

TO: **Christina Brown**
 Internship Coordinator

STUDENT: **Undergraduate Assignment Preference Sheet**

FROM: Name: _____
 Tentative starting date: _____
 Tentative departure date: _____

Please indicate your first, second, and third choice. Please note that every effort will be made to honor your selection. However, the final assignment will be based on the needs of the Office.

FRONT OFFICE ASSIGNMENTS

- Administrative Division, Information Technology
- Administrative Division, Finance
- Administrative Division, Procurement
- Office of Professional Development
- Victim Witness Assistance Unit (VWAU)

CRIMINAL DIVISION ASSIGNMENTS

- Criminal Division, Asset Forfeiture Section
- Criminal Division, Cyber Unit
- Criminal Division, Fraud and Public Corruption
- Criminal Division, National Security
- Criminal Division, Violent Crimes and Narcotics Trafficking

CIVIL DIVISION ASSIGNMENTS

- Civil Division

SUPERIOR COURT DIVISION ASSIGNMENTS

- Felony Major Crime Trial Section's Felony Unit
- Felony Major Crime Trial Section's Misdemeanor Unit
- Homicide Section
- Sex Offense and Domestic Violence
- Grand Jury
- Criminal Investigation (**only during the summer**)

Revised: 03/13/2018