



# Volunteer Agreement

This agreement constitutes a mutual understanding between: \_\_\_\_\_ of the \_\_\_\_\_ ( District Office )  
 Department of Justice, \_\_\_\_\_ ,  
 \_\_\_\_\_ ( Designated Representative )  
 \_\_\_\_\_ , and  
 \_\_\_\_\_ ( Educational Institution )  
 \_\_\_\_\_ for the placing of the student  
 \_\_\_\_\_ ( Student Volunteer )

in an uncompensated work assignment with the United States Attorney's Office as part of a program established for the purpose of providing an educational experience for the student.

It is understood by all parties to this agreement that the student volunteer:

\_\_\_\_\_ ( First Name ) ( Initial ) ( Last Name )

- is officially enrolled not less than half-time in a course of study at the above-named school; and
- the above-named educational institution has agreed for the above-named student to volunteer his/her services for credit, and the services rendered by the student are to be uncompensated; and
- the student understands that his/her services and access to the building may be terminated at any time by either him/herself or an official of the United States Attorney's Office; and
- the student understands that he/she will not be permitted to receive, handle in any way, or have direct or indirect access to, or knowledge of, classified materials, within the meaning of Executive Order 11652, or sensitive investigative material which includes, but is not limited to, testimony before a grand jury, wire and oral communications intercepted consensually or pursuant to provisions of 18 U.S.C. 2510-2520, information related to orders to compel testimony (immunity of witnesses) pursuant to 18 U.S.C. 6001-6005, intelligence reports and investigative reports of the various State, Local and Federal agencies and Department of Justice official files. Also, the student acknowledges that he/she will inform any person who should begin to divulge such classified or sensitive investigative material; and
- the student is not considered to be a Federal employee for any purpose other than for:
  1. The Federal Tort Claims provisions published in 28 U.S.C. 2671 through 2680.
  2. Title 5 U.S.C. chapter 81, relative to compensation for injuries sustained during the performance of work assignments.

The period of volunteer service involved in this agreement commences on or about \_\_\_\_\_ and will end on or about \_\_\_\_\_ .

It is further agreed that the United States Attorney's office will maintain an attendance record showing the dates and hours the student worked and provide a supervisor appraisal of the student's performance upon completion of the volunteer services to the above-named educational institution.

I agree and understand all condition that are set forth above:

_____ Signature	_____ Signature	_____ Signature
_____ United States Attorney or Designee	_____ Educational Institution Representative	_____ Student
_____ Date	_____ Date	_____ Date

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# VOLUNTEER AGREEMENT

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I, \_\_\_\_\_, the  
( First Name ) ( Initial ) ( Last Name )  
undersigned, acknowledge and agree to the following conditions for the duration

of my service as a volunteer with the United States Attorney's Office,  
( District Office )

Department of Justice:

1. I waive all claims to pay for services rendered;
2. I understand that my services and access to the building may be terminated at any time by either myself or an official of the United States Attorney's Office; and
3. I acknowledge that I am not cleared or permitted to receive, handle in any way, or have direct or indirect access to, or knowledge of, classified material, within the meaning of Executive Order 11652, or sensitive investigative material which includes, but is not limited to, testimony before a grand jury, wire and oral communications intercepted consensually or pursuant to the provisions of 18 U.S.C. or pursuant to the provisions of 18 U.S.C. 2510-2520, information relating to orders to compel testimony (immunity of witnesses), pursuant to 18 U.S.C. 6001-6005, intelligence reports and investigative agencies and Department of Justice Official Files. Also, I acknowledge that I will inform any person who should begin to divulge such classified or sensitive investigative material to me that I am not cleared or permitted to be privy to such material.

I further understand and acknowledge that the only material as to which I will have access in my assignment under this program is material which would be classified as "public record" material.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Student

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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# ADDENDUM TO VOLUNTEER AGREEMENT

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This Amendment is attached to and incorporated into the VOLUNTEER AGREEMENT for uncompensated work assignment with the United States Attorney's Office. The Amendment shall take precedence over any conflicting terms and conditions in the VOLUNTEER AGREEMENT.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein, the sufficiency is hereby acknowledge, the Parties agree to amend the following terms and conditions:

1. The following provision is added to the VOLUNTEER AGREEMENT:

It is agreed that the educational Institution is not a sponsor of the student, who is over the age of 18 and is volunteering on his or her own accord, and accepts all liability and risks associated with such internship. The Institution is agreeing to assist in the coordination of the internship, and accept the internship for academic credit purposes only.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
United States Attorney or Designee

\_\_\_\_\_  
Educational Institution Representative

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date