REQUEST TO UNITED STATES TRUSTEE TO RESCHEDULE §341 MEETING

INSTRUCTIONS:

ON-LINE: Fill out the form, save the form to a file, attach the form's file to an email, TYPE IN "Continuance Request" ON THE SUBJECT LINE, and send it to USTPRegion04.NO.ecf@usdoj.gov .

OFF-LINE: Fill out form, SIGN IT, and (1) fax it to (757) 441-3266 or (2) mail it to Office of United States Trustee, Room 625, 200 Granby St., Norfolk VA 23510.

Requests should be received prior to the day of the meeting.
Your email must have "Continuance Request" in the Subject Line.

FILL OUT INFORMATION REQUIRED BELOW:

Email To: USTPRegion04.NO.ecf@usdoj.gov (*or fax or mail to the number and address listed in the instructions above*).

From: **Sender's Telephone Number:**

Case Name:

Case Number: **Original §341 Date and Time:** **Trustee:** NAME OF TRUSTEE

PLEASE RESCHEDULE THE §341 MEETING FOR THE FOLLOWING REASON:

Approval of this request is subject to the conditions listed below (read conditions and check box if you agree, and email form to address listed above).	Click here to read conditions and indicate agreement

(***IF YOU DO NOT EMAIL YOUR REQUEST, PLEASE COMPLETE THE FOLLOWING***):

Signature of Debtor Attorney or Pro Se Debtor: _____

Telephone Number: _____ **Fax Number:** _____

Office of the U.S. Trustee Response: (To be completed by U.S. Trustee Personnel)

☐ **REQUEST APPROVED New §341 date:** **Time:**

☐ **REQUEST DENIED – Reason:** **Office of the U.S. Trustee**

By:

(USTPRegion04NO-revised 2016-04-13)

CONDITIONS FOR APPROVAL OF REQUEST FOR CONTINUANCE

By signing or emailing the attached form you agree to the following:

AS A CONDITION TO THE U.S. TRUSTEE'S APPROVAL OF THIS REQUEST:

(1) Debtor(s) counsel/Pro Se Debtor(s) hereby certifies that the above is true and correct.

(2) Debtor(s) counsel/Pro Se Debtor(s) agrees to give at least 7 days notice by first class mail, postage prepaid to all parties on the matrix of the new meeting date and time, to certify to the Court (with a copy to the trustee and U.S. Trustee) that said notice has been given, and to file such Notice with the Court (Sample notice available at court website www.vaeb.uscourts.gov under the "Bankruptcy Forms" tab).

☐ **I agree to the above terms.**

☐ **I do not agree to the above terms (R*equest will not be approved*).**

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