



U.S. Department of Justice

*United States Attorney
Northern District of New York*

**FINANCIAL STATEMENT OF CORPORATE DEBTOR
GENERAL DOCUMENT REQUEST**

1. Provide complete set of audited financial statements prepared for the past five years and year-to-date financial statements for the current fiscal year. Such statements are to include: balance sheet, income statement, statement of cash flows, all accompanying footnotes, accounting explanations and disclosures and supporting schedules (schedules of cost of sales, general and administrative expenses, corporate overhead expense, operating expenses), if available.
2. Provide signed federal corporate income tax return including all accompanying schedules, forms and attachments filed for the past five years.
3. Provide an organization chart listing the company, all subsidiaries, and all affiliates. Provide the past five years of audited financial statements and federal income tax returns for all the above entities (except for the entity providing returns in response to #1 above).
4. Copies of recent appraisals and/or valuation studies (including liquidation studies) prepared for the company, or for any or all assets. Include insurance amounts for each asset insured.
5. Provide all current operating budgets, capital budgets, strategic plans (including restructuring and/or acquisition plans) revenue projections, cash flow projections (including extraordinary working capital needs and commitments regarding debt payments) and profitability projections, for the current fiscal year and beyond, if available.
6. Provide a copy of each current credit and/or loan agreement and financing agreement including all amendments, extensions and attachments. Also, provide all reports provided to major lender within the past six months, including a copy of the most recent borrowing base or compliance certificate, if applicable. Provide all correspondence and materials within the past two years, if any, with lenders concerning attempts at obtaining additional credit and capital.
7. Provide the summary page from the most recent aging statement for accounts payable and for accounts receivable.
8. Provide documents prepared within the last six months relating to any acquisition and/or divestiture plans relating to the company, any significant assets or subsidiary companies, and any and all restructuring plans, if not included in the above questions. Include bankruptcy reorganization and liquidation plans, including all draft disclosure statements and reorganization plans, etc..
9. Provide a signed and dated Financial Statement of Corporate Debtor Form OBD-500C (copy attached).



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Financial Statement of Corporate Debtor
(Use Additional Sheets Where Needed)

1. Name (Debtor) _____ 1- For Profit ()
Type 2-Not for Profit () _____

2. Business Address _____
Street City State

Note: Attach schedule of all business addresses

3. Foreign _____ Domestic _____

4. State-Incorporation _____ Date-Incorporation _____ License to
do business in _____

5. Name Registered Agent _____

6. Address Registered Agent _____ Phone _____

7. Names and Addresses of all Stockholders. Indicate ownership percentage of each shareholder and the number of Shares Owned by each. Use separate sheet, if necessary.

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____
- (7) _____
- (8) _____

8. (A) Names and Addresses of Current Officers and Number of Shares Held by Each. Term Expires on.

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

(B) Names and Addresses of Current Members of Board of Directors. Term Expires on.

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

9. (A) Registration on National or Local Stock Exchange(s). (Give details, including date of Registration and/or delisting.)

- (1) _____
- (2) _____
- (3) _____
- (4) _____

(B) Total authorized Shares of each type issued and present market value per share on each type of stock.

- (1) _____
- (2) _____
- (3) _____
- (4) _____

(C) Total outstanding shares of each type of stock currently being held as Treasury Stock.

(D) Total outstanding shares of each type of stock. Amount of bonded debt and principal bondholders.

10. List States and Municipalities to which taxes have been paid and/or are being paid. Describe nature and amount of such taxes, state most recent year of payment thereof and whether tax payments are current.

11. Has this Corporation filed United States Corporate Income Tax Returns during the last 3 years? Yes () No ()

To What I.R.S. Office(s) _____

What Years? _____

_____ Are Federal Current? Yes () No ()

12. Name and Address of

(a) Corporation Independent Certified Public Accountants

(b) Corporate Attorney(s) retained by Corporation From _____ to _____

13. Does this Corporation have a Profit and Loss Statement and Balance Sheet for the most recent calendar or fiscal year and for specified past years. Past Years (2014) (2015) (2016). If Yes, submit one copy of each. Submit audited documents if available.

