



**U.S. Department of Justice  
Office of the United States Trustee  
Eastern District of New York  
(Central Islip Division)**

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*Long Island Federal Courthouse  
560 Federal Plaza  
Central Islip, New York 11722  
Telephone: (631) 715-7800  
Fax: (631) 715-7777*

Date

Custodian of Financial Records

**REQUEST FOR FINANCIAL RECORDS**

RE:

SS#

SS#

Dear Custodian:

(Debtor Name) filed a Chapter 7 bankruptcy petition in the Eastern District of New York on (date of filing). The Office of the United States Trustee is investigating discharge, substantial abuse, and factors leading to the bankruptcy filing in the United States Bankruptcy Court for the Eastern District of New York, Central Islip Division, case number

In connection with this investigation, we ask that you produce copies of (debtor name)'s account records, including all applications for accounts and or personal financial statements and credit card statements for the period **(time period requested)**. A copy of (Debtor Name)'s signed consent form for access to these records is attached. This office specifically requests that you provide copies of credit card billing statements for the defined period no later than **(Date requested)**

Your customer, the debtors, have waived their rights under the Right to Financial Privacy Act (12 U.S.C. §§ 3401-3422) ("RFPA"). Consequently, we are exempt from complying with the RFPA's advance notice requirement and exempt from any reimbursement costs relating to your compliance with this request. See, *12 U.S.C. § 3413(e)*.

If you have any questions, or if the return date is inconvenient, please contact me. Thank you for your prompt attention to this matter.

Yours Very Truly,

Name  
Trial Attorney

CC: , Counsel for Debtors