

**UNITED STATES ATTORNEY'S OFFICE  
SOUTHERN DISTRICT OF CALIFORNIA**

**APPLICATION FOR  
ASSISTANT U.S. ATTORNEY POSITION  
CRIMINAL DIVISION**

Date: \_\_\_\_\_

1. Name: \_\_\_\_\_

2. Present Position and Title: \_\_\_\_\_

Firm/Office: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City	County	State	Zip code
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Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

3. Residence Address: \_\_\_\_\_

\_\_\_\_\_

City	County	State	Zip code
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Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

4. Place of Birth: \_\_\_\_\_

5. Gender: \_\_\_\_\_ M \_\_\_\_\_ F

6. California Bar Admission Date: \_\_\_\_\_ Bar No.: \_\_\_\_\_

Other Bars to which you are admitted: \_\_\_\_\_

7. Month/Year of any prior application for AUSA positions in SDCA? \_\_\_\_\_

8. Educational History – Please provide all colleges, law schools and graduate schools attended, beginning with the most recent first:

<u>Colleges/Law Schools Attended</u>	<u>From</u>	<u>To</u>	<u>Degree Received</u>	<u>Date Degree Received</u>
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13. List up to 5 significant litigated cases in which you have appeared as counsel and provide the name of the case; the case number; a brief description of the case; the dates involved; the disposition; whether the case was tried, and, if so, before a judge, jury or arbitrator; and whether you were sole, lead or associate counsel.
14. If you lack significant trial experience, describe the experiences or special skills you possess which you believe qualify you for a position as an Assistant U.S. Attorney.
15. Have you been disciplined or cited as a member of a bar for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to, any court, administrative agency, bar association, disciplinary committee or other professional group? If so, provide the particulars, including the applicable dates and disposition. (Identify every complaint even if it was dismissed or did not result in disciplinary action.)
16. Have you ever been sanctioned by any court, or have you ever been cited for contempt of any court or tribunal having the power of contempt? If so, give the details, including dates and names, current addresses and telephone numbers of the judges involved and counsel for the adverse parties.
17. Are you able, with or without reasonable accommodation, to perform the requirements of an Assistant U.S. Attorney? These requirements include, among other things:
  - Attentively receiving, analyzing and concentrating on information for a total of eight or more hours within a work day of reasonable duration;
  - Conducting a trial, including the reviewing and presentation of all types of evidence and the preparation and examination of witnesses;
  - Reviewing and processing substantial volumes of information, originally presented in written form (e.g., legal briefs, cases, jury instructions, transcripts, agency reports);
  - Producing a large quantity of original legal memoranda and other documents;
  - Absorbing, analyzing and weighing complex issues quickly and accurately; and,
  - Responding to situations with discretion, judgment and restraint while under pressure.
18. What role can an Assistant U.S. Attorney play in making our society a better place?
19. Why do you want to be an Assistant U.S. Attorney? Why do you believe you are qualified?
20. Please list three to five references (name, address and telephone number) who are familiar with your performance as an attorney.
21. Do any of your relatives work for the agency or government organization to which you are submitting this form?
22. Attach two samples of your legal writing (such as a portion of an appellate brief, memorandum of points and authorities, opinion letter, etc.). The samples should not exceed a total of 25 pages.

Assistant U.S. Attorneys for the Southern District of California serve in San Diego and El Centro in the Imperial Valley. Are you willing to serve an approximate two to three year temporary assignment in the Imperial Valley, El Centro Office after which you will be reassigned to the San Diego Office?

Yes \_\_\_\_\_

No \_\_\_\_\_

**I hereby declare under penalty of perjury that the answers and statements provided by me in the forgoing application are true and correct.**

**Print Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. If you need a reasonable accommodation for any part of the application and hiring process, please notify Nitza Williamson, Human Resources Specialist, at (619) 546-9273. The decision on granting reasonable accommodation will be made on a case-by-case basis. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit with the Department of Justice. (Document dated 4/9/2019)