



U.S. Department of Justice

United States Trustee, Region 15
Southern District of California, Hawaii
Guam and Northern Mariana Islands

880 Front Street
Suite 3230
San Diego, California 92101

January 16, 2020

Via Email

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Debtor Counsel
1234 Main Street
San Diego, CA 92101

Debtor's Name
5678 Main Street
San Diego CA 92101

In re: Debtor's Name

Case No: 0

Dear Debtors and Debtors' Counsel:

Initial Debtors Conference:

The United States Trustee has called an Initial Debtor Conference in the above referenced case. The conference will be held at on Saturday, January 0, 1900, at the following address:

OFFICE OF THE UNITED STATES TRUSTEE
880 FRONT STREET, SUITE 3230
SAN DIEGO, CA 92101

The Debtor and the Debtor's counsel are required to attend. The purpose of the conference is to discuss the Debtor's case and reporting requirements. The United States Trustee's Operating and Reporting Requirements is enclosed with this letter. The Debtor is required to provide documents and information for every item on the checklist, unless it is waived in writing by this office.

Debtor Counsel
Debtor's Name
Initial Debtor Conference
January 16, 2020
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Identification:

All individual debtors are required to bring photo identification and proof of social security number to the § 341(a) Meeting of Creditors. In Chapter 11 cases, this information is to be provided to the United States Trustee's representative (or to the Chapter 11 trustee if one is appointed) at the §341(a) meeting.

Domestic Support Obligation Notices:

If the Debtor has Domestic Support Obligations, they must provide the two statutorily required written notices to the holder of a domestic support obligation (DSO) claim and the appropriate state child support enforcement agency. See 11 U.S.C. § 1106(a)(8) and (c)(1). The address of the agency can be found at <http://www.justice.gov/ust/eo/bapcpa/ds/index.htm>.

While the Bankruptcy Code is silent on the timing of the first required notice, you should send them generally no later than three business days after the meeting of creditors is held. However, you may send the notices at anytime prior to the meeting of creditors. You must send the second required notice to DSO claim holder and the state child support enforcement agency when a discharge is granted.

In order to assist state child support enforcement agencies in identifying debtor's with DSOs, you must include the Debtor's full Social Security number on those notices going to the State child support enforcement agency, except where prohibited by state law or regulation. The Debtor's full Social Security number should not be included on the notices going to the DSO claim holder. If you choose to file the notice with the court, you should ensure that the Social Security number is redacted from the notice.

Please contact the undersigned if there are any questions regarding the case.

Very truly yours,

/s/

Ken Dennis
Bankruptcy Auditor for
The United States Trustee