

**SPECIAL ASSISTANT UNITED STATES ATTORNEY
THE UNITED STATES ATTORNEY'S OFFICE FOR THE DISTRICT OF IDAHO
and
THE SHOSHONE COUNTY PROSECUTING ATTORNEY'S OFFICE**

About the Office:

The United States Attorney's Office represents the United States in criminal and civil actions in federal district court throughout the state of Idaho. It has offices in Boise, Pocatello, and Coeur d'Alene. The Civil Division has 8 attorneys, and the Criminal Division has 25 attorneys.

This Special Assistant United States Attorney (Special AUSA) position is in the Criminal Division and located in the Coeur d'Alene branch office. Coeur d'Alene is located in Northern Idaho 380 miles north of the main office in Boise.

The Special AUSA position will be funded by a combination of State of Idaho funds, federal grant funding, and local funds from cities and counties in North Idaho. Although officially employed by the Shoshone County Prosecuting Attorney's Office, the Special AUSA will work in the U.S. Attorney's Office in Coeur d'Alene and work exclusively on federal criminal cases in U.S. District Court.

**Responsibilities and
Opportunity Offered:**

The United States Attorney's Office and the Shoshone County Prosecuting Attorney's Office seek an experienced trial attorney for this Special AUSA position. The individual selected will be appointed as a Deputy Prosecutor in Shoshone County, designated as a Special AUSA, and assigned to the United States Attorney's Office in Coeur d'Alene. The selected applicant will be responsible for handling a heavy criminal caseload prosecuting drug trafficking organizations operating near the Interstate 90 and U.S. Highway 95 corridors, using a broad array of federal criminal statutes, including distribution of drugs, possession with intent to distribute drugs, drug conspiracy, maintaining drug-involved premises, possession of firearms in furtherance of drug trafficking crimes, money laundering, continuing criminal enterprises, and asset forfeiture.

Qualifications:

Required qualifications: Applicants must possess a J.D. degree, be an active member of the bar (any U.S. jurisdiction), and have at least two years post-J.D. experience.

Preferred qualifications: Ideally, an applicant will have: a record of academic excellence, demonstrated commitment to public service, experience as a federal or state law clerk, at least two years of experience as a prosecutor, a strong desire to practice in Idaho, and experience planning and executing case strategy. In addition, the ideal applicant will demonstrate superior written and oral communication skills, superior research skills, and a demonstrated ability to work well with others, including support staff, peers, investigative agents, and supervisors.

<u>Travel:</u>	Occasional travel is required, both within and outside the District of Idaho.
<u>Type of Position:</u>	This position, which is dependent on State, Local, and Federal funding, may be for a term up to three years but may extend beyond that, at the discretion of the U.S. Attorney's Office and Shoshone County Prosecuting Attorney's Office. Presently, funding for two years is authorized. Beyond that, additional funding will be requested but is not yet authorized.
<u>Salary Information:</u>	Pay will be determined, in part, based on the number years of attorney experience. The range of pay is \$85,000 to \$105,000. This is a full-time position with benefits.
<u>Location:</u>	Coeur d'Alene, Idaho
<u>Relocation Expenses:</u>	Relocation expenses will not be authorized.
<u>Application Process and Deadline Date:</u>	Applications must be received no later than November 30, 2025. Application packages must include a cover letter, resume, writing sample (ideally, edited solely by the applicant and 7-12 pages in length, with substantive legal analysis), and three references who have direct knowledge about the applicant's legal abilities. Submit your application package by email to: joel.hawker@usdoj.gov It should be addressed to: Bart Davis United States Attorney 1290 W. Myrtle St. Suite 500 Boise, ID 83702-7788
<u>Department Policies:</u>	The United States Attorney's Office and the Shoshone County Prosecuting Attorney's Office are Equal Opportunity/Reasonable Accommodation Employers. Appointment is subject to the successful completion of a background investigation and applicant will be subject to drug testing by urinalysis to screen for illegal drug use prior to appointment. Incumbent is subject to random drug testing during employment. A successful applicant must qualify for adequate professional liability coverage to meet the requirements of the position. USAO Residency Requirement: Special Assistant United States Attorneys must reside in the district to which appointed or within 25 miles thereof. <i>See</i> 28 U.S.C. § 545 for district specific information. Equal Employment Opportunity: The United States government and the Shoshone County Prosecuting Attorney's Office does not discriminate in employment on the basis of race, color, religion, sex, pregnancy, national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service or other non-merit factor. To learn more, please visit the U.S. Equal Employment Opportunity Commission. Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with targeted/severe disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of [DPOCs](#).

Fair Chance to Compete for Jobs: Unless otherwise required by [law](#), the Fair Chance to Compete for Jobs Act prohibits employees of the U.S. Department of Justice or a federal contractor acting on its behalf from inquiring about an applicant's criminal history record, either in writing or orally, **before** that individual receives a conditional offer of employment. Applicants who believe they have been subjected to a violation of the Fair Chance to Compete for Jobs Act, may submit a written complaint within 30 days of the date of the alleged non-compliance directly to the hiring office using the contact information listed in the announcement.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement

orders from a branch of the Armed Forces showing that their retirement was due to a permanent service-connected disability or that they were transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

Current or Former Political Appointees: The Office of Personnel Management (OPM) must authorize employment offers made to current or former political appointees. If you are currently, or have been within the last 5 years, a political Schedule A, Schedule C, Non-career SES or Presidential Appointee employee in the Executive Branch, you must disclose this information to the Human Resources Office by providing a copy of your applicable SF-50, along with a statement that provides the following information regarding your most recent political appointment:

- Position title;
- Type of appointment (Schedule A, Schedule C, Non-career SES, or Presidential Appointee);
- Agency; and
- Beginning and ending dates of appointment.