14. Does this Corporation maintain bank accounts. Give names and addresses of Banks, Savings and Loan Associations, and other such entities, within the United States or located elsewhere. Indicate names, account numbers and balances.

Balance

(A) Checking Accounts(s) _____

(B) Savings Account(s) _____

(C) Other Account(s) _____

(D) Savings & Loan Associations or other such entities _____

(E) Trust Accounts(s) _____

(F) Other Account(s) _____

15. List all commercial paper, negotiable or non-negotiable, in which the Corporation has any interest whatsoever, presently in transit or in the possession of any banking institution. Describe such paper and the Corporations' interest therein, and state its present location. List all accounts and loans receivable in excess of \$300 and specify if due from an officer, stockholder, or director.

16. From personal knowledge as President, Vice President, or Chairman of the Board for the last taxable year, indicate in round figures:

(A) Gross Income \$ _____

(B) Expenses (Fixed & Current) \$ _____

(C) Gross Profit (or Loss) \$ _____

(D) Net Profit After Taxes \$ _____

(E) List approximate totals:

Payables: \$ _____ Receivables: \$ _____

17. Is this Corporation presently:

(A) Active Yes () No ()
 (Answer No if inactive but still in existence)

(B) Void and/or Terminated by State authority Yes () No ()

(C) Otherwise dissolved Yes () No ()

1. Date _____

2. By whom _____

3. Reason _____

18. List corporate salaries to and/or drawings of the following personnel for the last three taxable years:

A)	Position (Inc. officers)	Specify Year		
		(Year) 1.	(Year) 2.	(Year) 3.
	President	_____	_____	_____
	Chairman of the Board	_____	_____	_____
	Secretary	_____	_____	_____
	Treasurer	_____	_____	_____

B) List five most highly compensated employees or officers other than above, describe position and set forth salary and/or bonus for last three taxable years:

	(Year) 1.	(Year) 2.	(Year) 3.
1.			
2.			
3.			
4.			
5.			

(C) Describe the nature of the compensation paid to the persons listed in (A) and (B) above and set forth any stock options, pensions, profit sharing, royalties, or other deferred compensation rights of said persons.

19. List Primary Corporate commercial activity (fields of activity resulting in income):

1. -----
2. -----
3. -----
4. -----

20. List all other supplementary fields of activity in which this Corporation is engaged, either directly, or through subsidiaries, or affiliates, stating the name(s) and state(s) of incorporation of such subsidiaries or affiliates.

21. Has this Corporation at any time been the subject of any proceeding under the provisions of any State Insolvency Law, or the Federal Bankruptcy Act, as amended? If so, supply the following information as to each such proceeding.

(A) Date (Commencement) -----

(B) Date (Termination) -----

(C) Discharge or other disposition, if any, and operative effect thereof -----

(D) State Court _____ Federal Court _____
County District
(E) Docket No. _____

22. (A) List all **Real Estate**, and **Personalty** of an estimated value in excess of \$500.00, owned or under contract to be purchased by this Corporation and where located. (Use additional sheets where necessary.)

- (B) List and describe all judgments, recorded and unrecorded:

(1) Against the Corporation

(2) In favor of the Corporation

- (C) List and describe all other encumbrances against Real Estate owned by the Corporation: (including but not limited to mortgages, recorded or unrecorded). Use additional sheets where necessary.

- (D) List and describe all other encumbrances (including but not limited to Security Interests, whether perfected or not) against any such personalty owned by the Corporation as is listed in 22(A) above.

- (E) List and describe location of Real Estate, including Real Estate being purchased under contract, with name and address of Seller and contract price:

23. List all Life Insurance, now in force on any or all Officers, Directors, and/or "key" Employees, setting forth face amounts, names of life insurance companies and policy numbers where this Corporation, has an "insurable interest," and/or is paying the premium or part of same. Where applicable indicate under which policy(s) this Corporation is a Beneficiary, type policy(s), yearly premium, and location of policy(s).

