

## MONTHLY FINANCIAL REPORT FOR INDIVIDUAL(S) IN BUSINESS

Case No. \_\_\_\_\_ Report Month/Year \_\_\_\_\_  
 Debtor: \_\_\_\_\_

**GENERAL INSTRUCTIONS:** This report is designed for individuals operating a business. It has two sections:

SECTION 1 (UST Forms 12-17) is for reporting business operations only (excluding real estate), and SECTION 2 (UST Forms 21-24) is for reporting real estate and non-business activities.

Both sections and all UST forms in this package must be completed

### SECTION 1: BUSINESS OPERATIONS

This report includes:	Yes	No
<b>UST-12</b> <b>Comparative Balance Sheet</b> , or debtor's balance sheet. If the debtor's balance sheet is used it <u>must include a breakdown of pre- and post-petition liabilities</u> . The breakdown may be provided in an attachment to the debtor's balance sheet.	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-13</b> <b>Comparative Income Statement</b> , or debtor's income statement.	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-14</b> <b>Summary of Disbursements</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-14</b> <b>Detailed Statement(s) of Cash Receipts and Disbursements</b> <b>Continuation</b> A Continuation Sheet shall be completed for each bank account and shall include a copy of the monthly <b>Sheets</b> bank statement and a detailed list of receipts and disbursements for that account.	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-15</b> <b>Statement of Aged Receivables</b> A detailed accounting of aged receivables shall be provided on, or in an attachment to, UST-15.	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-16</b> <b>Statement of Aged Post-Petition Payables</b> A detailed accounting of aged post-petition payables shall be provided on, or in an attachment to, UST-16.	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-17</b> <b>Other Business Disclosures</b>	<input type="checkbox"/>	<input type="checkbox"/>

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## SECTION 2: REAL ESTATE AND NON-BUSINESS ACTIVITIES

This report includes:	Yes	No
<b>UST-21</b> <b>Statement of Financial Condition</b> <small>Use UST-21 to report real estate and non-business assets &amp; liabilities not reported in SECTION 1. This would include your residence, rental real estate, personal accounts and investments vehicles, and any personal liabilities such as mortgages, credit card accounts and personal guarantees.</small>	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-22</b> <b>Summary of Real Estate Cash Flow</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-22</b> <b>Detail of Real Estate Cash Flow</b> <b>Continuation Sheets</b> Attach a copy of the monthly bank statement for each relevant bank account. For any real property sold during the reporting month, attach a copy of the escrow statement.	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-23</b> <b>Summary of Non-Business Financial Activity</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-23</b> <b>Detail of Non-Business Financial Activity</b> <b>Continuation Sheets</b> A Continuation Sheet shall be completed for each personal account and shall include a copy of the monthly bank statement and supporting documents as described in the instructions.	<input type="checkbox"/>	<input type="checkbox"/>
<b>UST-24</b> <b>Other Financial Disclosures</b> <small>If any non-business assets were sold or transferred during the reporting month, attach a copy of the escrow closing statement or similar documentation that shows the gross sale proceeds, deductions from the gross proceeds, and net funds paid to the estate. For any modification or renewal of insurance coverage, include a copy of the current certificate of insurance.</small>	<input type="checkbox"/>	<input type="checkbox"/>

## DEBTOR'S CERTIFICATION

For purposes of calculating my obligation under 28 U.S.C. 1930(a)(6) to pay a quarterly fee to the United States Trustee, my disbursement total for this month is:

Disbursements from Business Operations per <b>UST-14</b> (page 6)	1.	
Real Estate Expenditures & Sales per <b>UST-22</b> (page 12)	2.	
Non-Business Expenditures per <b>UST-23</b> Summary of Non-Business Financial Activity	3.	
Proceeds Disbursed from Sale of Non-Business Assets per <b>UST-24</b> Question 2.1 (page 14)	4.	
Other Disbursements <b>UST-24</b> Question 2.6 (page 15)	5.	
<b>Total Disbursements This Month</b>		

I certify under penalty of perjury that the information contained in this monthly financial report is complete, true, and accurate to the best of my knowledge, information, and belief. (NOTE: The debtor, or trustee if appointed, must sign this report. Debtor's counsel may not sign the report for the debtor.)

