



**U.S. Department of Justice**  
Office of the United States Trustee  
*Region 6*  
*Northern District of Texas*

1100 Commerce Street  
Dallas, Texas 75242

(214) 767-8967  
Fax (214) 767-8971

## **REQUEST FOR COPY OF §341 CREDITORS' MEETING RECORDING**

To obtain a copy of a §341 recording please (a) complete the following request form, (b) enclose a blank CD-R (*must be a CD-R, DVDs are not accepted*), (c) enclose a padded self-addressed stamped envelope, and (d) return to:

Office of the U.S. Trustee  
Attn: §341 Meeting Recording Request  
1100 Commerce Street, Room 976  
Dallas, TX 75242

**\*IMPORTANT: REQUESTS SUBMITTED WITHOUT AN ENCLOSED CD-R WILL NOT BE PROCESSED\***

I. I hereby request a copy of the following §341 Creditors' Meeting (attach a listing for multiple recordings):

Name of Debtor \_\_\_\_\_  
Bankruptcy Case No. \_\_\_\_\_ Chapter 7 \_\_\_\_\_ or 11 \_\_\_\_\_  
Date of Creditors' Meeting \_\_\_\_\_ Trustee/Presiding Officer: \_\_\_\_\_

II. Please mail the requested copy of the recording on the enclosed CD-R to:

Person Requesting \_\_\_\_\_  
Firm Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Phone No. \_\_\_\_\_ Email \_\_\_\_\_

III. I understand that I should allow five (5) business days to process this request. If this request is needed on an expedited basis, please state the reason and the date needed below:

\_\_\_\_\_  
\_\_\_\_\_

IV. Date of Request \_\_\_\_\_ Signature \_\_\_\_\_