24. List all transfers of any or all assets (Real and/or Personal) and each (over \$300.00) made by this Corporation, OTHER THAN IN THE ORDINARY COURSE OF BUSINESS, during the last three (3) calendar years and state to whom transfer was made. Describe compensation paid by recipient and to whom.

25. Is this Corporation a party in any law suit now pending? () Yes (Give details) () No

26. Please list names and addresses of any person or other business entity, holding funds in escrow or in trust for this Corporation, or any of its subsidiaries or affiliates.

27. Additional Remarks

28. Verification and Affidavit

With knowledge of the penalties for false statements provided by 18 U.S. Code §1001 (fine and/or 5 years imprisonment) and with knowledge that this financial statement is submitted by me as a responsible officer of this Corporation to affect action by the U.S. Department of Justice, I hereby certify that I believe I completely understand the above statement, and that the same is a true and complete statement of all corporate income and assets, real and personal, whether held in the Corporate name or otherwise.

Date: _____

AFFIANT (Officer)

(List Corporate Position)

Age (Next Birthday)

NOTARY PUBLIC

My Commission Expires _____



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AUTHORIZATION TO RELEASE INFORMATION

TO WHOM IT MAY CONCERN:

In connection with the financial investigation being conducted by the United States Attorney, I,

FULL NAME PRINTED
acting as agent for or on behalf of

TITLE OR POSITION

NAME OF BUSINESS ENTITY

referred to as "we" or "us", hereby authorize any authorized representative of the United States Attorney bearing this release, or a copy thereof, within one year of its date, to obtain any information in your files pertaining to employment, military, credit, educational, or business records, including, but not limited to, attendance, licensing, disciplinary, credit, medical, financial, city, state, and federal tax records, returns and supporting documentation, bank records, and/or records maintained by any city, state, and/or federal agency. "We" hereby direct you to release such information upon request of the bearer.

This release is executed with full knowledge and understanding that information will be used in connection with the consideration of my liability on a debt claimed by the United States and financial ability to pay said debt. Information will be disseminated only to those individuals and agencies directly involved in this determination or to fulfill other obligations imposed by law, regulation, presidential directive or executive order.

"We" hereby release you, as the custodian of such records, the school, college, university, or other educational institution, hospital or other repository of medical records, credit bureau, lending institution, consumer reporting agency, retail business establishment, insurance company, or public agency, including officers, directors, employees, or related personnel, both individually or collectively, from any and all liability for damages of whatever kind, which may at any time result to "us", successors, trustees, or associates, because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any question as to the validity of this release, you may contact us as indicated below.

SIGNATURE

DATE

PRINT FULL NAME

TITLE OR POSITION

FEDERAL TAX IDENTIFICATION #

BUSINESS STREET ADDRESS, CITY, STATE, ZIP CODE

AREA CODE - PHONE NUMBER

CERTIFICATION UNDER RULE 902(11) FEDERAL RULES OF EVIDENCE

I, _____, declare that I am employed by _____, which has designated me as the duly authorized Custodian of Records for the accompanying documents.

I hereby certify that the accompanying documents are authentic business records of the foregoing company/entity, specifically the records identified as:

Description of Business Record(s):

and that these documents:

a. were made at or near the time of the occurrence of the matters set forth by, or from information transmitted by, a person with knowledge of those matters;

b. were kept in the course of the regularly conducted activity of the foregoing company/entity; and

c. were made in regularly conducted activity as a regular practice of the foregoing company/entity, or they were records received from others and kept in the regular course of business, were relied upon by the foregoing company/entity, and were records of which the foregoing company/entity had a substantial interest in their accuracy.

I declare under penalty of perjury that the foregoing is true and correct. Executed this _____ day of _____, 2022, at _____

City and State

Signature

Title

Telephone Number