NOFO
- Templates and downloadable forms for building your application
- Frequently asked questions (FAQ)

CTAS Application Resources

Response Center
800-421-6770 | tribalgrants@usdoj.gov
Monday – Friday | 9:00AM – 5:00 PM ET

CTAS NOFO Website
Resources, Application Templates, FAQs: www.justice.gov/tribal/open-solicitations

Important Technical Assistance Contact Information

Technical Assistance **submitting (Step 1) the SF-424** in grants.gov:

Grants.gov Customer Support Hotline
support@grants.gov
800–518–4726 or 606–545–5035
www.grants.gov/web/grants/support.html
24 hours/day, 7 days a week
(closed on federal holidays)

Technical Assistance **submitting (Step 2) the full application** in JustGrants:

JustGrants Service Desk
JustGrants.Support@usdoj.gov
833–872–5175
Monday to Friday 7 AM – 9 PM ET
Saturday, Sunday 9 AM – 5 PM ET



Q&A

FY2026 CTAS Deadlines

Step 1: GRANTS.GOV Application Deadline:
THURSDAY, OCTOBER 15, 2026 (11:59 PM ET)

Step 2: JUSTGRANTS Application Deadline:
THURSDAY, OCTOBER 22, 2026 (8:59 PM ET)

Post-Webinar Information

- Find webinar recordings and additional CTAS information and resources at: https://www.justice.gov/tribal/funding-opportunities
- Please complete the evaluation when the webinar closes

Thank you!

tribalgrants@usdoj.gov

1-800-421-6770