



U.S. Department of Justice

United States Trustee, Region 16
Central District of California

Regional Website: www.justice.gov/ust/r16

Section 341(a) Meeting of Creditors
Audio Recording Request

Please read this form carefully and answer fully all sections. Failure to provide accurate and complete information will cause a delay in responding to your request.

There is no charge for copies of recordings. However, you must provide (a) a blank factory sealed CD-R disc and (2) either a preaddressed, prepaid envelope in which to ship the CDs OR indicate that you will have the CDs picked up when they are ready.

Processing will take approximately 3 to 7 working days. ORDERS NOT PICKED UP WITHIN 30 DAYS WILL BE DESTROYED.

TO: Office of the United State Trustee, Region 16 (mail or deliver to the office where the subject bankruptcy was filed.)

- Los Angeles District Office, 915 Wilshire Blvd, Suite 1850, Los Angeles, CA 90017-3650
Santa Ana District Office, 411 W. Fourth Street, Suite 7160, Santa Ana, CA 92701-8000
Riverside District Office, 3801 University Ave., Suite 720, Riverside, CA 92501-3200
Woodland Hills District Office (includes meetings held in Woodland Hills and Santa Barbara)
915 Wilshire Blvd, Suite 1850, Los Angeles, CA 90017-3650

INFORMATION REGARDING YOU:

Name:
Street Address, City and State
Telephone number: Home Work Cell
Email Address:

INFORMATION REGARDING THE BANKRUPTCY CASE: (Complete a separate request for each individual case; however, you can request multiple meeting dates for each case on one request.)

Case Name:
Case Number: Chapter: Trustee:
Meeting Date(s):

- I have provided ___ blank, factory sealed CD-R discs. I understand that any unused CD-R discs will be returned.
I have provided a prepaid, preaddressed envelope to return the CD-R discs.
Please call me when the order is ready and I will arrange to have the CD-R discs picked-up.