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**UST-12, COMPARATIVE BALANCE SHEET - BUSINESS ONLY**

**INSTRUCTIONS:** Include only business-related assets and liabilities on this balance sheet. The debtor's real estate and non-business activities will be reported in **SECTION 2** (page 11).

As of month ending			
<b>BUSINESS ASSETS</b>			
Current Assets			
Cash			
Cash held by third party (attorney or escrow)			
Accounts Receivable (net)			
Notes Receivable			
Inventory			
Prepaid Expenses			
Other (attach list)			
<b>Total Current Assets</b>			
Fixed Assets			
Real Property/Buildings			
Equipment			
Accumulated Depreciation			
<b>Total Fixed Assets</b>			
Other Assets (attach list)			
<b>TOTAL BUSINESS ASSETS</b>			
<b>BUSINESS LIABILITIES</b>			
Post-Petition Liabilities			
Taxes Payable			
Other Accounts Payables			
Notes Payable			
Rents, Leases & Mortgages Payable			
Accrued Interest			
Other (specify)			
<b>Total Post-Petition Liabilities</b>			

(continued on next page)

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**UST-12, COMPARATIVE BALANCE SHEET- BUSINESS ONLY**

As of month ending			
Pre-Petition Liabilities			
Unsecured Debt			
Priority Debt:			
Taxes			
Wages			
Deposits			
Other			
Notes Payable (Secured Debt)			
Total Pre-Petition Liabilities			
<b>TOTAL BUSINESS LIABILITIES</b>			
<b>BUSINESS NET WORTH (TOTAL ASSETS MINUS TOTAL LIABILITIES)</b>			

Footnotes to balance sheet:

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**UST-13, COMPARATIVE INCOME STATEMENT - BUSINESS ONLY**

For the month of			
GROSS SALES			
Less: Returns and Allowances			
Net Sales			
Cost of Sales: Beginning Inventory Add: Purchases Less: Ending Inventory Cost of Goods Sold			
GROSS MARGIN			
Other Operating Expenses:			
Officers' Salaries			
Other Salaries/Direct Labor			
Employee Benefits/Payroll Taxes			
Insurance			
Rent			
General and Administrative			
NET OPERATING PROFIT (LOSS)			
Add: Other Income			
Less: Interest Expense			
Other Adjustments to Income (Explain)			
Gain (Loss) on Sale of Assets			
Net Profit (Loss) Before Taxes			
Income Taxes			
NET PROFIT (LOSS)			

Notes:

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**UST-14, SUMMARY OF DISBURSEMENTS - BUSINESS ONLY**

**INSTRUCTIONS:** Before completing this page, prepare a UST-14 CONTINUATION SHEET (next page) for each business account. The disbursement total from each CONTINUATION SHEET will be used to complete this SUMMARY OF DISBURSEMENTS.

The term "disbursements" means all payments made for the benefit of the bankruptcy estate, regardless of whether the debtor or another party on behalf of the debtor made the payments. "Disbursements" includes payments by check or cash for cost of goods sold, equipment purchases, payroll and payroll-related taxes and expenses, leases, other operating costs, and debt reduction. It also includes payments made pursuant to joint check arrangements and those resulting from a sale or liquidation of the debtor's assets. The only transactions normally excluded from "disbursements" are transfers from one account to another within the same reporting month.

If you have questions about how to compute your disbursement total, call the Bankruptcy Analyst assigned to your case at (206) 553-2000.

**DISBURSEMENTS FROM BUSINESS OPERATIONS**

Total disbursements from Continuation Sheet(s)	
Cash payments not included in total above (if any)	
Disbursements made by another party for the debtor (if any, explain)	
<b>TOTAL DISBURSEMENTS</b>	
<p><b>*** IMPORTANT ***</b>            Transfer the disbursement total above to <b><u>Line 1</u></b> of Debtor's Certification - <b><u>Cover Sheet</u></b>  <u>(page 2)</u></p>	

(UST-14 CONTINUATION SHEETS, with attachments, should follow this page.)

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Debtor: \_\_\_\_\_

**UST-14, CONTINUATION SHEET  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

**INSTRUCTIONS:** Prepare a CONTINUATION SHEET for each bank account and attach supporting documents as indicated on the checklist below.

