

CHAPTER 11 MONTHLY OPERATING REPORT

Case No. _____

Report Month/Year _____

Debtor _____

This report is due 14 days after the end of the month. Debtor must attach each of the required forms or documents unless the U.S. Trustee has waived the requirement. The report must be filed with the Court.

The debtor has provided the following with this monthly operating report:		Yes	No
UST-2A	Comparative Balance Sheet	<input type="checkbox"/>	<input type="checkbox"/>
UST-2B	Comparative Income Statement	<input type="checkbox"/>	<input type="checkbox"/>
UST-2C	Cash Receipts and Disbursements Statement	<input type="checkbox"/>	<input type="checkbox"/>
	UST-2C Continuation Sheet for Each Account	<input type="checkbox"/>	<input type="checkbox"/>
	Detailed List of Receipts and Disbursements for Each Account	<input type="checkbox"/>	<input type="checkbox"/>
	Bank Statement for Each Account	<input type="checkbox"/>	<input type="checkbox"/>
	Bank Reconciliation for Each Account	<input type="checkbox"/>	<input type="checkbox"/>
UST-2D	Supplemental Information	<input type="checkbox"/>	<input type="checkbox"/>

I declare under penalty of perjury that this Monthly Operating Report, and any attachments thereto are true, accurate and correct to the best of my knowledge and belief.

Date: _____

Name: _____

Signature: _____

Title: _____

CHAPTER 11 MONTHLY OPERATING REPORT - COMPARATIVE BALANCE SHEET

Case No. _____
 Debtor _____

Report Month/Year _____

	Current Month	Petition Date
ASSETS		
Current Assets:		
Cash	\$ _____	\$ _____
Accounts Receivable	_____	_____
Receivable from Officers, Employees, Affiliates	_____	_____
Inventory	_____	_____
Other Current Assets :(List) _____	_____	_____
_____	_____	_____
_____	_____	_____
Total Current Assets	_____	_____
Fixed Assets:		
Land	_____	_____
Building	_____	_____
Equipment, Furniture and Fixtures	_____	_____
Total Fixed Assets	_____	_____
Less: Accumulated Depreciation	(_____)	(_____)
Net Fixed Assets	_____	_____
Other Assets (List): _____	_____	_____
_____	_____	_____
TOTAL ASSETS	\$ _____	\$ _____
LIABILITIES		
Post-petition Trade Accounts Payable	\$ _____	\$ _____
Post-petition Accrued Professional Fees	_____	_____
Post-petition Taxes Payable	_____	_____
Post-petition Notes Payable	_____	_____
Other Post-petition Payables (List): _____	_____	_____
_____	_____	_____
Total Post Petition Liabilities	_____	_____
Pre Petition Liabilities:		
Secured Debt	_____	_____
Priority Debt	_____	_____
Unsecured Debt	_____	_____
Total Pre Petition Liabilities	_____	_____
TOTAL LIABILITIES	_____	_____
OWNERS' EQUITY		
Owner's/Stockholder's Equity	_____	_____
Retained Earnings - Prepetition	_____	_____
Retained Earnings - Post-petition	_____	_____
TOTAL OWNERS' EQUITY	_____	_____
TOTAL LIABILITIES AND OWNERS' EQUITY	\$ _____	\$ _____

Explain any significant changes on Form UST-2D, Supplemental Information

CHAPTER 11 MONTHLY OPERATING REPORT - COMPARATIVE INCOME STATEMENT

Case No. _____
 Debtor _____

Report Month/Year _____

	Current Month	Total Post-Petition
GROSS SALES/REVENUE	\$ _____	\$ _____
Less: Discounts, Returns and Allowances	_____	_____
Net Sales/Revenue	_____	_____
Cost of Sales:		
Beginning Inventory	\$ _____	
Add: Purchases	_____	
Less: Ending Inventory	(_____)	
Cost of Goods Sold	_____	_____
GROSS PROFIT	\$ _____	\$ _____
Operating Expenses:		
Officers' Salaries	_____	_____
Other Salaries	_____	_____
Employee Benefits/Payroll Taxes	_____	_____
Insurance	_____	_____
Rent and Lease Payments	_____	_____
Other (list): _____	_____	_____
_____	_____	_____
Total Operating Expenses	_____	_____
OPERATING INCOME (LOSS)	\$ _____	\$ _____
Add: Other Income	_____	_____
Less: Interest Expense	_____	_____
Less: Professional Fees and Other Reorganization Expenses	_____	_____
Other Adjustments to Income (explain)	_____	_____
Gain (Loss) on Sale of Assets	_____	_____
NET INCOME (LOSS) BEFORE TAXES	\$ _____	\$ _____
Income Tax Expense (Benefit)	_____	_____
NET INCOME (LOSS)	\$ _____	\$ _____

**CHAPTER 11 MONTHLY OPERATING REPORT - COMPARATIVE INCOME STATEMENT
(Non-Business Debtor)**

Case No. _____
Debtor _____

Report Month/Year _____

	Current Month	Total Post-Petition
CASH INCOME		
Net Wages	\$ _____	\$ _____
Rental Income	_____	_____
Sale of Assets	_____	_____
Post-Petition Borrowing	_____	_____
Other: _____	_____	_____
Other: _____	_____	_____
TOTAL CASH INCOME	\$ _____	\$ _____
CASH EXPENSES		
Auto Loan/Lease Payments	_____	_____
Domestic Support Obligations	_____	_____
Insurance	_____	_____
Mortgage Payments	_____	_____
Other Secured Debt Payments	_____	_____
Personal Living Expenses	_____	_____
Rent	_____	_____
Professional Fees	_____	_____
UST Quarterly Fees	_____	_____
Other: _____	_____	_____
Other: _____	_____	_____
TOTAL CASH EXPENSES	\$ _____	\$ _____
NET CASH INCOME	\$ _____	\$ _____

