

Rettagliata, Lynda A. (USTP)

Subject: Case Name - Case Number: Post Confirmation Reports and Obligations
Attachments: Post Confirmation Quarterly Operating Report.pdf; Picture (Device Independent Bitmap)

Dear (INSERT COUNSEL'S NAME):

On (INSERT DATE OF CPC) the United States Bankruptcy Court entered an Order confirming the plan of reorganization in the above-referenced Chapter 11 case.

Although the plan has been confirmed, the Debtor remains obligated to pay quarterly fees to the United States Trustee until the case is closed by final decree, dismissed, or converted to another chapter. Fees are based on the total of disbursements both under the plan and outside the plan. The Debtor also is required to file Operating Reports until a final decree is issued. Attached is the Post Confirmation Operating Report form which is to be used. The form may also be located at <https://www.justice.gov/ust-regions-r02/region-2-general-information>

The debtor will need to complete the attached Post Confirmation Operating Report, electronically file it with the Bankruptcy Court and submit a copy to the Office of the United States Trustee. The Post Confirmation Operating Report will be due by 20th day of the succeeding month after the quarter end. The first Post Confirmation Operating Report will cover (INSERT MONTHS FOR 1ST POST CONFIRMATION DATE) and will be due by (INSERT DUE DATE)>

Thank you for your attention and cooperation in this matter. If you have any questions, please feel free to contact me at your convenience.

Regards,