<b>Depository (bank) name</b>												
<b>Account number</b>												
Purpose of this account (select one): <input type="checkbox"/> Business general account <input type="checkbox"/> Business payroll account <input type="checkbox"/> Business tax deposit account (payroll, sales, gambling, or other taxes) <input type="checkbox"/> Other (explain) _____												
Beginning cash balance												
Add:	Transfers in from other estate bank accounts											
	Cash receipts deposited to this account											
	Financing or other loaned funds (identify source)											
Total cash available this month												
Subtract:	Transfers out to other estate bank accounts											
<b>Cash disbursements</b> from this account (total checks written plus cash withdrawals, if any)												
Adjustments, if any (explain)												
Ending cash balance												
<b>IMPORTANT:</b> Attach the following supporting documents: <ul style="list-style-type: none"> <li>• A monthly bank statement (or trust account statement);</li> <li>• A detailed list of receipts for that account (deposit log or receipts journal);</li> <li>• A detailed list of disbursements for that account (check register or disbursement journal); and,</li> <li>• If applicable, a detailed list of funds received and/or disbursed by another party for the debtor.</li> </ul>		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Yes</th> <th style="width: 50%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>	Yes	No	<input type="checkbox"/>							
Yes	No											
<input type="checkbox"/>	<input type="checkbox"/>											
<input type="checkbox"/>	<input type="checkbox"/>											
<input type="checkbox"/>	<input type="checkbox"/>											
<input type="checkbox"/>	<input type="checkbox"/>											

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**UST-15, STATEMENT OF AGED RECEIVABLES - BUSINESS ONLY**

**ACCOUNTS RECEIVABLE AGING**

	Balance at month end	Current portion	Past due 31-60 days	Past due 61-90 days	Past due over 90 days	Uncollectible receivables
Pre-petition receivables						
Pre-petition receivables						
<b>TOTALS</b>						

Explain what efforts the debtor made during this reporting month to collect receivables over 60 days past due.

**ACCOUNTS RECEIVABLE RECONCILIATION**

Closing balance from prior month	
New accounts receivable added this month	
Subtotal	
Less accounts receivable collected	
Closing balance for current month	

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**UST-16, STATEMENT OF POST-PETITION PAYABLES - BUSINESS ONLY  
PART A - TAXES**

**RECONCILIATION OF UNPAID (CURRENT & DELINQUENT) POST-PETITION TAXES**

Type of tax	(1) Unpaid post-petition taxes from prior reporting month	(2) Post-petition taxes accrued this month (new obligations)	(3) Post-petition tax payments made this reporting month	(4) Unpaid post-petition taxes at end of reporting month (Column 1+2-3 = 4)
<b>Federal Taxes</b>				
Employee withholding taxes				
FICA/Medicare--Employee				
FICA/Medicare--Employer				
Unemployment				
<b>State Taxes</b>				
Dept. of Revenue				
Dept. of Labor & Industries				
Empl. Security Dept.				
<b>Other Taxes</b>				
Local city/county				
Gambling				
Personal property				
Real property				
Other				
<b>Total Unpaid Post-Petition Taxes \$</b>				

**DELINQUENT TAX REPORTS AND TAX PAYMENTS**

Taxing agency & type	Tax reporting period	Report due date	Payment due date	Amount due

Explain the reason for any delinquent tax reports or tax payments:

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**UST-16, STATEMENT OF POST-PETITION PAYABLES - BUSINESS ONLY  
PART B - OTHER PAYABLES**

**RECONCILIATION OF POST-PETITION PAYABLES** (exclude taxes and professional fees)

Closing balance from prior month	
New payables added this month	
Subtotal	
Less payments made this month	
Closing balance for this reporting month	\$

**BREAKDOWN OF CLOSING BALANCE BY AGE**

Current portion	
Past due 1-30 days	
Past due 31-60 days	
Past due 61-90 days	
Past due over 90 days	
Total	\$

For accounts payable more than 30 days past due, explain why payment has not been made:

**DELINQUENT POST-PETITION PAYABLES**

**Instructions:** Exclude taxes reported in Part A and estimated professional fees (which will be reported later in SECTION 2). List each post-petition payable delinquent more than 30 days and attach additional sheets if necessary.

