

**Monitor Application**

**U.S. Department of Justice**

*United States Attorney*

*Southern District of New York*

**Monitorship Committee**

To act as monitor of

**New York City Housing Authority**

pursuant to a Consent Decree submitted to the Court on June 11, 2018

The United States Attorney’s Office for the Southern District of New York seeks applications from individuals to serve as the federal monitor to be proposed by this Office and appointed by the Court pursuant to this Office’s proposed consent decree with the New York City Housing Authority (“NYCHA”) and the City of New York.  *See United States v. New York City Housing Authority*, 18 Civ. 5213 (WHP).   The monitor will be responsible for the remediation of extensive health and safety deficiencies in NYCHA housing, as well as oversight and reform of NYCHA management, controls and operations.  To that end, the qualified candidate will possess the optimal combination of experience and expertise in the management, oversight, restructuring, reform, construction, and renovation of large-scale public or private housing projects or operations.

1. **Name of Applicant.**
2. **Contact Information, including Address, Telephone, and E-mail.**
3. **Past Experience.** Describe past experience in the management, oversight, restructuring, reform, construction, and renovation of large-scale public or private housing projects or operations, and any other past experience relevant to this monitorship.
4. **Prior Monitorships, Receiverships, and Similar Appointments, if Any.** List any prior monitorship, receivership or other appointments you have performed, and provide (a) the government entity or court that appointed you; (b) the names and positions of your employees who participated in the assignment; (c) the name of the entity monitored or subject to the receivership; (d) a point of contact from the entity and the relevant government agency; and (e) a brief description of the scope of the assignment.
5. **Partners.** To the extent that you intend to partner with another individual or organization that will have a significant role in implementing the monitorship, please identify such individual or organization here, describing that person or organization’s role in detail. Please also provide all the information on this form for such a partner, as well as yourself.
6. **Staffing and Fees.** Describe the employees and contractors (including consultants, accountants, or other personnel) that you anticipate will spend a significant amount of time on this monitorship, and the salary, fee, and expense structure that you anticipate applying to this matter.
7. **Monitorship Plan.** Provide a short description of how you would intend to carry out the monitorship, including the initial steps you would anticipate taking after appointment as monitor.
8. **Conflicts of Interest.**  Please provide the following information:
	1. List all prior contacts between NYCHA and (a) you, (b) your relatives, (c) any individuals or entities you intend to partner with in this monitorship, (d) any employees or consultants you anticipate will spend a significant amount of time on this monitorship, and (e) the relatives of (c) and (d).
	2. Provide any additional information that might be viewed as affecting your independence or that of any partners, employees, or consultants, including for example, but not limited to, any financial relationships, prior employment, or prior consummated or contemplated business transactions with NYCHA.
9. **References.** Provide the names and contact information of three references with knowledge of your prior relevant experience.
10. **Curriculum Vitae.** Please submit a current curriculum vitae.
11. **Additional Information.** Please feel free to submit any additional pertinent information not already captured on this form or contained in your curriculum vitae. Information that cannot readily be included in this application may be submitted separately.

**Notice of Restriction on Future Employment with Monitored Entity.** Consistent with Department of Justice policy, the Applicant and its employees agree that if the Applicant is selected as the monitor, he or she will not seek employment of any kind with the entity to be monitored for a period of at least one year from the date the monitorship is terminated. Further, depending on the scope of their proposed role, the Monitorship Committee may require consultants, investigators, or other personnel not employed by the Applicant who are proposed to participate in monitorship matters to agree to a similar restriction.

**Completed by:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Name, signature and position] Date