**Booth Instructions**

1. Collect a transportation ticket
2. Verify they have their IDs. If they don’t have all 3 IDs (State ID, Social Security, and Birth Certificate) you cannot help them.
3. Spread cards out and let them pick the one they want (remember to collect the card back from the participant)
4. If they present a wild card - keep the wild card and mark on their life card that they took care of it
5. Remember- check marks represent positive interactions and x's represent negative
6. No agency can cash/accept checks except for the bank.

**Counseling & Treatment Instructions**

* Week One – Names that begin with R, D, W, C, J, B, N & K are required to visit.
* Week Two – Names that begin with A, L, S, F, J, B, N, & K are required to visit.
* Week Three – Names that begin with R, D, W, C, J, B, N, & K are required to visit.
* Week Four – Names that begin with A, L, S, F, J, B, N, & K are required to visit.
* Have individual draw a card from the action card pile (best to fan out on table and let me draw the one they want).
* Each person must draw card.
* Place a 🗹 in the box if they draw a positive action card and a 🗷 if they draw a negative action card so the Probation Officer and others can see what has transpired during the counseling session (i.e. client was successful, did not pay co-pay, was disruptive, etc.)
* If action card says “Arrived to counseling/treatment under the influence. Report to PO, write “Under Influence” on their life card and send them to PO immediately.
* Take $15 co-pay from the individual and write “PD” in box next to 🗷 or 🗹.

\*\*\*On the participant's Life Cards: 🗹 represents a good transaction

🗷 represents a negative transaction

\*\* It is not possible to predict every scenario that you may see. Please have fun with your role and keep in mind we want participants to understand the struggle associated with the return to society.

**Counseling Box Inventory**

Please verify that all items are in your box.   
Contact a facilitator if anything is missing

* Ink Pen
* Notepad for taking notes
* Money
* Action Cards
* Name display for table
* Instructions



If they complete a “Wild Card” at your booth, put a 🗹