Vendor name	Invoice date	Invoice amount	Payment due date

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**UST-17, STATEMENT OF OPERATIONS - BUSINESS ONLY**

**QUESTION 1.1 - SALE OF BUSINESS ASSETS OUT OF THE ORDINARY COURSE**

Did you, or another party on your behalf, sell, transfer, or otherwise dispose of any business assets during the reporting month? Exclude the sale of inventory in the ordinary course and the sale of real property held for investment (to be reported in **SECTION 2**). **If yes, list the items.** Yes  No

Asset Description	Gross sale amount	Net sale proceeds	Proceeds disbursed (gross minus net)	Location of net proceeds
1.				
2.				
3.				
4.				
Totals				

**QUESTION 1.2 - BUSINESS FINANCING** During the reporting month, did the business receive funds from any outside funding source? **If yes, list each receipt here.** Yes  No

Date of Court Approval	Amount	Source of Funds	Date Received
Total			

**QUESTION 1.3 - PERSONAL WITHDRAWALS FROM THE BUSINESS** Did you withdraw funds from the business during this reporting month for your personal expenditures? Yes  No

**If Yes, list each withdrawal.**

Payee's name	Nature of payment (wages, salary, draw, or other purpose)	Payment date	Payment amount

**QUESTION 1.4 - PERSONNEL CHANGES** Complete the following:

	Full-time	Part-time
Number of employees at beginning of month		
Employees added		
Employees resigned/terminated		
Number employees at end of month		
<b>Gross Monthly Payroll and Taxes</b>		\$

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## SECTION 2: REAL ESTATE AND NON-BUSINESS ACTIVITIES

### UST- 21 STATEMENT OF FINANCIAL CONDITION

**INSTRUCTIONS:** This personal "balance sheet" is not intended to follow standard accounting principles. For funds held in financial institutions or brokerages, show market value at month-end. For other assets, show the value listed on Schedule A/B of your bankruptcy petition, or use the current value. Attach any footnotes or explanations to this page. Do not include any business assets or liabilities reported in **SECTION 1** (page 3)

	As of month ending		
<b>ASSETS</b>			
Cash			
Checking Account(s)			
Savings Account(s)			
Investment/Brokerage Account(s)			
IRA/Retirement Account(s)			
Cash held by 3rd Party (Attorney or Escrow)			
Remaining Personal Property (per Schedule B but <u>excluding</u> all accounts listed above)			
Real Property (Schedule A)			
1.			
2.			
3.			
<small>(List any sales on UST 24 - Part A) Attach additional pages as needed</small>			
Other Assets (list all assets not included above, including assets acquired post-petition, if any)			
<b>TOTAL ASSETS</b>			
<b>LIABILITIES</b>			
Pre-petition Liabilities			
Secured Debt (Schedule D)			
Priority Unsecured Debt (Schedule E)			
Unsecured Debt (Schedule F)			
Total Pre-petition Liabilities			
Post-petition Liabilities			
Mortgage/Rent Payments Due			
Other Secured Debt			
Unpaid Real Property Taxes			
Other Unpaid Taxes (specify)			
Other Unpaid Debts (specify)			
Total Post-petition Liabilities			
<b>TOTAL LIABILITIES</b>			
<b>NET WORTH (TOTAL ASSETS MINUS TOTAL LIABILITIES)</b>			

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**UST-22, SUMMARY OF REAL ESTATE CASH FLOW**

**RECEIPTS AND EXPENDITURES FOR REAL PROPERTY HELD FOR INVESTMENT**

**Instructions:** Before completing this page, prepare a **UST-22 CONTINUATION SHEET** (next page) to report receipts and expenditures for each property held for investment. Once done, use this page to summarize the receipts and expenditures for all properties and to compute net cash inflow (or outflow).

Total Gross Receipts		
Minus Total Cash Expenditures	-	<p><b>*** IMPORTANT ***</b>            Transfer the expenditure total (at left) to  <u>Line 2 of Debtor's Certification -</u>  <u>Cover Sheet (page 2).</u></p>
Net Cash Inflow (Outflow)		

**SALES OF REAL PROPERTY HELD FOR INVESTMENT**

**Instructions:** Complete the information requested below for each sale of investment property that closed during the reporting month. You must also attach a copy of the escrow statement or similar supporting documents showing the gross sale amount, all payouts made pursuant to the sale (to creditors, real estate agents, etc.), and the net sale proceeds received by the estate.

