



# Acceptable Photo Identification and Social Security Number Documents

Prior to the 341 meeting all debtors must submit to the trustee or UST Representative in individual chapter 11 cases: (1) a copy of their original government-issued photo Identification (ID) and (2) confirmation of their Social Security number (SSN) or Individual Tax Identification number (ITIN). Acceptable forms of photo ID and proof of SSN are listed below.

## ACCEPTABLE PHOTO IDENTIFICATION DOCUMENTS

- ◆ Driver's license
- ◆ U.S. government ID
- ◆ State ID
- ◆ Student ID
- ◆ Passport or current visa, if not a U.S. citizen
- ◆ Military ID
- ◆ Resident alien card
- ◆ Identity card issued by a national government authority

## ACCEPTABLE SOCIAL SECURITY NUMBER DOCUMENTS

- ◆ Social Security card
- ◆ Medical insurance card
- ◆ Pay stub
- ◆ W-2 form
- ◆ IRS Form 1099
- ◆ Social Security Administration statement
- ◆ ITIN (only if debtor is not eligible for an SSN)

*Please note that tax returns are **NOT** acceptable proof of an SSN.*

If the debtor fails to provide an acceptable identification document, Social Security number document, or both to the trustee or UST Representative prior to the 341 meeting, the trustee or UST Representative will likely adjourn and continue the 341 meeting.

If you have any questions:

Please consult the Handbook for Chapter 7 Trustees, Handbook for Chapter 12 Standing Trustees, Handbook for Chapter 13 Standing Trustees, or United States Trustee Program Policy and Practices Manual, as applicable, or contact your trustee or UST Representative. All Handbooks are available at <https://www.justice.gov/ust/private-trustee-handbooks-reference-materials> and the Manual is available at <https://www.justice.gov/ust/united-states-trustee-program-policy-and-practices-manual>.