

UNITED STATES TRUSTEE PROGRAM

UNITED STATES TRUSTEE FOR REGION 5 (Advertisement 05-001)

About the USTP:

The United States Trustee Program (USTP) is a litigating component of the Department of Justice whose mission is to promote the integrity and efficiency of the bankruptcy system for the benefit of all stakeholders—debtors, creditors, and the public. The USTP is a national program with broad administrative, regulatory, and enforcement authorities in bankruptcy cases, including chapter 7 and 13 consumer cases, family farmer chapter 12 cases, small business reorganizations, and complex chapter 11 corporate reorganizations. The USTP is the only participant in the bankruptcy process uniquely positioned to address multi-jurisdictional misconduct or other issues of national scope that give rise to systemic fraud and abuse, while also effectively combatting local matters affecting the integrity of the bankruptcy system. For more information about the USTP, visit <https://www.justice.gov/ust>.

Job Description:

The USTP is seeking experienced attorney applicants for the position of United States Trustee for Region 5 to lead the activities of three field offices covering Louisiana and Mississippi. The United States Trustee is expected to regularly travel within the region to maintain contact with staff, private trustees, bankruptcy courts, and other stakeholders.

The United States Trustee serves as the region's chief legal officer and management official. Among the key duties are:

- Overseeing the administration of bankruptcy cases filed under chapters 7, 11, 12, and 13 of the Bankruptcy Code;
- Advising and partnering with the Executive Office on policy questions, legal issues of national importance arising in cases, and other significant matters to enhance the Program's mission locally, and help develop and implement policies and strategies designed to faithfully execute a uniform application of bankruptcy law;
- Directing the region's civil enforcement activities to address violations of the Bankruptcy Code and Rules;
- Developing an effective criminal referral program and partnering with law enforcement to support the investigation and prosecution of bankruptcy and bankruptcy-related crimes;
- Appointing, overseeing, and evaluating the activities of private trustees who handle the day-to-day administration of bankruptcy cases;
- Overseeing litigation in chapter 11 cases to ensure compliance with the Bankruptcy Code and Rules, including as they relate to professional employment, conflicts of interest, professional and executive compensation, and financial accountability;

- Managing professional and support staff; promoting efficiency and effectiveness through collaboration of resources to eliminate waste; and maintaining a mission-driven focus amongst personnel;
- Fostering productive relationships with the USTP's leadership team, as well as private trustees, bankruptcy judges, bankruptcy clerks' offices, and bankruptcy professionals within the region; and
- Serving as the USTP's representative to both the local and national bankruptcy communities.

Qualifications:

Applicants must hold a J.D. degree from an accredited law school; be an active member of the bar (any jurisdiction); have at least 10 years of legal experience; and have senior level management experience at either a law firm or within the corporate or public sector.

In addition, the most desirable candidates will possess:

- Extensive experience analyzing complex legal problems in bankruptcy practice;
- Excellent academic and professional credentials;
- Superior oral and written communication skills;
- Strong leadership and interpersonal skills;
- Sound judgment;
- Experience in promoting a culture of high performance; and
- Commitment to the highest ethical and professional standards.

If selected for this position, official proof of a J.D. degree and bar membership (including certification of good standing) is required.

Conditions of Employment:

- Must be a U.S. Citizen.
- Must obtain a favorably adjudicated Background Investigation (Public Trust), including drug testing.
- This position is a five-year term, "at will" appointment, subject to renewal.
- Upon entry on duty, the successful candidate will be required to complete an initial public financial disclosure report, with annual reports required thereafter. More information concerning this requirement can be obtained at: <https://www.justice.gov/jmd/financial-disclosure>.

Duty Location: Region 5 has offices in New Orleans, Louisiana; Shreveport, Louisiana; and Jackson, Mississippi. The duty station of the United States Trustee is subject to agreement but may be in any office within the region.

Travel: Frequent travel is required both within and outside the region.

Salary: \$197,200, plus [benefits](#).

Relocation Expenses: Based on USTP policy, relocation expenses may be authorized only for current USTP employees.

Application Process:

To apply, interested candidates must submit **ONE (1)** PDF document that includes:

- A cover letter that highlights the applicant’s interest in the position and addresses in detail how all qualifications are met; and
- A current resume (**not to exceed TWO (2) pages**) that details months and years of education, employment, and earliest bar admission. **IMPORTANT: Applicants with resumes exceeding two pages will be removed from consideration;** and
- A short writing sample, or an excerpt from a longer writing sample (under 10 pages), that is exclusively or primarily the applicant’s work and includes legal analysis.

Please use the following naming convention for your document: Last name, first name (Region 5 Applicant). The document should be emailed to: US.Trustee.Recruitment@usdoj.gov with the subject line **Advertisement 05-001: [Name]**.

Optional Narrative Statements:

The following four narrative questions provide an opportunity for you to demonstrate your commitment to public service to hiring managers and agency leadership. Although responses are optional and will not be scored, applicants are encouraged to address each question thoughtfully. Please limit each response to 200 words or fewer. At the beginning of your submission, please certify that the responses are your own work and that you did not use a consultant or any artificial intelligence (AI) tool, including large language models (LLMs) such as ChatGPT or Copilot.

1. How has your commitment to the Constitution and the founding principles of the United States inspired you to pursue this role within the Federal government? Provide a concrete example from professional, academic, or personal experience.
2. In this role, how would you use your skills and experience to improve government efficiency and effectiveness? Provide specific examples where you improved processes, reduced costs, or improved outcomes.
3. How would you help advance the President’s Executive Orders and policy priorities in this role? Identify one or two relevant Executive Orders or policy initiatives that are significant to you and explain how you would help implement them if hired.
4. How has a strong work ethic contributed to your professional, academic or personal achievements? Provide one or two specific examples and explain how those qualities would enable you to serve effectively in this position.

Interviews for this position may be conducted in Washington, D.C. Any travel for interviews will be at the applicant’s personal expense.

Application Deadline: April 24, 2026

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