Property Description & Location	(a) Gross sale amount	(b) Net sale proceeds	Disbursements & payoffs from sale (a) - (b)	Location of net proceeds* (Bank & Acct #)
1.				
2.				
3.				
Totals				

\*NOTE: All proceeds should be deposited into collateralized bank accounts. Please contact the Analyst assigned to your case to verify that the U.S. Trustee has received a collateralization certificate for the account holding these funds.

(UST-22 CONTINUATION SHEETS, with attachments, should follow this page.)

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<b>UST-22, REAL ESTATE CASH FLOW CONTINUATION SHEET</b>
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**INSTRUCTIONS:** Complete the following statement detailing the cash flow for each parcel of real property held for investment purposes. Exclude your primary residence. When reporting expenditures, do not include depreciation or other non-cash expenses. Copy this page if needed to report additional properties and attach a copy of the monthly bank statement for all relevant accounts.

Description and/or location of real property	(a)	(b)	(c)	
<b>Bank name/account number (attach bank statements)</b>				
<b>Gross Rents or Receipts</b>				<b>TOTAL</b> (a) thru (c) **
<b>Cash Expenditures</b>				
Mortgage Payment (P&I)				
Insurance				
Property Taxes				
Other Expenses				
Maintenance & Repairs				
Management Fees				
Cleaning & Supplies				
Utilities				
Other (specify)				
<b>Total Cash Expenditures</b>				**
<b>NET CASH INFLOW (OUTFLOW)</b>				**
<b>If this property was sold or foreclosed during this reporting month, enter the date here.</b>				

\*\*Transfer these page totals to the Summary on page 12.

Attach additional copies of this page as needed

UST-22 Continuation Sheet

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**UST-23, SUMMARY OF NON-BUSINESS FINANCIAL ACTIVITY**

**INSTRUCTIONS:** Use this SECTION to report non-business receipts and expenditures not otherwise reported on **UST-13** and **UST-14** (pages 5 & 6), or on **UST-22** (page 11).

<b>RECEIPTS</b>	<b>Gross Amount</b>	<b>Net Amount</b>
Wages, Salary or Draws		
Social security, pension, or 401k distributions		
Collection of personal debt or note payable (specify source)		
Loan or other financing proceeds (specify source)		
Proceeds from sale of personal property		
Other (explain)		
<b>TOTAL RECEIPTS</b>		
<b>EXPENDITURES</b>		
Mortgage or rental payment		
Real property taxes		
Real property insurance (if not included in mortgage payment)		
Utilities		
Home maintenance and repairs		
Installment payments (vehicles, boats, etc.)		
Food & clothing		
Entertainment		
Alimony, child support, etc.		
Gambling		
Other		
<b>TOTAL EXPENDITURES</b>		

Notes:

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**UST-23, NON-BUSINESS FINANCIAL ACCOUNT DETAIL**

**INSTRUCTIONS:** Prepare a UST-23 for each non-business financial or brokerage account and attach a copy of the monthly statement (or most recent quarterly statement if a monthly statement not available for that account).

<b>Depository (bank) name</b>											
<b>Account number</b>											
Type of account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Investment/brokerage <input type="checkbox"/> IRA/retirement <input type="checkbox"/> Funds held in attorney's trust account <input type="checkbox"/> Other (explain) _____											
Beginning cash balance											
Add:	Transfers in from other accounts										
	Loan or financing proceeds deposited to this account (identify source)										
	Other receipts deposited to this account										
Total cash available this month											
Subtract:	Transfers out to other accounts										
	Payments from this account (all checks written for the month plus cash withdrawals, if any)										
Adjustments, if any (explain)											
Ending cash balance											
<p><b>IMPORTANT:</b> Attach the following supporting documents:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 10%; text-align: center;">Yes</th> <th style="width: 10%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>• A monthly bank statement (or attorney's trust account statement);</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>• If applicable, a detailed statement of funds received or disbursed by another party for the debtor.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>				Yes	No	• A monthly bank statement (or attorney's trust account statement);	<input type="checkbox"/>	<input type="checkbox"/>	• If applicable, a detailed statement of funds received or disbursed by another party for the debtor.	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No									
• A monthly bank statement (or attorney's trust account statement);	<input type="checkbox"/>	<input type="checkbox"/>									
• If applicable, a detailed statement of funds received or disbursed by another party for the debtor.	<input type="checkbox"/>	<input type="checkbox"/>									

