**REENTRY SIMULATION TIPS & TRICKS**

* Each simulation needs approximately 20 people working the tables and at least 60 participants to be effective.
* Workers include:
  + - Facilitator – reads instructions, conducts conversation between weeks, keeps time.
    - Career Center and GED – 1 person
    - Chance Booth – 1 person
    - Church – 1 person
    - Court - 1 person
    - Discount Medical Center - 1 person
    - Employer – can be 1 person but 2 is helpful
    - ID station – 2 people
    - Plasma – 1 Person
    - Probation – 1 Person (your second ID person can move over here in weeks 3 &4)
    - Quick Loan and Pawn Shop – 1 person
    - Rent & Transportation – 1 person
    - Social Services – 1 person
    - Super Center & Bank – 1 person
    - Treatment & Counseling – 1 person
    - Police Officer
* Identity Sheets – there are 2 sets of 60. 60 participants is ideal but we have done larger numbers and created an additional 60 identities. If you run a simulation for a large group, consider increasing the time of each week by a couple of minutes. Same goes if you run a simulation for a smaller group.
  + There are 6 different identities. Each identity is represented by two letters. For example, A&L are the same, R&D are the same, J&B are the same and so forth.
* You need money for:
  + Chance – big bills
  + Court
  + Discount medical center
  + ID station
  + Probation
  + Quick Loan and Pawn Shop
  + Rent & Transportation
  + Super Center and Bank
  + Treatment and Counseling
* Packet Inventory –
  + This is what goes in each identity packet. We use sheet protectors to put everything in. I like to work on all of the A&L together etc. Then once they are all completed I separate them to make sure none of the same letters are side by side. This will help the participants not figure out the similarities and in turn have them working together.
* Simulation room map – This is just a general idea of how the room should be set up. Does not have to be set up exactly like this.
  + Court and probation should be side by side. They work together.
  + Put Jail near the Court – they have to pay $50 to bail out and this makes it easier.
  + The Identification Station should be in an area where it is able to form a long line. It is the busiest station for the first two weeks.
    - We also add an extra table here. We make them stand in line and get the forms for the IDs that they need and then get out of line to fill out the forms on the extra table. When they are finished with their forms they will need to stand in line a second time. We also limit the number of pens we put at this table.
    - Employer should also have an extra table for the workers to sit at.