

Assistant U.S. Attorney Applicant Questionnaire
Southern District of Iowa

Name: _____

Location and Interest of Employment

Where do you want to work? *(Please check one or more of the following locations, if applicable.)*

_____ Des Moines _____ Davenport _____ Council Bluffs

In which Division do you want to work?

_____ Criminal _____ Civil _____ Either

Trial Experience

Have you tried cases in federal court? _____

If so, state the number of:

_____ jury trials _____ bench trials

Of these trials, please state what percentage of your cases were in the following areas:

_____ % commercial litigation	_____ % violent crimes	_____ % property crimes
_____ % civil rights	_____ % personal injury	_____ % immigration offenses
_____ % employment discrimination	_____ % misdemeanors	_____ % white collar
_____ % juvenile crimes	_____ % drugs	_____ % public corruption
_____ % forfeiture		_____ % other (please describe)

Have you tried cases in state court? _____

If so, state the number of:

_____ jury trials _____ bench trials

Of these trials, please state what percentage of your cases were in the following areas:

_____ % commercial litigation	_____ % violent crimes	_____ % property crimes
_____ % civil rights	_____ % personal injury	_____ % immigration offenses
_____ % employment discrimination	_____ % misdemeanors	_____ % white collar
_____ % juvenile crimes	_____ % drugs	_____ % public corruption
_____ % forfeiture		_____ % other (please describe)

Appellate Practice

Have you authored briefs filed in any appellate court? _____

If so, how many briefs have you authored and filed as counsel of record in:

_____ the Eighth Circuit Court of Appeals _____ the Iowa Supreme Court/Court of Appeals
_____ other Federal Circuit Court(s) _____ other (please specify)

Please state case names, docket numbers, and citations (if reported):

Have you participated in oral argument in an appellate court? _____

If so, how many arguments have you made before:

_____ the Eighth Circuit Court of Appeals _____ the Iowa Supreme Court/Court of Appeals
_____ other Federal Circuit Court(s) _____ other (please specify)

Administrative Law

Have you litigated cases involving the Administrative Procedure Act, 5 U.S.C. §§ 701-706? _____

If so, provide the case names, the docket number(s) of the case(s), and citations (if reported):

Criminal Litigation

Have you presented matters to a grand jury? _____

If so, approximately how many? _____

Have you handled sentencings under the United States Sentencing Guidelines? _____

If so, approximately how many? _____

Have you presented expert witness testimony? _____

If so, please state the subject matter on which the experts offered opinions:

Civil Litigation

Have you taken a deposition in a civil case? _____

If so, approximately how many depositions have you taken?

_____ less than 25 _____ more than 25, but less than 100
_____ more than 100, but less than 500 _____ more than 500

Have you served written discovery in a civil case? _____

Have you retained expert witnesses and filed reports pursuant to Fed. R. Civ. P. 26? _____

If so, please state the subject(s) on which the expert(s) offered opinions:

Have you deposed expert witnesses retained by others? _____

If so, please state the subject(s) on which the expert(s) offered opinions:

Forfeiture

Have you handled any litigation involving either criminal or civil forfeiture? _____

If so, approximately how many cases? _____

Please check all that apply:

_____ State Civil Forfeiture _____ Federal Civil Forfeiture
_____ State Criminal Forfeiture _____ Federal Criminal Forfeiture

Ethics and Professionalism

Have you ever had a bar complaint filed against you or had your conduct referred to a state bar in any jurisdiction? _____

If yes, please explain the circumstances, disclose the jurisdiction and the resolution:

Has your conduct ever been referred to the Office of Professional Responsibility, Department of Justice? _____

If so, please describe the circumstances and resolution of the referral:

Has any court ever issued any sanctions, monetary or otherwise, against you or your client arising out of your conduct? _____

If so, please describe the circumstances and sanctions:

Have you, your law firm, or your employer ever reported your conduct or performance to a professional liability carrier? _____

If so, please describe the circumstances:

Please mail/email completed questionnaire along with your resume to:
Human Resources Specialist

United States Courthouse Annex
U.S. Attorney's Office
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Des Moines, IA 50309