VICTIMS' RIGHTS POINT OF CONTACT

UNITED STATES ATTORNEY'S OFFICE
SOUTHERN DISTRICT OF GEORGIA

Procedures for Complaints Alleging Failure of DOJ Employee to Provide Rights to a Crime Victim Under the Crime Victims' Rights Act of 2004

In accordance with the Crime Victims Rights Act (CVRA), Title 18, U.S.C. Section 3771(f) and 28 CFR Part 45.10 (Nov. 17, 2005), procedures have been implemented to receive and investigate complaints alleging the failure of a Department of Justice (DOJ) employee to provide rights to crime victims. The Senior Litigation Counsel has been designated the Victims' Rights Point of Contact (VRPOC) in the United States Attorney's Office for the Southern District of Georgia. The VRPOC will perform a review of submitted complaints to determine if the complaint is within the jurisdiction of the CVRA and/or appears to warrant further investigation. A copy of the complaint will be sent to the Victims' Rights Ombudsman (VRO), who has been appointed by the Attorney General to serve as arbiter of complaints under the CVRA. If further investigation is warranted, the VRPOC will provide a written report to the VRO, who will review the report and the investigative file and make a determination as to the final resolution of the complaint. At the end of the VRO's review, and further investigation if necessary, the VRO will submit a report of findings to the United States Attorney or his/her delegate. The VRO should send a notice to the victim who initiated the complaint informing the victim whether or not the VRO found a rights violation.

A complaint form (see versions in .pdf and Wordperfect below) is available for victims to complete if they feel that a DOJ employee has failed to provide them their rights as provided by law. All complaints should be submitted within sixty (60) days of the victim's knowledge of an alleged violation, but not more than one year after the actual violation. After completion of the form, the complaint should be faxed or mailed to the VRPOC for the component in which the subject of the complaint is located. The address, telephone, and fax numbers for the VRPOC for the U.S. Attorney's Office for the Southern District of Georgia are listed on the complaint form.

SDGA Complaint Form (pdf)

SDGA Complaint Form (Wordperfect)

SDGA Complaint Form (Espanol) (pdf)