



U.S. Department of Justice

*United States Trustee
Southern District of California*

*San Diego Field Office
880 Front Street, Suite 3230
San Diego, California 92101*

619-557-5013

**Section 341(a) Meeting of Creditors – San Diego Office
Audio Recording Request**

Instructions

1. Complete the request form below.
2. Email the completed form to: ustp.region15@usdoj.gov
3. If recordings are sought for multiple cases, please complete a separate form for each case.
4. Allow 7 days to process your request.
5. There is no charge for audio recordings.
6. No written transcript of the section 341 meeting is provided.

Once your request has been processed, you will receive a secure link via the Justice Enterprise File Sharing system where the file will be available for download for 30 days.

Request Form

Requestor Name		Email
Firm		Phone
Special Instructions		
Case #	Case Name	

Meeting Date	Meeting Time
Meeting Date	Meeting Time
Meeting Date	Meeting Time