UST-23 FINANCIAL ACCOUNT DETAIL, Number \_\_\_\_\_ of \_\_\_\_\_

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**UST-24, OTHER FINANCIAL DISCLOSURES**

**QUESTION 2.1 - SALE OR DISPOSITION OF NON-BUSINESS ASSETS**

Excluding sales of business assets reported on **UST-17** (page 10), and sales of investment properties reported on **UST-22** (page 12), did you sell, transfer, or otherwise dispose of any estate asset during this reporting month (exclude the sale of any single item of personal property with a value of \$100 or less).

Yes  No

**If yes, list the items.**

(1) Property Description	(2) Gross sale amount	(3) Net sale proceeds	(4) Proceeds disbursed (col. 2 minus col. 3)	(5) Location of net proceeds
1.				
2.				
3.				
4.				
Totals				

**\*\*\* IMPORTANT \*\*\***

Transfer the total in column 4 to **Line 3** of **Debtor's Certification - Cover Sheet** (page 2).

\*If your residence was sold, attach a copy of the closing or escrow statement

**THE QUESTIONS BELOW APPLY TO ALL ASPECTS OF THIS CASE  
(business operations and real estate and non-business operations)**

**QUESTION 2.2 - INSURANCE RENEWALS & CHANGES**

Did you renew, modify, or replace any insurance policy during this reporting month (business, real estate, or non-business)? **If yes, summarize & attach each policy renewal or change.** Yes  No

Provider	New Premium	Is this a renewal, modification, or replacement policy?

Were any insurance policies canceled or otherwise terminated for any reason during the reporting month?

**If yes, explain.**

Yes  No

Provider	Date of Cancellation	Reason for Cancellation

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**QUESTION 2.3 - POST-PETITION PAYMENTS TO ATTORNEYS AND OTHER PROFESSIONALS**

Did you, or someone on your behalf, make any payments during this reporting month to a professional such as an attorney, accountant, realtor, appraiser, auctioneer, business consultant, or other professional person? (Requires court approval.)

If Yes, list each payment.

Yes  No

Professionals name	Type of work performed	Payment date	Payment amount	Date of court approval

**QUESTION 2.4 - UNPAID POST-PETITION ATTORNEY AND OTHER PROFESSIONAL FEES & EXPENSES**

What is the amount of unpaid post-petition professional fees and expenses owing at month end? Do not include amounts billed for pre-petition services. If month-end billing statements are not available, use the best information available to estimate the fees and costs.

Type of professional	Amount of retainer (if applicable)	Fees and expenses from prior months	Fees and expenses added this month	Total estimated fees and expenses at month end
Debtor's counsel				
Debtor's accountant (if any)				
Special Counsel (if any)				
Other professional (explain)				
Total estimated post-petition professional fees and costs				\$

**QUESTION 2.5 - PAYMENTS ON PRE-PETITION UNSECURED DEBT (requires court approval)**

Did you, or another party on your behalf, make any payments during this reporting month on pre-petition unsecured debt? If Yes, list each payment.

Yes  No

Payees name	Nature of payment	Payment date	Payment amount	Date of court approval

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**QUESTION 2.6 - OTHER DISBURSEMENTS** Were any disbursements made on behalf of the debtor\* or by the debtor that are not reported elsewhere on this report? Yes  No

*\*Example: Rent payment made by a tenant directly to a creditor*

Purpose?

Amount \$ \_\_\_\_\_

Who paid this?

Recipient?

**\*\*\* IMPORTANT \*\*\*** Transfer this to Line 4 of Debtor's Certification - Cover Sheet (page 2).

Attach additional copies of this page as needed

**QUESTION 2.6 - SIGNIFICANT EVENTS & CASE PROGRESS** Explain any significant new developments during the reporting month and your progress toward filing a plan of reorganization.