

Dennis, Kenneth (USTP)

Subject: Sample IDI email to Debtor's Counsel

The United States Trustee has called an Initial Debtor Conference in the above referenced case. The conference will be held at on Saturday, January 0, 1900, at the following address:

OFFICE OF THE UNITED STATES TRUSTEE
880 FRONT STREET, SUITE 3230
SAN DIEGO, CA 92101

The Debtor and Debtor's counsel are required to attend. The purpose of the conference is to discuss the Debtor's case and reporting requirements. The United States Trustee's Operating and Reporting Requirements ("ORRs") are found at http://www.justice.gov/ust/r15/san_diego/chapter11.htm . A checklist of the requirements for this case is attached to this email. The Debtor is required to provide documents and information for every item on the checklist, unless it is waived in writing by this office.

Identification:

All individual debtors are required to bring photo identification and proof of social security number to the § 341(a) Meeting of Creditors. In Chapter 11 cases, this information is to be provided to the United States Trustee's representative (or to the Chapter 11 trustee if one is appointed) at the §341(a) meeting.

Domestic Support Obligation Notices:

If the Debtor has Domestic Support Obligations, they must provide the two statutorily required written notices to the holder of a domestic support obligation (DSO) claim and the appropriate state child support enforcement agency. See 11 U.S.C. § 1106(a)(8) and (c)(1). The address of the agency can be found at <http://www.justice.gov/ust/eo/bapcpa/ds/index.htm>.

In order to assist state child support enforcement agencies in identifying debtor's with DSOs, you must include the Debtor's full Social Security number on those notices going to the State child support enforcement agency, except where prohibited by state law or regulation. The Debtor's full Social Security number should not be included on the notices going to the DSO claim holder. If you choose to file the notice with the court, you should ensure that the Social Security number is redacted from the notice.

Very truly yours,
Ken Dennis

Ken Dennis
Supervisory Auditor
Office of the United States Trustee
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(619) 557-6209