

Public Affairs - Journalism Internship
Federal Government Communications – Media – Press
Department of Justice (DOJ)
United States Trustee Program

APPLICATION DEADLINE: November 23, 2020, 11:59 PM Eastern Time

LOCATION: Washington, D.C. (Currently working from home)

START DATE: January 4, 2021 (negotiable)

END DATE: June 4, 2021 (negotiable)

COMPENSATION: Unpaid internship

HOURS: Part time (negotiable)

Experience Offered

- Excellent **career starter** in **public affairs, journalism**, media, and communications fields
- **Resume/CV enhancer** with significant student-level public affairs duties
- Daily press inquiries from well-known media outlets, including the **Wall Street Journal**, **Bloomberg**, **New York Times**, Law360, and others
- Nexus with the **bankruptcy, business**, and **legal fields**, providing experience that can enhance career opportunities
- Preparation of reports to the senior leadership of the Department of Justice, including the **Attorney General** of the United States

Duties

In this position, you will:

- Assist in drafting responses to nearly daily press inquiries from well-known business, financial, and legal media, including the Wall Street Journal, Bloomberg, New York Times, Law360, and others.
- Monitor how the media is covering our program on a daily basis and communicate this media coverage to the senior executive leadership of the program.
- Prepare reports of program accomplishments on a weekly basis to the Attorney General of the United States.
- Conduct other duties as assigned.

Requirements

To qualify for this internship, you must be an enrolled student in the process of obtaining a bachelor's degree or higher. Coursework or experience (paid, unpaid, or volunteer) relevant to public affairs, journalism, media/press, communications, writing, or related fields is preferred but not required.

How to Apply

Email a resume/CV, transcript, and writing sample (between 1,200 to 1,500 words) to ustp.ope.internship@usdoj.gov. A cover letter is not necessary.

Additional Information

A student volunteer is not a federal employee for any purposes other than injury compensation and law related to the Tort Claims Act. Service is not creditable for leave or any other employee benefits. 5 U.S.C. § 3111.