**CHAPTER 11 MONTHLY OPERATING REPORT -
CASH RECEIPTS AND DISBURSEMENTS STATEMENT**

Case No. _____
Debtor _____

Report Month/Year _____

SUMMARY	Current Month	Total Post-Petition
Beginning cash balance, per Debtor's books (all accounts)	\$ _____	\$ _____
Total cash receipts (from UST-2C continuation sheets)	_____	_____
Total cash disbursements from (UST-2C continuation sheets)	<div style="border: 1px solid black; width: 100px; height: 15px;"></div>	_____
Net cash flow (Total cash receipts less total cash disbursements)	\$ _____	_____
Ending cash balance, per Debtor's books (all accounts)	\$ _____	\$ _____

Attach a UST-2C continuation sheet for each bank account and for any petty cash account.

**CHAPTER 11 MONTHLY OPERATING REPORT -
CASH RECEIPTS AND DISBURSEMENTS STATEMENT-Continuation Sheet**

Case No. _____
Debtor _____

Report Month/Year _____

Prepare this CONTINUATION SHEET for each bank account and attach supporting documents as indicated on the checklist below.

Depository (bank) name: _____
Account number: _____

Beginning cash balance, per Debtor's books \$ _____

Add: Transfers in from other estate bank accounts _____
Cash receipts deposited to this account _____

Subtract: Transfers out to other estate bank accounts _____
Cash disbursements from this account _____

Adjustments, if any (explain) _____

Net cash flow \$ _____
(receipts and transfers in less disbursements and transfers out)

Ending cash balance, per Debtor's books \$ _____
(beginning balance plus net cash flow)

Does this CONTINUATION SHEET include the following supporting documents?	Yes	No
• Detailed list of receipts and disbursements	<input type="checkbox"/>	<input type="checkbox"/>
• Bank statement	<input type="checkbox"/>	<input type="checkbox"/>
• Bank reconciliation	<input type="checkbox"/>	<input type="checkbox"/>

CHAPTER 11 MONTHLY OPERATING REPORT - SUPPLEMENTAL INFORMATION

Case No. _____
 Debtor _____

Report Month/Year _____

Reconciliation of Unpaid Post-Petition Taxes

	1	2	3	4
Type of tax	Unpaid post-petition taxes from prior reporting month	Post-petition taxes accrued this month (new obligations)	Post-petition tax payments made this reporting month	Unpaid post-petition taxes at end of reporting month (col. 1+2-3)
Federal				
Employee income tax withheld				
Employee FICA taxes withheld				
Employer FICA taxes				
Unemployment taxes				
Other: _____				
State				
Sales, use & excise taxes				
Unemployment taxes				
Other: _____				
Local				
Personal property taxes				
Real property taxes				
Other: _____				
Total unpaid post-petition taxes				\$

Payments to Attorneys and Other Professionals (requires court approval)

Professional's name	Type of services	Amount paid this month	Date of court approval	Balance unpaid at end of month, net of retainer

Payments to Principals of Debtor and Other Insiders (includes officers, directors, shareholders, partners, members, relatives, etc.)

Payee's name	Position with or relationship to Debtor	Amount paid this month	Purpose of payment (e.g., wages or salary, expense reimbursement, loan repayment,

Insurance Coverage Summary

Type of insurance	Insurance carrier	Amount of coverage	Policy expiration date	Premium paid through date
Workers' compensation				
General liability				
Property (fire, theft, etc.)				
Vehicle				
Other:				
Other:				
<i>If any policies were renewed or replaced during reporting period, attach new certificate of insurance</i>				

CHAPTER 11 MONTHLY OPERATING REPORT - SUPPLEMENTAL INFORMATION

Case No. _____
 Debtor _____

Report Month/Year _____

Accounts Receivable Aging Summary (attach detailed aging report)

	30 days or less	31 to 60 days	61 to 90 days	Over 90 days	Total at month end
Pre-petition receivables					
Post-petition receivables					
Total					

Post-Petition Accounts Payable Aging Summary (attach detailed aging report)

	30 days or less	31 to 60 days	61 to 90 days	Over 90 days	Total at month end
Trade Payables					
Other Payables					
Total					

Personnel Changes

	Full-time	Part-time
Number of employees at beginning of month		
Number of employees at end of month		

Other Information

	Yes	No
Payment of Pre-Petition Debts Did Debtor pay any unsecured pre-petition debts during the reporting month? <i>If yes, attach a detailed explanation including the payee, amount paid, and date of court approval.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Sale of Assets Did Debtor, or another party on behalf of Debtor, sell, transfer, or otherwise dispose of any assets outside of the ordinary course of Debtor's business during the reporting month? <i>If yes, attach a report of sale or settlement statement, or detailed explanation including description of asset sold, purchase, sale price, net proceeds received, and date of court approval.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Post-Petition Financing Did Debtor borrow any money outside of the ordinary course of business during the reporting month? <i>If yes, attach a detailed explanation including the name of the lender, the amount borrowed, and the date of court approval.</i>	<input type="checkbox"/>	<input type="checkbox"/>

Narrative

Provide a brief description of any significant business and legal actions taken by the debtor, its creditors, or the court during the reporting period; any unusual or non-recurring accounting transactions that are reported in the financial statements; any significant changes in the financial condition of the debtor; and any progress made toward confirmation of a plan during the month.
