Data Codebook

Language Assistance Program Data

Codebook Last Updated: 01/31/17

Data Source: Vendor Invoices
Variables: 5
Unit of Analysis: Interpreting session (entire length of interpreting call)

Table of Contents

General Information ................................................................. 1
Variable List ............................................................................. 1
Variable Definitions ................................................................. 1

General Information

The Office of Oversight (OO) collects information on the use of telephone language interpreters at 341 meetings. Each interpreting services vendor submits to OO a monthly list of every interpreting session along with their invoices. A session may include more than one case, though the number of cases in a session is not recorded. This list includes the date, length, location, and language of the session.

Variable List

<table>
<thead>
<tr>
<th>Variable Name</th>
<th>Originating Database Field Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Var1</td>
<td>OFFICE</td>
</tr>
<tr>
<td>Var2</td>
<td>LANGUAGE</td>
</tr>
<tr>
<td>Var3</td>
<td>DURATION</td>
</tr>
<tr>
<td>Var4</td>
<td>MONTH</td>
</tr>
<tr>
<td>Var5</td>
<td>YEAR</td>
</tr>
</tbody>
</table>

Variable Definitions

Language Assistance Program
**Variable Name: Var1**
Variable Label: Office
Variable Description: Location of 341 meeting of creditors as cited by trustee in call to vendor; grouped by USTP office.

**Variable Name: Var2**
Variable Label: Language
Variable Description: Language used during the interpreting session.

**Variable Name: Var3**
Variable Label: Duration
Variable Description: Length (in minutes) of the interpreting session. One interpreting session includes an uninterrupted call with interpreting services provided in one language. This session may involve more than one case, though the number of cases per session is not tracked. Some vendors provide both the minutes and seconds of the call, in which case the duration is rounded up to the next minute.

**Variable Name: Var4**
Variable Label: Month
Variable Description: Month of interpreting session in integer form (1=Jan, ..., 12=Dec).

**Variable Name: Var5**
Variable Label: Year
Variable Description: Year of interpreting session.